ARMS OF THE UNIVERSITY

The principal elements incorporated in the arms of the University are the blue of the sea, the gold of the sand and the red of the Illawarra flame tree. The open book often used for educational institutions has also been included.

The blazon is: "Azure an open book proper bound gold on a chief wavy or three cinquefoils gules."
The University of Wollongong, Northfields Avenue,
Wollongong, N.S.W.
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All enquiries should be addressed to the University Secretary.

The University of Wollongong Calendar 1985

There are 4 volumes of the Calendar:

The University of Wollongong Calendar 1985 Volume I
Legislation

The University of Wollongong Calendar 1985 Volume II
Undergraduate Handbook

The University of Wollongong Calendar 1985 Volume III
Postgraduate Handbook

The University of Wollongong Calendar 1985 Volume IV
Statistics Report
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INFORMATION IN THIS CALENDAR IS CURRENT AT THE TIME OF PRINTING, BUT MAY BE AMENDED WITHOUT NOTICE BY THE UNIVERSITY COUNCIL.

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PREFACE

The University of Wollongong occupies a large site at the foot of Mt. Keira. It is about three kilometres from the centre of Wollongong and some 80 kilometres south of Sydney.

The University had its foundation in 1962 as a College of the University of New South Wales. In 1975, by Act of New South Wales Parliament, it became an autonomous institution. In 1982 it was amalgamated, again by Act of New South Wales Parliament, with the adjoining Wollongong Institute of Education. This latter institution had its origin as the Wollongong Teachers’ College and also dates its foundation back to 1962.

The amalgamated University of Wollongong now offers a range of courses at the university and advanced education levels.

Details of the regulations and legislation governing the University are contained in this volume. Students are advised to consult Volumes II and III of the Calendar for details of subjects offered by the University.
THE DEGREES AND DIPLOMAS AWARDED

UNDERGRADUATE*

Bachelor of:

ARTS
ARTS (HONOURS)
COMMERCE
COMMERCE (HONOURS)
CREATIVE ARTS
EDUCATION
ENGINEERING
ENGINEERING (HONOURS)
ENGINEERING/COMMERCE
ENGINEERING (HONOURS)/COMMERCE
ENVIRONMENTAL SCIENCE
ENVIRONMENTAL SCIENCE (HONOURS)
INFORMATION TECHNOLOGY AND COMMUNICATION
INFORMATION TECHNOLOGY AND COMMUNICATION (HONOURS)
MATHEMATICS
MATHEMATICS (HONOURS)
MATHEMATICS/ENGINEERING
MATHEMATICS/ENGINEERING (HONOURS)
METALLURGY
METALLURGY (HONOURS)
SCIENCE
SCIENCE (HONOURS)
SCIENCE/ENGINEERING
SCIENCE/ENGINEERING (HONOURS)

Diploma in:

TEACHING (PRIMARY)
APPLIED SCIENCE (NURSING)

Associate Diploma in:

THE ARTS
COMPUTER APPLICATIONS
INDUSTRIAL STUDIES
SPORTS SCIENCE

POSTGRADUATE**

Diploma in:

ACCOUNTANCY
APPLIED MULTICULTURAL STUDIES
COAL GEOLOGY
COMPUTING SCIENCE
EDUCATION
EUROPEAN STUDIES
GENERAL PSYCHOLOGY
GEOGRAPHY
HISTORY AND PHILOSOPHY OF SCIENCE
INDUSTRIAL RELATIONS

NOTES: For approved abbreviations - see the Degree and Diploma Regulations.

* For details of courses see Volume II
** For details of courses see Volume III
MANAGEMENT
MATHEMATICS
METALLURGY
PHILOSOPHY
PSYCHOLOGY
PUBLIC WORKS ENGINEERING
SOCIOLOGY

Graduate Diploma† in:

EDUCATIONAL STUDIES (ENVIRONMENTAL EDUCATION)
EDUCATIONAL STUDIES (HEALTH EDUCATION)
EDUCATIONAL STUDIES (READING/ENGLISH AS A SECOND LANGUAGE EDUCATION)
EDUCATIONAL STUDIES (SCHOOL ADMINISTRATION)
EDUCATIONAL STUDIES (COMPUTERS IN EDUCATION)
EDUCATIONAL STUDIES (SECONDARY MATHEMATICS EDUCATION)

Honours Master of:

ARTS
COMMERCE
EDUCATION
ENGINEERING
METALLURGY
SCIENCE

Master of Studies in:

ACCOUNTANCY
CHEMISTRY
EDUCATION
FRENCH
FRENCH AND ITALIAN
GEOGRAPHY
HISTORY
ITALIAN
MULTICULTURAL STUDIES
SOCIAL POLICY
SOCIOLOGY

Master of Management

Master of Computing

Doctor of:

PHILOSOPHY
LETTERS
SCIENCE

NOTES: For approved abbreviations - see the Degree and Diploma Regulations.

* For details of courses see Volume II
** For details of courses see Volume III
† The Regulations for the Award of Graduate Diplomas are under review. Until that review has been completed the Graduate Diplomas in Educational Studies are covered by the relevant sections of the Regulations for Diplomas, Associate Diplomas, Graduate Diplomas and Conversion Courses offered within the Institute of Advanced Education, as printed in Volume III of the 1984 Calendar.
LEGISLATION AND THE UNIVERSITY

THE ACT

The University is governed under the University of Wollongong Act 1972 (as amended by the Acts of 1978 and 1982). The Act defines the membership and functions of the University and provides for the government of the University under the council.

The Council. The Council is the governing authority of the University. The Council consists of official members, members appointed by the Minister and members elected by various constituencies, providing representation from Parliament, the students, academic and non-academic members of staff and Convocation. The members of Council also elect three members.

Principal Officers. The Act provides for the election of the Chancellor and Deputy Chancellor and for the appointment of the Vice-Chancellor who is the chief executive officer of the University.

Financial Responsibilities. The University has the responsibility of submitting an annual estimate of expenditure and income to the Treasurer and an annual statement of accounts to the Minister for presentation to Parliament.

Annual Report. The University is also required to submit to the Minister an annual report upon its proceedings, including a summary of the work, researches and investigations carried out by the University during the year.

Rules and Regulations. The Act also specifies a very wide range of matters on which by-laws, regulations and rules may be made.

THE BY-LAW AND REGULATIONS

The By-Law. The University of Wollongong By-law sets down more detailed provisions for carrying out the requirements of some sections of the Act. Among the details included are:

(1) the procedures for the election of Council members and of the Chancellor and Deputy Chancellor;

(ii) definitions of various classes of academic staff and superior officers for the purpose of membership of the University;

(iii) the responsibilities and authority of the Vice-Chancellor;

(iv) the membership and responsibilities of Convocation;

(v) the right of the Council to make regulations for the good management of the University; and

(vi) procedures relating to student discipline.

Regulations. The By-law also prescribes that the Council shall make regulations specifying, among other matters, the degrees and diplomas to be offered, the entrance standards for students and the requirements to be satisfied for the award of the degrees and diplomas. These regulations are set out in the relevant parts of the Calendar as indicated in the guide below.
A GUIDE TO LEGISLATION

The University of Wollongong Act is printed in the following pages, followed by Schedule 3 of The University of Wollongong (Advanced Education) Amendment Act and the By-law. The Regulations are printed in this volume as well as other volumes of the Calendar as appropriate.

The University of Wollongong (Advanced Education) Amendment Act, 1982 contains the following Schedules:

SCHEDULE 1 Amendments to the Principal Act (as incorporated in the Act as printed in the following pages);
SCHEDULE 2 Interim Council of the University (which had effect for an interim period in 1982); and
SCHEDULE 3 Dissolution of the Wollongong Institute of Education (this Schedule is printed after the University of Wollongong Act).

The By-law

The By-law contains the following parts:

PART I - Preliminary.
PART II - Council Membership.
PART III - Membership of the University.
PART IV - The Common Seal.
PART V - Chancellor and Deputy Chancellor.
PART VI - Vice-Chancellor.
PART VII - Courses and Degrees.
PART VIII - Honorary Degrees.
PART IX - Academic Costume.
PART X - Convocation.
PART XI - Management of the University.
PART XII - Student Discipline and Procedure.

SCHEDULE.

Regulations

Regulations for Admission and Matriculation.
Bachelor Degree Regulations.
Diploma and Associate Diploma Regulations.
Regulations for the Award of Graduate Diplomas.
Master of Studies Degree Regulations.
Master of Computing Degree Regulations.
Master of Management Degree Regulations.
Honours Masters Degree Regulations.
Regulations for the Award of the Degree of Doctor of Philosophy.
Regulations for the Award of the Degrees of Doctor of Letters and Doctor of Science.
An Act to provide for the establishment and incorporation of a University at Wollongong; to constitute a Council of the University and define its powers, authorities, duties and functions; to vest certain property in the University; to dissolve the Wollongong University College; to amend the Superannuation Act, 1916, the Local Government Act, 1919, and certain other Acts in certain respects; and for purposes connected therewith.

BE it enacted by the Queen's Most Excellent Majesty, by and with the advice and consent of the Legislative Council and Legislative Assembly of New South Wales in Parliament assembled, and by the authority of the same, as follows:

PART I — PRELIMINARY

1. (1) This Act may be cited as the "University of Wollongong Act, 1972."

(2) This Act is divided as follows:

PART I. — PRELIMINARY -- ss. 1-3.

PART II. — ss. 8-41.

PART III. — THE UNIVERSITY OF WOLLONGONG -- ss. 42-58.

SCHEDULE.

Commencement. 2. (1) This section and sections 1 and 3 commence on the date of assent to this Act.

(2) Part II shall commence upon such day as may be appointed by the Governor in respect thereof and as may be notified by proclamation published in the Gazette.

(3) Part III shall commence upon such day as may be appointed by the Governor in respect thereof and as may be notified by proclamation published in the Gazette being a day that is later than the day appointed pursuant to subsection (2).

Interpretation. 3. In this Act, unless the context or subject-matter otherwise indicates or requires —

"advanced education course" means a course of study approved under the Higher Education Act, 1975, as an advanced education course;

"by-laws" means by-laws made under this Act;

"Chancellor" means Chancellor of the University;

"College" means Wollongong University College established and maintained by The University of New South Wales under the provisions of the University of New South Wales Act, 1968;

"College Council" means Council of the College;

"Committee" means Selection Committee constituted under Part II;

"Council" means Council of the University;

"Deputy Chancellor" means Deputy Chancellor of the University;

"Deputy Vice-Chancellor" means the Deputy Vice-Chancellor of the University;

"Director" means the Director of the Institute;
"Institute" means the Institute of Advanced Education of the University;
"University" means The University of Wollongong;
"Vice-Chancellor" means Vice-Chancellor of the University.

PART II

Establishment of University.

4-7. * * * * * * * * * *

PART III – THE UNIVERSITY OF WOLLONGONG.

8. A University, consisting of --

(a) a Council;
(b) Convocation;
(c) the professors and such other classes of persons giving instruction within the University as may be prescribed by the by-laws and such superior officers within the University as may be so prescribed; and
(d) the graduates and students of the University,
is hereby established at Wollongong in the State of New South Wales.

9. (1) The University is a body corporate under the name of "The University of Wollongong."

(1 A) Notwithstanding section 8 and subsection (1), a graduate or student of the University may be exempted by the Council, on grounds of conscience, from membership of the body corporate.

(2) The common seal of the University shall be kept in such custody as the Council may direct and shall not be used except by resolution of the Council.

10. (1) The functions of the University shall, within the limits of its resources and subject to this Act and the by-laws, include --

(a) the provision at Wollongong or elsewhere of educational facilities at university standard and of advanced education courses for any persons enrolled therein;
(b) the dissemination and increase of knowledge and the promotion of scholarship; and
(c) the conferring and awarding of degrees and diplomas.

(2) The University shall, in the discharge of its functions, have particular regard to the need for educational facilities of university standard and for advanced education courses in the Illawarra region.

11. The University may, for the purpose of discharging its functions, provide from time to time such facilities for its students as it deems desirable.

12. (1) There shall be a Council of the University which shall have and may exercise and discharge the powers, auth-
orities, duties and functions conferred and imposed upon the Council by or under this Act.

(2) The Council shall be the governing authority of the University.

REPEALED.

(3) * * * * *

Committees.

13. (1) The Council may by resolution appoint such committees as it thinks fit to assist and advise it in the carrying out of its functions and the exercise of its powers under this Act.

(2) A committee appointed under subsection (1) shall have, and may exercise and discharge, such powers, authorities, duties and functions as the Council may determine.

REPEALED.

14. * * * * *

Constitution of Council.

15. (1) The Council shall be constituted in accordance with this section; and

(a) shall assume office upon such day as the Governor may appoint in that behalf and notify by proclamation in the Gazette.

(2) The Council shall consist of--

(a) parliamentary members;
(b) official members;
(c) appointed members; and
(d) elected student and non-student members.

(3) The parliamentary members of the Council shall be--

(a) a member of the Legislative Council elected by that Council--

(i) as soon as practicable after each periodic Council election within the meaning of section 3 of the Constitution Act, 1902; or

(ii) where there is a casual vacancy in the office of a parliamentary member of the Council held pursuant to subparagraph (i), as soon as practicable after that office becomes vacant; and

(b) a member of the Legislative Assembly elected by that Assembly--

(i) as soon as practicable after the commencement of this Part and thereafter as soon as practicable after each general election of members of the Legislative Assembly; or

(ii) where there is a casual vacancy in an office of a parliamentary member of the Council held pursuant to subparagraph (ii), as soon as practicable after that office becomes vacant.
THE LEGISLATION 9

(4) The official members of the Council shall be--

(a) the person for the time being holding the office of Chancellor, where he is not otherwise a member of the Council;

(b) the persons for the time being holding the offices of Vice-Chancellor and Director; and

(c) the member of the staff of the University for the time being designated by the Council as the Deputy-Vice-Chancellor.

(5) The appointed members shall comprise 8 persons appointed by the Minister as far as practicable from the following categories:-

(a) persons experienced in the field of education;

(b) persons experienced in industry or commerce;

(c) persons who are practising, or have practised, a profession;

(d) persons associated with trade unions;

(e) persons having such other qualifications and experience as the Minister thinks appropriate.

(6) The elected student members of the Council shall comprise 3 persons who are qualified and elected in each case as may be prescribed by the by-laws by and from persons who are enrolled as candidates proceeding to a degree or diploma in the University (other than persons so enrolled who are members of the full-time staff of the University).

(7) The elected non-student members of the Council shall be qualified and elected in each case or for each class as may be prescribed by this subsection and the by-laws and shall comprise--

(a) three persons, none of whom shall be a member of the full-time staff of the University, so elected by such of the members of Convocation as are included in a list prepared for the purposes of this subsection in accordance with the by-laws;

(b) four persons, of whom at least two but not more than three shall be professors within the University, so elected by and from the professors and such other persons, being persons giving instruction within the University (but not being persons prescribed for the purposes of paragraph (b1)) or being superior officers within the University, as may be prescribed by the by-laws;

(b1) two persons so elected by and from such persons giving instruction within the Institute as may be prescribed by the by-laws;

(c) three persons, being members of the staff of the University ineligible for election pursuant to paragraph (b) or (b1), so elected by and from such members of the staff of the University as may be
THE LEGISLATION

prescribed by the by-laws; and

(d) three persons so elected by the members of the Council for the time being referred to in subsections (3), (4), (5), (6) and paragraphs (a), (b), (b1) and (c).

(8) Where a person (not being a person who is a member of the Council) is appointed at any time by the Council to act in the place of the Vice-Chancellor, Deputy Vice-Chancellor or Director, that person shall, while so acting, be deemed to be an official member of the Council.

(9) Subject to this Act, a member of the Council shall hold office - -

(a) in the case of a parliamentary member, until a member of the House of Parliament that elected him is elected by that House to replace him;

(b) in the case of an official member, while he holds the office by virtue of which he is such a member;

(c) in the case of an appointed member, for such term not exceeding three years as may be prescribed by the by-laws; and

(d) in the case of an elected member, for such term not exceeding three years as may be prescribed by the by-laws.

(10) A retiring member of the Council shall not, by reason of that membership, be disqualified from again becoming a member of the Council.

(11) A casual vacancy shall - -

(a) in the case of an appointed member, be filled by such person as the Minister may appoint; and

(b) in the case of an elected member, be filled by a person qualified in accordance with subsection (6) or (7) to be elected to the vacancy concerned in such manner as may be prescribed by the by-laws,

and any member filling a casual vacancy under this subsection shall hold office for the residue of his predecessor's term of office.

(12) A by-law for the purposes of subsection (6) or (7) may be made with respect to - -

(a) all persons of a specified class; or

(b) all persons of a specified class other than persons of a specified class or classes.

(13) A by-law for the purposes of subsection (9) (c) and (d) may - -

(a) prescribe a term of office by reference to determined, or determinable, days of commencement and termination;
Vacation of office.

16. A member of the Council shall be deemed to have vacated his office if he:

(a) dies;

(b) in the case of an appointed or elected member, transfers his place of permanent residence to a place that is not within the State or the Australian Capital Territory;

(c) declines to act;

(d) resigns his office by writing under his hand addressed --

(i) in the case of the parliamentary member who is a member of the Legislative Council, to the President of the Legislative Council;

(ii) in the case of the parliamentary member who is a member of the Legislative Assembly, to the Speaker of the Legislative Assembly;

(iii) in the case of an appointed member, to the Minister; or

(iv) in the case of an elected member, to the Vice-Chancellor;

(e) is an appointed or elected member who becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his creditors or makes any assignment of his estate for their benefit;

(f) is an appointed or elected member who becomes a temporary patient or a continued treatment patient, a protected person or an incapable person within the meaning of the Mental Health Act, 1958, or a person under detention under Part VII of that Act;

(g) is an appointed member or elected member and absents himself from four consecutive meetings of the Council without leave of the Council;

(h) ceases, in the case of the parliamentary member elected by the Legislative Council --

(i) to be a member of that Council otherwise than by reason of section 22B (1) (c) of the Constitution Act, 1902; or
(ii) to be a member of that Council by reason of section 22B (1) (c) of that Act and does not become a candidate at the next periodic Council election within the meaning of section 3 of that Act or, as the case may be, becomes a candidate but is not elected;

(i) ceases, in the case of the parliamentary member elected by the Legislative Assembly

(ii) to be a member of that Assembly otherwise than by reason of its dissolution or its expiration by effluxion of time; or

(ii) to be a member of that Assembly by reason of its dissolution or its expiration by effluxion of time and does not become a candidate at the next general election of members of that Assembly or, as the case may be, becomes a candidate but is not elected; or

(j) being an elected member referred to in section 15 (7) (b), (b1) or (c), ceases to be an employee of the University.

Election of Chancellor.

17. (1) The Council shall, at its first meeting and whenever a vacancy in the office of Chancellor occurs, elect a person (whether a member of the Council or not) to be Chancellor of the University.

(2) The Chancellor shall hold office for such period not exceeding three years and on such terms and conditions as may be prescribed by the by-laws.

Deputy Chancellor.

18. (1) The Council shall, at its first meeting and whenever a vacancy in the office of Deputy Chancellor occurs, elect one of its members to be Deputy Chancellor of the University.

(2) The Deputy Chancellor shall, unless he sooner ceases to be a member of the Council, hold office for one year from the date of his election and on such conditions as may be prescribed by the by-laws.

(3) In the absence of the Chancellor or during a vacancy in the office of Chancellor or during the inability of the Chancellor to act, the Deputy Chancellor shall have and may exercise and discharge all the powers, authorities, duties and functions of the Chancellor.

Chairman.

19. (1) The Chancellor shall preside at all meetings of the Council and all committees constituted by the Council at which he is present.

(2) At any meeting of the Council or of a committee constituted by the Council at which the Chancellor is not present, the Deputy Chancellor shall preside, and in the absence of both the Chancellor and the Deputy Chancellor a member elected by the members present from among their number, shall preside.
20. (1) The first Vice-Chancellor of the University shall be the person who, immediately before the commencement of this Part, was the member of the full-time staff of the College holding office as Vice-Chancellor designate pursuant to section 6 (1) and he shall, subject to this section, continue in office under the terms and conditions determined under section 5 (c) in relation to his tenure of the office of Vice-Chancellor.

(2) Whenever a vacancy occurs in the office of Vice-Chancellor, the Council shall appoint a person, whether a member of the Council or not, to be Vice-Chancellor.

(3) The Vice-Chancellor (other than the first Vice-Chancellor) shall hold office for such period and on such terms and conditions as the Council determines.

(4) The Vice-Chancellor shall be the chief executive officer of the University and shall have and may exercise and discharge such powers, authorities, duties and functions as may be prescribed by the by-laws and, subject to the by-laws, as the Council determines.

20A. (1) There shall be an Institute of Advanced Education of the University which shall comprise that part of the University in which advanced education courses are conducted.

(2) The first Director of the Institute shall be the person who, immediately before the dissolution of the Wollongong Institute of Education, was the Director of the Wollongong Institute of Education.

(3) Whenever a vacancy occurs in the office of Director, the Council shall appoint a person, whether a member of the Council or not, to be Director.

(4) The Director shall hold office for such period and on such terms and conditions as the Council determines.

(5) The Director shall, subject to section 20 (4), be the executive officer of the Institute and shall have and may exercise and discharge such powers, authorities, duties and functions as may be prescribed by the by-laws and, subject to the by-laws, as the Council determines.

21. At any meeting of the Council one-half (or where one-half is not a whole number the whole number next higher than one-half) of the total number of members for the time being of the Council, shall form a quorum.

22. Nothing contained in this Act shall prevent any person from being immediately, or at any time, re-appointed or re-elected to any office or place under this Act if he is eligible and otherwise qualified, for the time being, to hold that office or place.

23. (1) No act or proceeding of the Council or any committee of the Council, or of the Vice-Chancellor or any other person acting pursuant to any direction of the Council, shall be invalidated or prejudiced by reason only of the fact that at the time when such act or proceeding was done, taken or commenced there was a vacancy or a number of vacancies in the office or offices of any member or members of the Council.
(2) All acts and proceedings of the Council or any committee of the Council, or of the Vice-Chancellor or any other person acting pursuant to any direction of the Council, shall, notwithstanding the subsequent discovery of any defect in the appointment or election of any member of the Council or that any such member was disqualified from acting as or incapable of being a member of the Council, be as valid as if that member had been duly appointed or elected and was qualified to act as or capable of being a member and had acted as a member of the Council and as if the Council has been properly and fully constituted.

REPEALED.

24. * * * * * * * *

25. (1) Subject to this Act and the by-laws, the Council--

(a) may provide such courses as it deems fit and in conferring and awarding degrees and diplomas issue such certificates in the nature of degrees, diplomas or otherwise as it thinks fit;

(b) may appoint and terminate the appointment of academic and other staff of the University;

(c) shall have the control and management of the affairs and concerns of the University and may act in all matters concerning the University in such manner as appears to it best calculated to promote the objects and interests of the University;

(d) may acquire by gift, bequest or devise any property for the purposes of this Act and may agree to carry out the conditions of any such gift, bequest or devise;

(e) may borrow money for the purpose of carrying out and performing any of its powers, authorities, duties and functions, for the renewal of loans or the discharge or partial discharge of any indebtedness to the Treasurer or to any bank within such limits, to such extent and upon such conditions as to security or otherwise as the Governor upon the recommendation of the Treasurer may approve;

(f) may invest any funds belonging to or vested in the University in any manner for the time being authorised for the investment of trust funds or in any manner approved by the Governor, generally or in any particular case or class of cases, upon the recommendation of the Treasurer; and

(g) shall have the control and management of all real and personal property at any time vested in or acquired by the University, and may, subject to subsection (2), dispose of real or personal property in the name and on behalf of the University.

(2) Except as provided in subsection (3) the Council shall not, except with the approval of the Minister, alienate, mortgage, charge or demise any lands of the University.
(3) The Council may, without the approval of the Minister, lease any lands of the University where --

(a) the term of the lease does not exceed twenty-one years; and

(b) subject to subsection (4) (b), there is reserved for the whole of the term, the highest rent that can reasonably be obtained without fine.

(4) In the case of a lease of any lands of the University or any renewal thereof to a residential college affiliated with the University, the lease shall --

(a) be for a term not exceeding ninety-nine years;

(b) be at a nominal rent; and

(c) contain such other conditions as the University deems fit including a condition that the lease shall not be assigned.

(5) The rule of law against remoteness of vesting does not apply to and in respect of any condition of a gift, bequest or devise to which the University has agreed.

26. (1) The Council may, in relation to any matter or class of matters, or in relation to any activity or function of the University, by resolution, delegate all or any of its powers, authorities, duties and functions under this Act (except this power of delegation) to any member or to any committee of its members, or to any officer or officers of the University.

(2) Every delegation under this section shall be revocable by resolution of the Council, and no delegation shall prevent the exercise of any power, authority, duty or function by the Council.

27. (1) The Council may make by-laws, not inconsistent with this Act, with respect to all matters pertaining to the University.

(2) Without prejudice to the generality of subsection (1) the Council may make by-laws for or with respect to --

(a) the management, good government, and discipline of the University;

(b) the method of election of members of the Council (other than the parliamentary members) who are to be elected;

(c) the manner and time of convening, holding and adjourning the meetings of the Council and the manner of voting at such meetings, including postal voting or voting by proxy; the powers and duties of the Chairman thereof; the conduct and record of the business; the appointment of committees of the Council, and the quorum, powers and duties of such committees;
(d) the number, stipend, manner of appointment and dismissal of deans, professors, lecturers, examiners and other officers and employees of the University;

(e) the entrance standards for students;

(f) the payment of such fees and charges, including fines, as the Council deems necessary, including fees and charges to be paid in respect of --

(i) entrance to the University;

(ii) tuition;

(iii) lectures and classes;

(iv) examinations;

(v) residence;

(vi) the conferring of degrees and diplomas;

(vii) the provision of amenities and services, whether or not of an academic nature; and

(viii) an organisation of students or of students and other persons;

(f1) the exemption from, or deferment of, payment of fees and charges, including fines;

(g) the course of lectures or studies for, the examinations for, and the granting of, degrees, diplomas, certificates and honours and the attendance of candidates therefor;

(h) the examinations for, and the granting of, fellowships, scholarships, exhibitions, bursaries and prizes;

(i) the admission of students of other universities and institutions of higher education to any status within the University or the granting to graduates of such universities or institutions, or other persons, of a degree or diploma without examination;

(j) the establishment of residential colleges and halls of residence within the University and their conduct or the affiliation of residential colleges;

(k) the affiliation with the University of any educational or research establishment;

(l) the provision of a scheme of superannuation for the professors of the University; and

(m) the form and use of academic costume.
28. (1) The by-laws may provide for empowering any authority (including the Council) or officer of the University to make regulations, rules or orders (not inconsistent with this Act or with any by-law) for regulating, or providing for the regulation of, any specified matter (being a matter with respect to which by-laws may be made) or for carrying out or giving effect to the by-laws.

(2) Any regulation, rule or order referred to in subsection (1) --

(a) shall have the same force and effect as a by-law;

(b) may, from time to time as the occasion requires, be amended or repealed by any authority (including the Council) or officer of the University empowered by subsection (1) to make such a regulation, rule or order; and

(c) shall be deemed not to be within the meaning of the term "regulation" as defined in section 41 of the Interpretation Act, 1897.

29. (1) Convocation shall consist of --

(a) all members and past members of the Council;

(b) all graduates of the University;

(c) all members of the full-time academic staff of the University and such other members or classes of members of the staff of the University as the by-laws may prescribe;

(d) such graduates of other universities, or other persons, as are, in accordance with the by-laws, admitted as members of Convocation; and

(e) without prejudice to the generality of paragraph (d), graduates of The University of New South Wales who spent at least three years as properly enrolled students of the College.

(1A) Notwithstanding subsection (1), a person referred to in subsection (1) (b), (c) or (e) may be exempted by the Council, on grounds of conscience, from membership of Convocation.

(2) The first meeting of Convocation shall be convened by the Vice-Chancellor.

(3) Meetings of Convocation shall be convened and the business at such meetings shall, subject to the by-laws, be as determined by Convocation.

(4) A quorum at any meeting of Convocation shall be such number of members as may be prescribed by the by-laws.
(5) Convocation shall have and may exercise and discharge such powers, authorities, duties and functions as may be prescribed by the by-laws.

(6) The Council may establish a Standing Committee and such other committees of Convocation as it considers necessary.

Treasurer to meet certain costs.

30. (1) There shall be paid to the University in respect of the year commencing upon the first day of January of the year of commencement of this Part and in respect of each succeeding year, such sum as the Treasurer may, upon taking into consideration the University's estimated expenditure requirements and income from all sources which is capable of being applied towards meeting such expenditure requirements, determine.

(2) To enable the Treasurer to exercise and perform the powers and functions conferred upon him by subsection (1) the University shall, in respect of the year commencing upon the first day of January that next preceded the commencement of this Part, as soon as practicable after that commencement, and in respect of each succeeding year either before or as soon as practicable after its commencement, submit to the Treasurer estimates of the expenditure and income of the University for that year and such other information as the Treasurer may deem necessary.

(3) Any moneys payable by the Treasurer under this section shall be paid out of moneys provided by Parliament.

Advance by Treasurer.

31. The Treasurer may for the temporary accommodation of the University advance such moneys to the Council as the Governor may approve upon such terms and conditions as to repayment and interest as may be agreed upon.

Accounts to be rendered.

32. The Council shall cause to be kept proper books of account in relation to the funds of the University and shall, as soon as practicable after the thirty-first day of December in each year, prepare and transmit to the Minister for presentation to Parliament a statement of accounts in a form approved by the Auditor-General exhibiting a true and correct view of the financial position and transactions of the University for the year.

Audit.

33. (1) The accounts of the University shall be audited by the Auditor-General who shall, in respect thereof, have all the powers conferred on the Auditor-General by any law for the time being in force relating to the audit of public accounts.

(2) The provisions of the Audit Act, 1902, apply to and in respect of the members of the Council and to the officers and employees of the University in the same manner as they apply to accounting officers of public departments.

Report of proceedings.

34. (1) As soon as practicable after the first day of January in each year, the Council shall prepare and furnish to the Minister a report upon the proceedings of the University during the period of twelve months immediately preceding that day including a summary of the work, researches and investigations carried out by the University during that period.
No religious test or political discrimination.

35. A person shall not, by reason of his religious or political views or beliefs, be denied admission as a student of the University or be ineligible to hold office therein or to graduate thereat or to enjoy any benefit, advantage or privilege thereof.

Visitor.

36. The Governor of New South Wales shall be the Visitor of the University with full authority and jurisdiction to do all such things and entertain such causes as may pertain to or be exercised by visitors as often as he thinks fit.

School Teachers.

37. (1) The Council shall allow such persons as are -

(a) teachers in schools established under the Public Instruction Act of 1880 or members of the Public Service of New South Wales approved by the Minister;

(b) qualified in such manner as may be prescribed by the by-laws to be enrolled as students of the University;

(c) selected by the University for admission to the University; and

(d) not otherwise excluded from the University, to attend University lectures for the purpose of proceeding to a first degree and to receive tuition for the period required for admission to that degree without payment of lecture, class or tuition fees.

(2) Nothing in subsection (1) shall exempt any person referred to in that subsection from the payment of such fees, other than lecture, class or tuition fees, as may be approved by the Council.

Acquisition of land.

37A. (1) For the purposes of this Act, the Governor may, on the recommendation of the Minister, resume or appropriate any land under Division 1 of Part V of the Public Works Act, 1912.

(2) The Minister shall not make a recommendation for the purposes of subsection (1) unless he is satisfied that adequate provision has been or will be made for the payment by the University of compensation for the resumption or appropriation and all necessary charges and expenses incidental to the resumption or appropriation.

(3) A resumption or appropriation effected pursuant to subsection (1) shall be deemed to be for an authorised work within the meaning of the Public Works Act, 1912, and the Minister shall, in relation to that authorised work, be deemed to be the Constructing Authority within the meaning of that Act.

(4) Sections 34, 35, 36 and 37 of the Public Works Act, 1912, do not, but section 38 of that Act does, apply in relation to a resumption or appropriation under this section.
37B. (1) Where land is vested in the Minister, whether as Constructing Authority within the meaning of the Public Works Act, 1912, by virtue of a resumption or appropriation effected pursuant to section 37A (1), or otherwise, the Minister may convey or transfer that land to the University for such estate, and subject to such trusts and rights of way or other easements, as he thinks fit.

(2) A conveyance, transfer or other instrument executed for the purposes of subsection (1) -

(a) is not liable to be stamped with stamp duty under the Stamp Duties Act, 1920; and

(b) may be registered under any Act without fee.

38. (1) The College is hereby dissolved.

(2) All real and personal property which immediately before the commencement of this Part was held by or was vested in the University of New South Wales or any other body in trust for, or on behalf of, the College shall, by virtue of this Act, be divested from The University of New South Wales or such other body and shall vest in the University to be applied by the University, subject to any trusts or conditions on which it was held immediately before that commencement, for the objects and purposes for which the University is established.

39. (1) This section applies to and in respect of real and personal property, including real and personal property vested in the University pursuant to section 38 (2), which immediately before the commencement of this Part was held by or was vested in The University of New South Wales and used by that University for the purposes of the College.

(2) The Minister shall cause to be constituted a Joint Committee consisting of five members of whom -

(a) one shall be the Auditor-General, or such person as he may nominate, who shall be Chairman and who shall convene, and preside at, all meetings of that Committee;

(b) two shall be such persons as are selected by the Council of The University of New South Wales to be representatives of that University; and

(c) two shall be such persons as are selected by the Council to be representatives of the University.

(3) The function of the Joint Committee is to determine as soon as practicable -

(a) what property to which this section applies (other than property vested pursuant to section 38) is to be transferred to the University;

(b) what debts and liabilities in respect of property to which this section applies are to be transferred to the University;
(c) the manner in which payments on account of leave or upon the retirement or death of a member of the staff of The University of New South Wales who is transferred to the University pursuant to this Act are to be met and the extent to which those payments should be apportioned between The University of New South Wales and the University;

(d) what books, documents, records and papers are to be handed over to the University; and

(e) such other matters relating to the matters referred to in paragraphs (a), (b), (c) and (d) as that committee deems necessary or expedient.

(4) Where a difference of opinion arises between the members of the Joint Committee representing The University of New South Wales and the University in respect of a determination of any of the matters referred to in subsection (3) the matter shall be determined in such manner as the Auditor-General or the person nominated by him to represent him on that Committee directs.

(5) Any determination made by the Joint Committee pursuant to subsection (3) shall have effect according to its tenor.

(6) The Chairman of the Joint Committee shall forward or cause to be forwarded to the Minister, The University of New South Wales and the University written notice of any determination it may make with respect to the matters referred to in subsection (3) and each University shall keep a record of that notice.

(7) Upon receipt of a notice of any determination made by the Joint Committee, The University of New South Wales shall, as soon as practicable, thereafter give effect to the determination.

(1) In this section a reference to an "officer of the College" is a reference to a person who, immediately before the commencement of this Part, held any salaried office or employment at the College otherwise than as

(a) a part-time lecturer, tutor or demonstrator;

(b) a temporary senior lecturer, lecturer, senior tutor, tutor, senior demonstrator or demonstrator; or

(c) a staff member employed on a fixed term contract.

(2) Every officer of the College shall become, at the commencement of this Part, an officer and an employee of the University on such terms and conditions (including terms and conditions as to remuneration and duration of appointment), not less favourable than those upon which he was employed at the College immediately before that commencement, as the Council determines.

(3) The Council may, in determining terms and conditions in respect of the title, duties or status attaching to
Amendments.

41. An Act specified in the first column of the Schedule is amended to the extent specified opposite that Act in the second column of the Schedule.

SCHEDULE

Sec. 41.

First Column. Second Column.

Year and No. of Act. Short Title. Extent of amendment.


Insert in the definition of "Employee" in section 3(1) after the words "University of New South Wales," the words "or, subject to subsection (5), a professor of The University of Wollongong,"

Insert next after section 3 (4) the following new subsection:

(5) (a) Subject to this subsection the exclusion from the definition of "Employee" of a professor of The University of Wollongong shall not extend to a person whose rights as a contributor are continued by section 40 of the University of Wollongong Act, 1972.

(b) A professor of The University of Wollongong shall cease to be a contributor if, after the commencement of Part III of the University of Wollongong Act, 1972, he becomes, or continues to be, party to any scheme or arrangement to which that University is also a party and under which he is or may become entitled to any pension or annuity or retiring allowance upon retirement from his professorship.

(c) The provisions of subsection (3) shall apply, mutatis mutandis, to professors of The University of Wollongong other than those who are employees by virtue of paragraph (a).

Insert at the end of Schedule III the following words:

offices or employment at the University, determine in relation to an officer of the College terms and conditions less favourable than those on which the officer of the College was employed immediately before the commencement of this Part.

(4) An officer of the College shall not have any right to damages or compensation in respect of the termination, in consequence of the commencement of this Part, of his tenure of any office or employment at the College but he shall be entitled to enforce or enjoy any right or privilege to which he was, by virtue of section 2 of the University of New South Wales Act, 1968, entitled immediately before that commencement as if the right or privilege had been conferred by this Act.
Insert next after section 132 (1) (fiv) the following new paragraph:

(fiv) land which is vested in The University of Wollongong or in a college thereof and is used or occupied by the University or college, as the case may be, solely for the purposes thereof; and

Insert next after section 88 (1) (f2) the following new paragraph:

(f3) land which is vested in The University of Wollongong or in a college thereof and is used or occupied by the University or college, as the case may be, solely for the purposes thereof.
SCHEDULE 3

DISSOLUTION OF THE WOLLONGONG INSTITUTE OF EDUCATION

Interpretation.

1. In this Schedule -

"appointed day" means the day appointed and notified under section 2 (2);
"Institute" means the Wollongong Institute of Education;
"superannuation scheme" means a scheme, fund or arrangement under which any superannuation or retirement benefits are provided and which is established by or under an Act;
"transferred servant" means a servant of the Institute who becomes, or who is deemed to have become, a member of the staff of the University in accordance with clause 4 (1);
"University" means The University of Wollongong.

Dissolution of Institute.

2. The Institute is hereby dissolved.

Transfer of assets, etc., of Institute.

3. (1) On and from the appointed day -

(a) all real and personal property and all right and interest therein and all management and control thereof that, immediately before that day, was vested in or belonged to the Institute shall vest in and belong to the University;

(b) all money and liquidated and unliquidated claims that, immediately before that day, were payable to or recoverable by the Institute shall be money and liquidated and unliquidated claims payable to or recoverable by the University;

(c) all proceedings pending immediately before that day at the suit of the Institute shall be deemed to be proceedings pending on that day at the suit of the University and all proceedings so pending at the suit of any person against the Institute shall be deemed to be proceedings pending at the suit of that person against the University;

(d) all contracts, agreements, arrangements and undertakings (not being a contract of employment or a contract, agreement, arrangement or undertaking entered into by a student with respect to the provision to the student of an advanced education course or some other course or programme of study) entered into with, and all securities lawfully given to or by, the Institute and in force immediately before that day shall be deemed to be contracts, agreements, arrangements and undertakings entered into with and securities given to or by the University;
(e) the University may, in addition to pursuing any other remedies or exercising any other powers that may be available to it, pursue the same remedies for the recovery of money and claims referred to in this subclause and for the prosecution of proceedings so referred to as the Institute might have done but for its dissolution;

(f) the University may enforce and realise any security or charge existing immediately before that day in favour of the Institute and may exercise any powers thereby conferred on the Institute as if the security or charge were a security or charge in favour of the University;

(g) all debts, money and claims, liquidated and unliquidated, that, immediately before that day, were due or payable by, or recoverable against, the Institute shall be debts due by, money payable by and claims recoverable against, the University;

(h) all liquidated and unliquidated claims for which the Institute would, but for its dissolution, have been liable shall be liquidated and unliquidated claims for which the University shall be liable; and

(i) a reference in any other Act, or in any regulation, by-law or other statutory instrument to the Institute shall be read and construed as a reference to the University.

(2) Subject to the Principal Act and this Act, any act, matter or thing done or omitted to be done before the appointed day by, to or in respect of the Institute shall, to the extent that, but for the dissolution of the Institute, that act, matter or thing would on or after that day have had any force or effect or been in operation, be deemed to have been done or omitted to be done by, to or in respect of the University.

(3) No attornment to the University by a lessee (not being the lessee under a lease to which subclause (4) relates) from the Institute shall be required.

(4) Notwithstanding any other provision of this clause, on the appointed day a lease granted by the Institute and in force immediately before that day, being a lease of a kind referred to in section 5 (9) of the Colleges of Advanced Education Act, 1975, is terminated.

Transferred staff. 4. (1) A person who, immediately before the appointed day, was a servant of the Institute (not being a casual employee) and who -

(a) presents himself for work at the University on the appointed day;

(b) is on leave from the Institute immediately before the appointed day but presents himself for work at the University upon the expiration of that leave; or
(c) has, in the opinion of the Minister or the Vice-Chancellor, a reasonable excuse for not presenting himself for work at the University on the appointed day but presents himself for work at the University as soon as practicable after that day,

shall become or be deemed to have become, as the case may be, a member of the staff of the University on the appointed day.

(2) Where the contract of employment with the Institute of a transferred servant, being a contract in force immediately before the appointed day, was expressed to expire on a specified or ascertainable date after the appointed day, the transferred servant shall be deemed to have become a servant of the University subject to a contract of employment expressed to expire on that date.

(3) A transferred servant shall be paid salary or wages, and allowances, at a rate not less than the rate that was payable to him immediately before the appointed day, subject, in the case of salary or wages, to any adjustment necessary to give effect to any fluctuation in the basic wage for adult males, or adult females, as the case may be, for the time being in force within the meaning of Part V of the Industrial Arbitration Act, 1940, until his salary is, or his wages or allowances are, varied or altered -

(a) by an award of a competent tribunal or an industrial agreement or otherwise in accordance with law; or

(b) where the variation or alteration increases the amount of his salary, wages or allowances - by the University.

(4) Except as otherwise provided by this clause, the conditions of employment of any transferred servant shall, subject to the variation of any such condition by an award of a competent tribunal or an industrial agreement or otherwise in accordance with law, be no less favourable to the servant than the conditions of his employment with the Institute immediately before the appointed day.

(5) Subject to subclause (6), where a transferred servant was, immediately before the appointed day, a contributor to a superannuation scheme, he -

(a) shall retain any rights accrued or accruing to him as such a contributor; and

(b) may continue to contribute to any superannuation scheme to which he was a contributor immediately before the appointed day,

as if he had continued to be a servant of the Institute during his service with the University and -

(c) his service with the University shall be deemed to be service with the Institute for the purposes of any law under which those rights accrued or were accruing or under which he continues to contribute; and
(d) he shall be deemed to be a servant of the Institute for the purposes of any superannuation scheme to which, by the operation of this subclause, he is entitled to contribute.

(6) A person who, but for this subclause, would be entitled under subclause (5) to contribute to a superannuation scheme shall not be so entitled upon his becoming a contributor to any other superannuation scheme, and the provisions of subclause (5) (d) cease to apply to or in respect of him in any case where he becomes a contributor to another superannuation scheme.

(7) Subclause (6) does not prevent the payment to a transferred servant, upon his ceasing to be a contributor to a superannuation scheme, of such amount as would have been payable to him if he had ceased, by reason of resignation, to be a contributor.

(8) Where, pursuant to subclause (5) (b), a transferred servant continues to contribute to a superannuation scheme, the University shall contribute to the superannuation scheme the same amount as would have been payable by the Institute if that person had remained a servant of the Institute and been paid salary or wages at the rate paid to him by the University.

(9) For the purposes of sick leave, long service leave or leave in the nature of long service leave, service of a transferred servant with the Institute shall be deemed to be service with the University.

(10) For the purpose of calculating the entitlement of a transferred servant to long service leave or leave in the nature of long service leave at any time, there shall be deducted from the amount of long service leave or leave in the nature of long service leave to which, but for this subclause, the transferred servant would be entitled -

(a) any long service leave or leave in the nature of long service leave; and

(b) the equivalent, in long service leave or leave in the nature of long service leave, of any benefit instead of long service leave or leave in the nature of long service leave,

taken or received by the transferred servant before that time.

(11) A transferred servant shall retain any right to annual leave accrued to him in respect of his service with the Institute.

(12) A transferred servant is not entitled to claim, both under this Act and any other Act, benefits in respect of the same period of service.

(13) Nothing in this clause affects the operation of the Industrial Arbitration Act, 1940.
Superannuation — employer's liability.

5. Where, before the appointed day —

(a) a person died or retired or was retrenched; and

(b) at the date of his death, retirement or retrenchment —

(i) he was a servant of the Institute;

(ii) the Institute was, for the purposes of any superannuation scheme, his employer,

then, for the purposes of the Act by or under which that scheme is established, the University shall, on and after the appointed day, be deemed to be the employer in the service of whom that person was employed at the date of his death, retirement or retrenchment for the purposes of any provision in that Act under which payments may be required to be made by that employer in respect of the superannuation scheme.

Students.

6. (1) Each person who was, immediately before the appointed day, a student of the Institute enrolled in an advanced education course shall, on the appointed day, become a student of the University and be enrolled in an advanced education course that is substantially the same, in academic content, as the advanced education course in which the student was enrolled at the Institute.

(2) The University shall, on the appointed day, provide such advanced education courses as are necessary for the purposes of subclause (1).

(3) Where a student is enrolled in an advanced education course pursuant to subclause (1), the University —

(a) shall, as far as it may practicably do so, give him credit in that course for any subject or work completed by him in the advanced education course from which he was transferred; and

(b) where —

(i) before the completion of that course the student requests the Council of the University to confer on him, on completion of that course, an academic award under the seal of the Institute;

(ii) in the opinion of the Council of the University the student has completed such part of his course at the Institute as to warrant his academic award being conferred under the seal of the Institute; and

(iii) the student satisfactorily completes the course in which he has enrolled at the University before 1st January, 1986,

shall confer that academic award on the student under the seal of the Institute.

(4) A person having custody or possession of the common seal of the Institute shall make the common seal available to the University for the purposes of this clause, but shall not use the common seal or make it available to any other person.
(5) Where a person completed an advanced education course provided by the Institute but an academic award had not been conferred on the person in respect of the course before the appointed day, the University shall confer the academic award on the person under the common seal of the Institute.

7. (1) The Governor may make regulations containing other provisions of a savings or transitional nature consequent on the dissolution of the Institute.

(2) A provision made under subclause (1) may take effect as from the appointed day or a later day.

(3) To the extent to which a provision referred to in subclause (1) takes effect from a date that is earlier than the date of its publication in the Gazette, the provision does not operate so as -

(a) to affect, in a manner prejudicial to any person (other than the State or an authority of the State), the rights of that person existing before the date of its publication therein; or

(b) to impose liabilities on any person (other than the State or an authority of the State) in respect of anything done or omitted to be done before the date of its publication therein.

(4) A provision made under subclause (1) shall, if the regulations under this clause so provide, have effect notwithstanding any other clause of this Schedule.
THE BY-LAW

The University of Wollongong hereby makes the following By-law:

PART I – PRELIMINARY

1. This By-law may be cited as the "University of Wollongong By-law".

2. This By-law is divided into Parts as follows:

- PART I – PRELIMINARY
- PART II – COUNCIL MEMBERSHIP
- PART III – MEMBERSHIP OF THE UNIVERSITY
- PART IV – THE COMMON SEAL
- PART V – CHANCELLOR AND DEPUTY CHANCELLOR
- PART VI – VICE-CHANCELLOR
- PART VII – COURSES AND DEGREES
- PART VIII – HONORARY DEGREES
- PART IX – ACADEMIC COSTUME
- PART X – CONVOCATION
- PART XI – MANAGEMENT OF THE UNIVERSITY
- PART XII – STUDENT DISCIPLINE AND PROCEDURE

SCHEDULE

3. (1) In this By-law, unless a contrary intention appears:

- "academic staff member" means a member of the Council elected under section 15 (7) (b) of the Act;
- "Act" means the University of Wollongong Act, 1972;
- "Convocation member" means a member of the Council elected under section 15 (7) (a) of the Act;
- "Council" means Council of the University;
- "general staff member" means a member of the Council elected under section 15 (7) (c) of the Act;
- "member giving instruction within the Institute" means a member of the Council elected under section 15 (7) (b1) of the Act;
- "student member" means a member of the Council elected under section 15 (6) of the Act;
- "University" means The University of Wollongong.

(2) In this By-law, unless a contrary intention appears, a reference to an authority, officer or office shall be construed as a reference to that authority, officer or office in and of the University.

PART II – COUNCIL MEMBERSHIP

4. (1) For the purposes of section 15 (6) of the Act the student members shall comprise 3 persons who are qualified and elected in accordance with this clause.
(1A) At the election held pursuant to clause 5 of Schedule 2 of the University of Wollongong (Advanced Education) Amendment Act, 1982, the Returning Officer shall, notwithstanding paragraph 21 of the Schedule, declare as elected to hold office as student members:

(a) of those candidates not enrolled in an advanced education course with the Institute - the 2 candidates who receive the highest number of votes;

and

(b) of those candidates enrolled in an advanced education course with the Institute - the candidate who receives the highest number of votes.

(2) The Returning Officer shall keep a roll (in this By-law referred to as the Roll of Students) containing the names and last known addresses of persons who are enrolled as candidates proceeding to a degree or diploma in the University (other than persons so enrolled who are members of the full-time staff of the University).

(3) The persons qualified to be elected are those persons whose names appear on the Roll of Students at the date and time prescribed pursuant to paragraph 8 of the Schedule for the close of nominations.

(4) The persons entitled to vote are those persons whose names appear on the Roll of Students at the date and time prescribed pursuant to paragraph 15 of the Schedule for the receipt of completed voting papers.

(5) The provisions of the Schedule apply to an election conducted under this clause.

5. (1) For the purposes of section 15 (7) (a) of the Act the Convocation members shall comprise three persons who are qualified and elected in accordance with this clause.

(2) The Returning Officer shall keep a list for the purposes of section 15 (7) (a) of the Act (in this By-law referred to as the Roll of Convocation) containing the names and last known addresses of the members of convocation.

(3) The persons qualified to be elected are persons other than full-time members of the staff of the University.

(4) The persons entitled to vote are those persons whose names appear on the Roll of Convocation at the date and time prescribed pursuant to paragraph 15 of the Schedule for the receipt of completed voting papers.

(5) The provisions of the Schedule apply to an election conducted under this clause.

6. (1) For the purposes of section 15 (7) (b) of the Act the academic staff members shall comprise four persons who are qualified and elected in accordance with this clause.

(2) The Returning Officer shall keep a roll (in this By-law referred to as the Roll of Academic Staff) containing the names and last known addresses of - -

(a) professors within the University;

(b) persons holding the position of associate professor, reader, senior lecturer, lecturer, senior tutor, senior demonstrator, tutor, demon-
strator, tutor/demonstrator and teaching fellow within the University and such other positions within the University as may be specified in regulations made by the Council for the purposes of this paragraph; and

(c) officers holding the positions of Deputy Vice-Chancellor, Director, University Secretary, Bursar, Estate Manager, Registrar and University Librarian within the University and such other positions within the University as may be specified in regulations made by the Council for the purposes of this paragraph.

(3) Subject to section 15 (7) (b) of the Act, the persons qualified to be elected are those persons whose names appear on the Roll of Academic Staff at the date and time prescribed pursuant to paragraph 8 of the Schedule for the close of nominations.

(4) The persons entitled to vote are those persons whose names appear on the Roll of Academic Staff at the date and time prescribed pursuant to paragraph 15 of the Schedule for the receipt of completed voting papers.

(5) The provisions of the Schedule apply to an election under this clause.

6A. (1) For the purposes of section 15 (7) (b1) of the Act, the members giving instruction within the Institute shall comprise 2 persons who are qualified and elected in accordance with this clause.

(2) The Returning Officer shall keep a roll (in this By-law referred to as the Roll of Persons Giving Instruction within the Institute) containing the names and last known addresses of -

(a) persons holding the position of Head of School, principal lecturer, senior lecturer and lecturer within the Institute and such other positions within the Institute as may be specified in regulations made by the Council for the purposes of this paragraph; and

(b) the officer holding the position of Deputy Director within the Institute.

(3) For the purposes of section 15 (7) (b1) of the Act, the persons qualified to be elected are those persons whose names appear on the Roll of Persons Giving Instruction within the Institute at the date and time prescribed pursuant to paragraph 8 of the Schedule for the close of nominations.

(4) The persons entitled to vote are those persons whose names appear on the Roll of Persons Giving Instruction within the Institute at the date and time prescribed pursuant to paragraph 15 of the Schedule for the receipt of completed voting papers.

(5) The provisions of the Schedule apply to an election under this clause.

7. (1) For the purposes of section 15 (7) (c) of the Act the general staff members shall comprise 3 persons who are qualified and elected in accordance with this clause.

(2) The Returning Officer shall keep a roll (in this By-law referred to as the Roll of General Staff) containing the names and last known addresses of the full-time staff of the University who are ineligible for election pursuant to section 15 (7) (b) or (b1) of the Act.

(3) The persons qualified to be elected are those persons whose names appear on the Roll of General Staff at the date and time prescribed pursuant to paragraph 8 of the Schedule for the close of nominations.
(4) The persons entitled to vote are those persons whose names appear on the Roll of General Staff at the date and time prescribed pursuant to paragraph 15 of the Schedule for the receipt of completed voting papers.

(5) The provisions of the Schedule apply to an election conducted under this clause.

8. (1) For the purposes of section 15 (7) (d) of the Act the members elected by the Council shall comprise three persons elected in accordance with this clause.

(2) The election shall be held at a meeting convened by the Returning Officer of those members of the Council who are entitled, pursuant to section 15 (7) (d) of the Act, to vote.

(3) The Returning Officer shall post or deliver to each such member at least ten days before the day of the meeting a notice that the election is to be held.

(4) The notice of election referred to in subclause (3) shall state - -

(a) the number of members to be elected; and

(b) the date, time and place of the meeting.

(5) The election shall be effected in such manner as may be determined at the meeting.

9. (1) For the purposes of section 15 (11) (b) of the Act the prescribed manner for filling a casual vacancy is, subject to subclause (2), the same manner as that in which the person whose seat is vacant was elected.

(2) In the event of a casual vacancy in the office of any member of the Council (other than a member elected under section 15 (7) (d) of the Act) occurring within less than one year of the date on which the member’s term of office would have expired, such vacancy shall be filled by some person qualified to hold that office appointed by the Council in the place of that member.

10. (1) An election conducted under this Part shall not be invalid by reason only of the omission of the name of a person who is qualified to be elected or eligible to vote at that election from the Roll of Students, Roll of Convocation, Roll of Academic Staff, Roll of Persons Giving Instruction within the Institute or Roll of General Staff, as the case may be.

(2) A person who is entitled to be enrolled on a roll or list kept under this Part may inspect that roll or list during the time that the office of the University Secretary is open.

11. (1) For the purposes of section 15 (9) (c) of the Act, the term of office of an appointed member is 3 years.

(2) For the purposes of section 15 (9) (d) of the Act and subject to subclause (3) - -

(a) the term of office of an elected member (other than a student member) is 3 years; and

(b) the term of office of a student member is 2 years.

(3) The term of office of some of the elected members of any class - -

(a) who are elected at the first election of members of that class pursuant to clause 5 of Schedule 2 of the University of Wollongong
(Advanced Education) Amendment Act, 1982; and

(b) who receive fewer votes than the other elected members of that class,

shall, if regulations made by the Council so provide, be reduced from the period specified in subclause (2) to such shorter period as may be specified in the regulations in order to provide for the retirement in rotation of the elected members of that class.

PART III -- MEMBERSHIP OF THE UNIVERSITY

12. For the purposes of section 8 (c) of the Act --

(a) the classes of persons (other than professors) giving instruction within the University are the persons holding the positions of Head of School, associate professor, reader, principal lecturer, senior lecturer, lecturer, senior tutor, senior demonstrator, tutor, demonstrator, tutor/demonstrator and teaching fellow within the University and such other positions within the University as may be specified in regulations made by the Council for the purposes of this paragraph; and

(b) the superior officers within the University are the officers holding the positions of Deputy Vice-Chancellor, University Secretary, Bursar, Estate Manager, Registrar and University Librarian and such other positions as may be specified in regulations made by the Council for the purposes of this paragraph.

PART IV -- THE COMMON SEAL

13. The Common Seal of the University shall be kept in the custody of the University Secretary.

14. The Common Seal of the University shall be affixed to any instrument or document in the presence of, and shall be attested by --

(a) the Chancellor, the Deputy Chancellor, the Vice-Chancellor or any other member of the Council; and

(b) the University Secretary.

15. (1) The University Secretary shall maintain a register of the use of the Common Seal.

(2) The register of the use of the Common Seal shall record --

(a) the nature of, and parties to, an instrument or document to which the Common Seal was affixed;

(b) the date on which the Common Seal was affixed to an instrument or document; and

(c) the names of the persons who attested the affixing of the Common Seal.

PART V -- CHANCELLOR AND DEPUTY CHANCELLOR

16. (1) The Chancellor shall, subject to subclause (2), hold office for 3 years from the date of his election.

(2) The Chancellor shall cease to hold office as Chancellor --

(a) where he was a member of the Council at the time of his election as Chancellor — if he ceases to be a member of the Council; or
(b) in any other case - if, were he an elected member of the Council, he would have ceased to be such a member pursuant to section (16) (a) – (g) of the Act.

17. An election to fill a vacancy in the office of Chancellor or Deputy Chancellor shall be held at an ordinary meeting of the Council.

18. A nomination for the office of Chancellor or Deputy Chancellor --

(a) shall be signed by 2 persons who are eligible to vote at the election for office of Chancellor or Deputy Chancellor, as the case may be; and

(b) shall be submitted in writing to the University Secretary before the commencement of the item of business of the meeting of the Council during which that election is to be held.

PART VI – VICE-CHANCELLOR

19. Nothing in this Part shall affect the precedence or authority of the Chancellor or Deputy Chancellor.

20. The Vice-Chancellor shall --

(a) promote and further the development and interests of the University including, but without limiting the generality of this paragraph, the welfare of staff and students;

(b) be responsible to the Council for the general academic, administrative financial and other business of the University;

(c) exercise a general supervision over all staff and students of the University; and

(d) do all things ancillary to those referred to in paragraphs (a), (b) and (c).

21. Without prejudice to the generality of clause 20, the Vice-Chancellor shall exercise such functions and authority as may from time to time be delegated by the Council.

22. The Vice-Chancellor shall, by virtue of his office, be a member of any board, committee or faculty within the University and, unless the Council determines otherwise, may preside at a meeting of any such board, committee or faculty.

PART VII – COURSES AND DEGREES

23. The degrees and diplomas to be conferred and awarded by the University shall be specified in regulations made by the Council for the purposes of this clause.

24. The requirements to be satisfied for the award of degrees and diplomas, including the conditions governing the admission of students of other universities and institutions of higher education to any status within the University, shall be specified in regulations made by the Council for the purposes of this clause.

25. The entrance standards for students and the conditions to be satisfied for matriculation in the University shall be specified in regulations made by the Council for the purposes of this clause.
PART VIII — HONORARY DEGREES

26. The Council may confer, honoris causa, any degree of the University.

27. (1) The Council shall establish an Honorary Degrees Committee which shall consist of the Chancellor, the Vice-Chancellor and such other persons as the Council may from time to time, by resolution, determine.

(2) The Honorary Degrees Committee may recommend to the Council the persons on whom honorary degrees may be conferred and the criteria for selection of any such persons.

PART IX — ACADEMIC COSTUME

28. (1) The academic costume for the Chancellor shall consist of a gown of black damask lined with blue and trimmed with gold and a trencher cap of black with a gold tassel.

(2) The form of academic costume for the Deputy Chancellor, the Vice-Chancellor, members of the Council, the officers of the University, the graduates and the students of the University shall be specified in regulations made by the Council for the purposes of this subclause.

29. The usages of the academic costumes shall be determined by resolution of the Council.

PART X — CONVOCATION

30. (1) For the purposes of section 29 (1) (c) of the Act, the following classes of members of the staff of the University are prescribed as additional members of Convocation:

(a) the full-time non-academic staff of the University who are graduates of other universities;

(b) the part-time academic staff of the University.

(2) For the purposes of section 29 (1) (d) of the Act:

(a) graduates of other universities who are resident within such local government areas as the Council may from time to time by resolution determine; and

(b) such other persons as the Council may from time to time by resolution determine,

may, upon application made in writing to the Council, be admitted as members of Convocation by resolution of the Council.

(2A) For the purposes of section 29 (1) (d) of the Act, all persons who have been awarded a degree or diploma of the Wollongong Institute of Education or of the Wollongong Teachers’ College shall be admitted as members of Convocation.

(3) A person who becomes a member of Convocation pursuant to subclause (2) may resign from membership of Convocation by giving written notice thereof to the University Secretary.

31. (1) Convocation shall —

(a) at its first meeting elect a person, being one of its members, to be Chairman of Convocation; and
(b) whenever a vacancy occurs in the office of Chairman, at its first meeting following the occurrence of the vacancy, elect a person, being one of its members, to be Chairman of Convocation.

(2) The term of office of the Chairman of Convocation shall, unless he sooner resigns, be 3 years.

(3) The Chairman of Convocation shall preside at all meetings of Convocation, but at any meeting of Convocation at which he is not present, a member elected by the members present from among their number shall preside.

(4) A quorum at any meeting of Convocation shall be such number (being not less than 25) as may be prescribed by regulation made by the Council for the purposes of this subclause.

32. Convocation shall —

(a) report directly to the Council on any matter pertaining to the welfare of the University including any matter referred to it by the Council; and

(b) have such other powers, authorities, duties and functions as may be prescribed by regulations made by the Council for the purposes of this paragraph.

PART XI — MANAGEMENT OF THE UNIVERSITY

33. The Council may from time to time make regulations, rules or orders providing for the management and good government of the University including —

(a) the access of persons to any premises or buildings of the University; and

(b) the control and regulation of vehicles entering the University.

PART XII — STUDENT DISCIPLINE AND PROCEDURE

34. In this Part, unless the context or subject-matter otherwise indicates or requires —

"Committee of Appeal" means the Committee of Appeal constituted under clause 41 (4);

"Council Sub-Committee" means the Council Sub-Committee constituted under clause 43 (3);

"Investigation Committee" means the Investigation Committee constituted under clause 41 (1);

"misconduct" means conduct on the part of a student which —

(a) constitutes a serious impediment to the carrying out of the University's functions, including those academic and administrative functions which are properly ancillary to those set out in section 10 of the Act or which relate to the participation by any person in the activities of the University; or

(b) is otherwise detrimental to the proper conduct of the University.

but does not include minor acts of disruption causing no injury to persons or significant damage to property;
"senior officer" means a person holding the position of Deputy Vice-Chancellor, Director, Chairman of a Department, Chairman of a Faculty, Head of a School within the Institute and any other position that the Council may from time to time by resolution determine.

35. (1) If in the opinion of the University Librarian any student is guilty of misconduct in or about the library precincts or facilities or is in breach of any regulations, rules or orders for the use of library facilities as may be in force from time to time, the University Librarian may exclude the student from, or restrict the use by the student of, any library facilities for a period no longer than the end of the next succeeding day.

(2) The University Librarian shall forthwith report in writing to the Vice-Chancellor any action taken against a student under subclause (1) and the Vice-Chancellor may quash that action if he thinks fit.

(3) Any student against whom action is taken by the University Librarian pursuant to subclause (1) may make an immediate oral appeal to the Vice-Chancellor (or in his absence to a Deputy Vice-Chancellor) who, without prejudice to any action he may subsequently take under subclause (2), may confirm, quash or postpone the University Librarian's action as he sees fit.

36. (1) The University Secretary or any person authorised in writing by him may exclude any student from attendance at a particular examination conducted by the University if in the opinion of the University Secretary or the person duly authorised by him the student is guilty of misconduct or is in breach of any regulation, rule or order applicable to the examination.

(2) The University Secretary shall forthwith report in writing to the Vice-Chancellor any exclusion imposed by him or any authorised person under subclause (1) and the Vice-Chancellor may quash that exclusion if he thinks fit.

(3) Any student excluded from an examination pursuant to subclause (1) may make an immediate oral appeal to the Vice-Chancellor (or in his absence to a Deputy Vice-Chancellor) who, without prejudice to any action he may subsequently take under subclause (2), may confirm or quash that exclusion as he sees fit.

37. Any student against whom action is taken by the University Librarian pursuant to clause 35 or by the University Secretary or an authorised person pursuant to clause 36 may, within 14 days of that action being taken, make a written appeal to the Vice-Chancellor who, notwithstanding any action he may have taken under clause 35 (2) or 36 (2), may confirm or quash the action or refer the matter for investigation to the Investigation Committee.

38. (1) The Vice-Chancellor may, of his own motion, bring an allegation of misconduct against a student by referring a complaint in writing to the Investigation Committee for investigation.

(2) In any case the Vice-Chancellor, on receiving a formal complaint in writing from a senior officer that a student has been guilty of misconduct, shall, within 14 days of receipt of the complaint or such further period not exceeding 28 days as he thinks fit, bring an allegation of misconduct against that student by referring the complaint in writing to the Investigation Committee for investigation unless the Vice-Chancellor forms the opinion that the complaint is unfounded or that the matters complained of do not constitute misconduct.

(3) The Vice-Chancellor shall forthwith send the student concerned a copy of reference of the complaint to the Investigation Committee and, at the same time, inform the student -
(a) that a copy of the clause of this By-law under which the action is taken is available from the University Secretary and

(b) of the right of appeal provided under clause 40 (1).

(4) The Vice-Chancellor's reference to the Investigation Committee shall set out a full statement of the alleged misconduct.

39. (1) The Investigation Committee shall on receipt of complaint and as promptly as possible investigate the complaint and report its finding to the Vice-Chancellor.

(2) The Investigation Committee may, in accordance with its findings, recommend -

(a) that no further action be taken against the student concerned;

(b) that the allegations be dismissed;

(c) that the student be fined, being a fine that does not exceed such sum as the Council may from time to time by resolution determine;

(d) that the student be suspended from the University for a limited period: or

(e) that the student be expelled from the University.

(3) On receipt of the recommendations of the Investigation Committee, the Vice-Chancellor may, in accordance with the recommendations, fine, suspend or expel the student, dismiss the allegations or take no further action.

40. (1) Any student against whom action is taken pursuant to clause 37 or 39 may appeal to the Council against the action if the appeal is submitted in writing and reaches the University Secretary within 14 days, or within such further period as the Council shall allow, of the Vice-Chancellor's notification of the action.

(2) An appeal lodged by a student pursuant to subclause (1) shall be referred by the University Secretary to the Committee of Appeal.

(3) The Committee of Appeal shall investigate the appeal and report to the Council whether it should confirm, vary or quash the action which is the subject of the appeal.

(4) On receipt of the report of the Committee of Appeal, the Council may quash, vary or confirm the action which is the subject of the appeal on such conditions as its deems fit.

41. (1) The Investigation Committee shall consist of a Deputy Vice-Chancellor, as chairman, the Chairman of the Academic Senate or, if he is not available, a member of the Academic Senate nominated by the Chairman of the Academic Senate, and the President of the Students' Representative Council in the University or, if he is not available, another member of the Students' Representative Council nominated by the President of that Council.

(1A) Notwithstanding subclause (1), where a student enrolled in an advanced education course makes an appeal under clause 37, the Vice-Chancellor shall appoint, as a member of the Investigation Committee —

(a) a person giving instruction within the Institute in place of the Chairman of the Academic Senate; and
(b) an officer of the Students' Representative Council enrolled in an advanced education course in place of the President of the Students' Representative Council.

(2) The Chairman of the Investigation Committee shall have a deliberative vote but not a casting vote.

(3) If any member of the Investigation Committee is unable or unwilling to act, the Vice-Chancellor may appoint a senior officer or a student of the University as the circumstances may require to serve on the Committee.

(4) The Committee of Appeal shall consist of the Deputy Chancellor, a student member of the Council and one other member of the Council appointed by the Council, but if any member of the Committee of Appeal is unable or unwilling to act, the Council may appoint one of its members to serve on the Committee as the circumstances may require.

(5) A member of the Investigation Committee, the Committee of Appeal or the Council Sub-Committee who, during the currency of an investigation by the Committee of which he is a member, ceases to hold the office by virtue of which he is a member of that Committee shall remain a member of the Committee until its investigation has been completed.

(6) If during the currency of an investigation by the Investigation Committee, the Committee of Appeal or the Council Sub-Committee a member of the Committee becomes unable for a period as would unduly delay the completion of the investigation to act through illness or any other cause, the Committee may complete its investigation in his absence if at least 2 members are able to act.

(7) No person having acted on behalf of the University in any one of the matters referred to in a particular complaint shall be qualified to sit on the Investigation Committee investigating the complaint.

(8) No person who is a member of the Investigation Committee shall be a member of the Committee of Appeal or the Council Sub-Committee.

(9) The University Secretary or a deputy appointed by him shall be Secretary to the Committees and shall assist the Committees in whatever way the Committees, through their respective Chairmen, may from time to time direct.

(10) A Committee shall conduct its investigation in accordance with the principles of natural justice, shall not be bound to conduct its proceedings in accordance with any rules of evidence or procedure, may disallow, inter alia, questions which it considers to be unseemly or irrelevant for the nature of its investigation, and in particular, but without prejudice to the generality of the foregoing, shall —

(a) permit the student to be assisted or represented by such agent as he desires, whether a legal practitioner or otherwise;

(b) hold all its proceedings in camera and keep an adequate record of the evidence and its decision;

(c) with the consent of the student concerned, allow any member of the University to have access to that record;

(d) give the student concerned due notice of the nature of the investigation against him; and

(e) give the student concerned an opportunity to be heard.
42. A document or notice required to be served on or given to a student under this Part may be served on him personally within the University or be sent by registered post addressed to his last known place of residence and shall be deemed to have been served on or given to the student on the date on which it would have been delivered in the ordinary course of the post.

43. (1) Notwithstanding any other provision of this Part, if, in the opinion of the Vice-Chancellor, the circumstances referred to in clause 35, 36, 38 (1) or 38 (2) are such that immediate or further action is required, the Vice-Chancellor may suspend a student from the University or preclude him from the use of or access to the Library until the next meeting of the Council or until the Council Sub-Committee has dealt with the matter and the Vice-Chancellor shall report any such action to the Council.

(2) On receipt of the Vice-Chancellor’s report, the Council may quash, confirm or vary that action on such conditions as it deems fit.

(3) The Vice-Chancellor shall also report any action taken by him under subclause (1) to the Chancellor or, if he is not available, to the Deputy Chancellor who, at the request of the student and if the reference of the matter to the full Council would cause undue delay, may appoint a Sub-Committee of 3 persons to deal with that matter on behalf of the Council.

(4) One of the members of the Council Sub-Committee shall be a student member of the Council unless he is unable or unwilling to serve on the Council Sub-Committee.

(5) The Council Sub-Committee shall be deemed to have been delegated the full authority to deal with the matter on behalf of the Council.

(6) Upon being informed by the Vice-Chancellor of any such suspension or further action the student shall cease to attend the University or enter the Library as the case may be, and if so directed by the Vice-Chancellor or the Council or the Council Sub-Committee, as the case may be, shall refrain from entering on any premises of the University or the Library.

44. A student who is expelled from the University shall not be re-enrolled except by permission of the Council.

45. (1) A fine imposed on a student pursuant to clause 39 (3) shall be paid into the general funds of the University.

(2) A fine imposed on a student pursuant to clause 39 (3) shall be payable within 14 days of the date of notification of the fine, but an extension of time for payment may be granted by the Vice-Chancellor.

(3) The payment of a fine shall be suspended while an appeal from the decision imposing it is pending.

(4) If a fine imposed under clause 39 (3) is not paid within the time limited for its payment, the student shall be suspended and shall remain suspended so long as the fine remains unpaid.

(5) When a fine, suspension or expulsion pursuant to clause 39 (3) is imposed on a student the student shall be notified in writing that he has a right to appeal in accordance with this Part.

(6) Suspension or expulsion imposed on a student pursuant to clause 39 shall be deemed to be inoperative while an appeal from the decision imposing it is pending.

46. (1) Nothing in this Part affects the power of any person or body in the University duly authorised to administer any University regulation, rule
or order not inconsistent with this Part and, in particular, nothing in this Part affects any power of a committee or person or other authority within the University to withdraw a student from a course, or to cancel the enrolment of a student, or to refuse a person further enrolment for any course or subject, or to deal otherwise with his case, by reason of his failure to satisfy academic requirements or to pay any fee, fine, charge or other money payable to the University.

(2) Nothing in this Part affects the power of the Council to make regulations, rules or orders given by any other provision of this By-law.

(3) Nothing in this Part shall be interpreted as limiting in any way any power vested in the Council by the Act or any other regulation, rule or order of the University or as limiting the right of the University to enforce by any other means any right vested in it or to take any other action which it may be entitled or empowered to take in the circumstances.

SCHEDULE

1. The election shall be conducted by the Returning Officer.

2. The Returning Officer shall be the University Secretary.

3. In the performance of any of his powers or duties under this By-law, the Returning Officer may be assisted by such persons as he appoints.

4. Subject to this By-law, the election shall be effected in such manner as the Returning Officer determines.

5. In the conduct of the election of student members, academic staff members, members giving instruction within the Institute, and the general staff members, the following intervals shall be allowed:

   (a) Between the date of publication or display of the notice of election and the date and time for close of nominations -- not less than fourteen and not more than twenty-eight days;

   (b) Between the close of nominations and the despatch of voting papers -- not more than fourteen days; and

   (c) Between the despatch of voting papers and the date and time by which completed voting papers must be returned to the Returning Officer -- not less than fourteen and not more than twenty-eight days.

6. In the conduct of the election of Convocation members, the following intervals shall be allowed:

   (a) Between the date of publication of the notice of election and the date and time for close of nominations -- not less than fourteen and not more than twenty-eight days;

   (b) Between the close of nominations and the despatch of voting papers -- not more than twenty-eight days; and

   (c) Between the despatch of voting papers and the date and time by which completed voting papers must be returned to the Returning Officer -- not less than fourteen and not more than sixty days.

7. The Returning Officer shall give notice of the election --

   (a) in the case of the election of the academic staff members, the members giving instruction within the Institute or the general
staff members -- by displaying the notice on a notice board at the University; and

(b) in the case of the election of the student members and the Convocation members -- by publishing the notice at least once in a newspaper circulating within the Wollongong district and the State.

8. The notice of election shall --

(a) state the number of persons to be elected and the qualifications for candidature;
(b) specify the form of the nomination; and
(c) prescribe a date and time by which nominations must reach the Returning Officer.

9. The Returning Officer shall not accept a nomination unless --

(a) it is in writing in the form specified in the notice of election;
(b) it is signed by two persons who are eligible to vote at the election for which the candidate is nominated;
(c) the person nominated has consented to stand for election by a notice in writing given to the Returning Officer before the time prescribed for the close of nominations or by a notation to that effect on the nomination form; and
(d) it is received by the Returning Officer before the time prescribed for the close of nominations.

10. If, following the close of nominations, the number of accepted nominations does not exceed the number of persons to be elected, the Returning Officer shall declare the persons nominated to be elected.

11. If, following the close of nominations, the number of accepted nominations exceeds the number of persons to be elected, the Returning Officer shall send by post or by other means a voting paper to those persons entitled to vote at the address shown in respect to those persons on the Roll of Students, Roll of Convocation, Roll of Academic Staff, Roll of Persons Giving Instruction within the Institute or the Roll of General Staff, as the case may be.

12. Each voting paper shall contain the names of the candidates in alphabetical order and shall be initialled by the Returning Officer or his deputy.

13. Each voting paper shall be accompanied by a form of declaration that the person so voting is qualified to vote at the election and by two envelopes, one marked "voting paper" and the other addressed to the Returning Officer.

14. Where a voting paper has been lost or destroyed, a duplicate may be issued by the Returning Officer upon receipt of a written declaration that the voting paper has been lost or destroyed.

15. With each voting paper sent in accordance with paragraph 11, there shall be sent a notice which --

(a) specified the date and the time by which the completed voting paper must reach the Returning Officer;
(b) contains instructions for the transmission of the completed voting paper to the Returning Officer; and
(c) states the date and time on which the votes will be counted.

16. The voter shall mark his voting paper by making a cross opposite the name of each candidate for whom he votes, but the number of candidates for whom a vote is cast shall not exceed the number of persons to be elected.

17. At the date and time appointed for the counting of votes, the Returning Officer or his deputy shall --

(a) open the outer envelope;

(b) if he is satisfied that the form of declaration has been properly completed, place the envelope marked "voting paper" with other similar envelopes;

(c) following the opening of all of the outer envelopes, open the envelopes marked "voting paper" and count the number of votes given to each candidate.

18. A voting paper received by the Returning Officer after the close of the poll shall not be taken into account at the election.

19. The Returning Officer shall reject as informal any voting paper in which the voter has not complied with the provisions of this Schedule.

20. Where an election is held to elect one member, the Returning Officer shall declare as elected the candidate who receives the highest number of votes.

21. Where an election is held to elect more than one member, the Returning Officer shall declare as elected the persons who receive the highest number of votes.

22. Where there is an equality of votes, the person to be elected shall be determined by lot by the Returning Officer.

23. For the purpose of paragraph 22, "determined by lot" means determination in the following manner:--

The name of each candidate shall be written on separate and similar slips of paper and the slips having been folded so as to prevent identification and mixed and drawn at random, the candidate whose name is first drawn shall be the elected candidate.

24. Each candidate shall be entitled to nominate a scrutineer to be present at the counting of votes and any determination by lot.

25. The voting papers in an election shall be kept in safe custody by the Returning Officer for at least four months after the election and may be destroyed at any time thereafter with the approval of the Council.
REGULATIONS FOR ADMISSION AND MATRICULATION

Being Regulations made by Council pursuant to clause 25 of the University of Wollongong By-Law.

1. GENERAL PROVISIONS

(1) To be eligible for candidature for a degree or diploma, other than an associate diploma, of the University, a person shall have:

(a) either

(i) matriculated to the University and lodged an Application for Admission;

or

(ii) applied for admission under the special provisions of Regulation 5;

(b) satisfied pre-requisites approved by the Council for a subject before enrolment in that subject; and

(c) been selected for a particular degree or diploma.

(2) To be eligible for candidature for an associate diploma of the University, a person shall have:

(a) lodged an application for admission;

(b) satisfied requirements as may be prescribed by the Council; and

(c) been selected for a particular associate diploma.

(3) The Council may limit the number of places available in any degree, diploma, associate diploma or subject.

(4) A candidate admitted under Regulations 1(1), 1(2) or 5(1) shall be subject to the appropriate undergraduate regulations.

2. MATRICULATION

(1) A person who obtains at an examination approved by the Council a level of performance determined by the Council from time to time shall be matriculated to the University.

(2) Additionally, the Council may grant matriculation to a person who has:

(a) matriculated to any Australian university; or

(b) matriculated to any university or other tertiary institution outside Australia approved by the Council; or

(c) obtained a degree or other tertiary qualification approved by the Council from any university or other tertiary institution approved by the Council; or

(d) submitted evidence acceptable to the Council of a satisfactory level of performance in year 12 of a school in New South Wales, or its equivalent in other states of Australia; or
(e) matriculated to the University under the provisions existing in 1975 and 1976; or

(f) obtained at the University of Sydney Matriculation Examination a level of performance determined as satisfactory by the Council; or

(g) been admitted under the special provisions of Regulation 5 and accrued twenty-four credit points or the equivalent by satisfactory completion of subjects other than subjects which are part of an associate diploma course.

3. EXAMINATION APPROVED BY THE COUNCIL

The examination approved by the Council for the purposes of regulation 2(1) is the New South Wales Higher School Certificate Examination, provided that the person has complied with the rules of the examination relating to the presentation of subjects as determined by the New South Wales Board of Senior School Studies.

4. NEW SOUTH WALES HIGHER SCHOOL CERTIFICATE EXAMINATION

(1) The subjects recognised as subjects for the purpose of matriculation at the New South Wales Higher School Certificate Examination shall be the Schedule of Subjects attached to these Regulations and any other subjects approved by the Council.

(2) Performance in the examination shall be measured by the aggregate of marks gained in the examination, such marks being co-ordinated in a manner approved by the Council.

(3) The aggregate of co-ordinated marks shall include the co-ordinated marks achieved in ten units in approved matriculation subjects.

(4) When more than ten units from approved matriculation subjects are presented, the ten highest co-ordinated marks from among such subjects shall be counted.

(5) There shall be no restriction on the number of 4 Unit, 3 Unit, 2 Unit, 2 Unit General and 2 Unit Z subjects that may be included in the aggregate of co-ordinated marks.

5. SPECIAL PROVISIONS FOR ADMISSION

(1) The Council may grant an applicant admission to a degree or diploma course in the University where the applicant;

(a) has, since leaving school, satisfactorily completed over a period of not less than two years full-time study or three years part-time study, a course acceptable to the Council for this purpose; or

(b) is not less than twenty one years of age on 1st March of the year for which admission is sought and by satisfactory completion of the Special Admissions Programme, the Council is satisfied that the applicant has reasonable prospects of success in university studies; or

(c) although not eligible for admission under regulations 5(1)(a) and 5(1)(b), the applicant nevertheless satisfies the Council that in the special circumstances of the case, the applicant has reasonable prospects of success in university studies.

(2) The Council may limit the number of applicants to be granted admission under each, or any, of the clauses in regulation 5(1).
SCHEDULE OF MATRICULATION SUBJECTS FOR THE NEW SOUTH WALES HIGHER SCHOOL CERTIFICATE EXAMINATION

The following subjects are recognised for the purpose of matriculation at the 1984 New South Wales Higher School Certificate Examination:

Agriculture
Ancient History
Arabic
Art
Bahasa Indonesian/Bahasa Malaysian
Chinese
Classical Greek
Croatian
Czech
Dutch
Economics
English
Estonian
French
General Studies
Geography
German
Hebrew
Home Science
Hungarian
Indonesian
Industrial Arts

Italian
Japanese
Latin
Latvian
Lithuanian
Mathematics
Modern Greek
Modern History
Music
Polish
Rural Technology
Russian
Science
Serbian
Sheep Husbandry and Wool Technology
Slovenian
Spanish
Textiles and Design
Turkish
Ukrainian
Intending applicants should note that formal N.S.W. Higher School Certificate pre-requisites exist for some degree courses and some 100-level (First Year) subjects offered by the University, and that admission to the University does not automatically mean admission to particular subjects. In this regard, attention is drawn to the following tables and the Notes, which appear below the tables. (Similar subjects passed at interstate matriculation examinations will be considered.) Intending Engineering and Metallurgy students should particularly take notice of "Note 1".

The following courses have N.S.W Higher School Certificate pre-requisites:

<table>
<thead>
<tr>
<th>Course</th>
<th>Mandatory Pre-Requisite</th>
<th>Recommended Pre-requisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Education (Primary)</td>
<td>English+</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Education (Secondary English/History)</td>
<td>English+</td>
<td></td>
</tr>
<tr>
<td>Bachelor of Education (Secondary Mathematics)</td>
<td>English+</td>
<td>2 Unit Mathematics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(71-100 percentile range)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3 Unit Mathematics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(11-100 percentile range)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 Unit Mathematics</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(1-100 percentile range)</td>
</tr>
<tr>
<td>Bachelor of Education (Physical and Health Education)</td>
<td>English+</td>
<td>A course in Science.</td>
</tr>
<tr>
<td>Diploma in Applied Science (Nursing)</td>
<td></td>
<td>An interest in and an aptitude for physical and sporting activities</td>
</tr>
<tr>
<td>+English</td>
<td></td>
<td>2 Unit English and at least one of Mathematics, Chemistry, Physics, Biology, at 2 Unit level, or Multistrand Science</td>
</tr>
<tr>
<td>2 Unit General (31-100) percentile range</td>
<td></td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Unit (21-100 percentile range)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Unit (any percentile range)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Mandatory pre-requisite refers to the knowledge that you must have before you can enrol in a particular course.

** Recommended pre-requisite refers to the knowledge that would be useful to have before you undertake a particular subject. If you do not have the recommended pre-requisite for a subject you should consult an academic adviser for that subject and discuss the matter with him/her.
The following 100-level subjects have N.S.W. Higher School Certificate pre-requisites:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Mandatory Pre-requisite</th>
<th>Recommended Pre-requisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematics IA</td>
<td>2 Unit Mathematics (71-100 percentile range)</td>
<td>Any 2 Unit Science Course</td>
</tr>
<tr>
<td>Mathematics IB</td>
<td>2 Unit Mathematics</td>
<td>Any course in English, top 70% percentile range</td>
</tr>
<tr>
<td>Biology, Chemistry and Physics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quantitative Methods</td>
<td>2 Unit Mathematics</td>
<td></td>
</tr>
<tr>
<td>Accounting and Financial Management I</td>
<td></td>
<td></td>
</tr>
<tr>
<td>and Introduction to Law</td>
<td></td>
<td></td>
</tr>
<tr>
<td>French IA Language</td>
<td>2 Unit French</td>
<td></td>
</tr>
<tr>
<td>Italian IA Language</td>
<td>2 Unit Italian</td>
<td></td>
</tr>
</tbody>
</table>

† Mandatory pre-requisite refers to the knowledge that you must have before you can enrol in a particular subject.

‡‡ Recommended pre-requisite refers to the knowledge that would be useful to have before you undertake a particular subject. If you do not have the recommended pre-requisite for a subject you should consult an academic adviser for that subject and discuss the matter with him/her.

NOTES:

1. Mathematics IA is a compulsory subject in all 100-level Engineering and Metallurgy courses and, therefore, the pre-requisite for this subject must also be obtained.

2. The assumed knowledge of Mathematics IA is that of the 3 Unit Mathematics Course at the N.S.W. H.S.C. examination.

3. Mathematics IA is a co-requisite for some Physics courses.

4. Mathematics IB is not sufficient by itself for progress towards a major study in Mathematics.

5. The Faculty of Mathematics Handbook provides further advice for potential students.

6. A Special Admissions Test candidate seeking admission to a Bachelor Degree Course in Engineering or Metallurgy must consult with the relevant Chairman of Department before admission is approved.

7. The Department of Chemistry offers a bridging course for intending first year students who have not satisfied the recommended pre-requisites.

8. First year Chemistry is a pre-requisite for later courses in Chemistry and for the second year Bio-Chemistry course offered by the Department of Biology.
9. Any student wishing to take Physics, Chemistry or Biology without the recommended 2 Unit Science Course at the New South Wales H.S.C. examination, would be advised to discuss the matter with the departmental chairman concerned.

10. The Department of European Languages offers courses in French and Italian first year students which assume previous knowledge and alternative courses requiring no prior knowledge.
1. **SHORT TITLE**
These Regulations may be cited as the Bachelor Degree Regulations.

2. **DEGREES AND THEIR ABBREVIATIONS**
These Regulations control undergraduate courses leading to:

(a) the pass degrees of
- Bachelor of Arts (BA)
- Bachelor of Commerce (BCom)
- Bachelor of Creative Arts (BCA)
- Bachelor of Education (BED)
- Bachelor of Engineering (BE)
- Bachelor of Engineering/ Bachelor of Commerce (BE/BCom)
- Bachelor of Environmental Science (BEnvSci)
- Bachelor of Information Technology and Communication (BInfoTech)
- Bachelor of Mathematics (BMath)
- Bachelor of Mathematics/ Bachelor of Engineering (BMath/BE)
- Bachelor of Metallurgy (BMet)
- Bachelor of Science (BSc)
- Bachelor of Science/ Bachelor of Engineering (BSc/BE)

(b) the honours degrees of
- Bachelor of Arts (BA(Hons))
- Bachelor of Commerce (BCom(Hons))
- Bachelor of Engineering (BE(Hons))
- Bachelor of Engineering/ Bachelor of Commerce (BE(Hons)/BCom)
- Bachelor of Environmental Science (BEnvSci(Hons))
- Bachelor of Information Technology and Communication (BInfoTech(Hons))
- Bachelor of Mathematics (BMath(Hons))
- Bachelor of Mathematics/ Bachelor of Engineering (BMath/BE(Hons))
- Bachelor of Metallurgy (BMet(Hons))
- Bachelor of Science (BSc(Hons))
- Bachelor of Science/ Bachelor of Engineering (BSc/BE(Hons))
3. COMMENCEMENT

The original of these Regulations known as "Bachelor Degree Requirements", came into operation on 1st January 1975. These amended Regulations came into operation on 1st January, 1984.

4. PARTS

The Regulations are divided into parts as follows:

- **PART I** - Preliminary (Regulations 1-5)
- **PART II** - General (Regulations 6-15)
- **PART III** - Pass Degrees (Regulations 16-24A)
- **PART IV** - Honours Degrees (Regulations 25-26)
- **PART V** - Miscellaneous (Regulations 27-29)

5. INTERPRETATION

(1) In the interpretation and implementation of these Regulations the Council will normally act on the recommendation of the appropriate bodies of the University.

(2) In these Regulations, unless the contrary intention appears:

   (a) "Candidate" is a person registered for a degree;
   
   (b) "course" is the combination of subjects which a candidate takes for a degree;
   
   (c) "programme" is the combination of subjects in which a candidate is enrolled in any one session or year;
   
   (d) "session" is one of the three periods (summer session, session 1, session 2) within which subjects are offered each year;
   
   (e) "subject" is a self-contained section of study identified by a unique number in the Schedules in the Attachment C following these Regulations;
   
   (f) "credit point" is a value attached to a subject as a component of a degree, and for each credit point the implied work-load is, on average, five hours each week for a summer session subject, two hours each week for a sessional subject or one hour each week for an annual subject;
   
   (g) "summer session subject" is a subject offered during the Summer Session;
   
   (h) "sessional subject" is a subject offered during session 1 or session 2;
   
   (i) "annual subject" is a subject offered across session 1 and session 2 of one year;
   
   (j) "100 level subject" is a subject at first year level, "200 level subject" is a subject at second year level, "300 level subject" is a subject at third year level, "400 level subject" is a subject at fourth year level;
   
   (k) "pre-requisite subject" is one which must be satisfactorily completed before the subject for which it is prescribed may be taken;
"co-requisite subject" is one which must be satisfactorily completed before, taken concurrently with or, at the discretion of the Departmental Chairman, attempted before, the subject for which it is prescribed;

"Departmental Chairman" means the Chairman of the relevant Department, Chairmen of the relevant Departments, the Head of the relevant School or Heads of the relevant Schools;

"major study" is an approved combination of 300-level subjects with a value of at least 24 credit points;

"grade point average" is an average of the marks gained for a group of subjects and weighted in terms of credit points or similar factor;

"approved" or "approval" means approval by the Council;

"Academic Adviser" is a person appointed to advise candidates on programmes and courses of study;

"advanced standing" is the standing of a candidate as a consequence of the granting of credit or exemption;

"credit" is the number of credit points granted towards a degree for work satisfactorily completed outside that degree;

"specified credit" is credit for a specific subject or subjects listed in one of the Schedules and is granted on the basis of satisfactory completion of a substantially corresponding subject or subjects at an approved university or other tertiary institution;

"unspecified credit" is credit granted on the basis of satisfactory completion at an approved university or other tertiary institution of a subject or subjects not substantially corresponding to subjects listed in the appropriate Schedule;

"exemption" is the waiving of the requirement that a subject prescribed for a degree be satisfactorily completed and is granted on the basis of the satisfactory completion of an appropriate subject, subjects or other work at an approved university, other tertiary institution or other establishment; and

"leave of absence" is a period of leave from the University for which prior approval has been obtained.

PART II – GENERAL

6. ADMISSION AND REGISTRATION

(1) To qualify for admission to a course leading to a pass degree a person shall comply with requirements of the Regulations for Matriculation and Admission.

(2) To qualify for admission to the conversion course leading to the degree of BEd a person shall have:

(a) qualified for the appropriate Diploma in Teaching of this University or an approved equivalent qualification of a tertiary institution; and
(b) satisfactorily completed any teaching requirement imposed by the Council.

(3) To qualify for admission to a course leading to the degree of BA (Hons), BCom(Hons), BEnvSci(Hons), BMath(Hons) or BSc(Hons) a person shall have:

(a) qualified, at an approved standard of achievement, for the award of an appropriate pass degree of this University or hold an approved qualification or academic attainment from a university or other tertiary institution;

(b) completed in that degree, qualification or attainment such subjects at the standard of achievement required by the Chairman of the Department in which the person wishes to pursue the course for honours; and

(c) completed, at an approved standard of achievement, any additional work specified by the Council.

(4) A person qualified for admission to a course leading to a degree may apply for admission as a candidate for that degree.

(5) A person admitted as a candidate shall register for the particular degree referred to in Regulation 6(4).

(6) Except with approval, no candidate shall be registered concurrently for more than one degree, certificate or diploma in this University or other tertiary institution. However,

(a) a candidate for the degree of BE, BE/BCom, BInfoTech, BMath/BE, BMet or BSc/BE is also a candidate for the corresponding honours degrees, but

(b) such a candidate may be awarded only the pass degree or the honours degree.

(7) A person who has qualified for one or more honours degrees and who is qualified for admission to a further course for honours may be permitted to register for that course provided that it is sufficiently different from satisfactorily completed courses for honours.

(8) A candidate who, at the end of the prescribed period of registration for an approved course for honours referred to in Regulation 25, fails to qualify for the award of any class of honours referred to in Regulation 15 (6) may not register again as a candidate for any honours degree in the same academic discipline.

(9) Except with approval, a person who, in the opinion of the Council, has an unsatisfactory academic record in any university or tertiary institution, shall not be permitted to register for any degree.

7. ENROLMENT

(1) During prescribed periods in each year a candidate shall, after consultation with an Academic Adviser, enrol in a programme and pay any required charges.

(2) A candidate may enrol in a subject provided that:

(a) the conditions for enrolment specified in the appropriate Schedule are satisfied, save that a pre-requisite or co-requisite requirement may be waived by the Departmental Chairman, and
(b) the candidate is not excluded by any restriction that may be imposed on the number of candidates to be enrolled in that subject.

(3) A candidate registered for an honours degree may enrol in:

(a) subjects offered or approved by one Department, or

(b) an approved combination of subjects offered by more than one Department.

(4) Except with approval, a candidate for a pass degree may not enrol in a subject more than twice.

(5) Except with approval, a candidate for the degree of BA, BCom, BMath or BSc shall not be enrolled in any year in a programme with a value of less than 12 credit points.

(6) Except with approval, a candidate for the degree of BCA, BE, BE/BCom, BEd, BEnvSci, BInfoTech, BMath/BE, BMet or BSc/BE shall not enrol in any year in a programme which is less than one quarter of an annual part of one of the prescribed three, four or five year courses.

(7) Notwithstanding the provisions of Regulation 7(6), a candidate for the degree of BCA who, in any year, fails one or more subjects, may enrol in the following year in a programme comprising only those subjects unless otherwise permitted.

(8) Regulations 7(5) and 7(6) shall not apply to a candidate who, in order to complete the degree of BA, BCom, BMath or BSc, needs less than 12 credit points or who, in order to complete the degree of BCA, BE, BE/BCom, BEd, BEnvSci, BInfoTech, BMath/BE, BMet or BSc/BE needs less than one quarter of an annual part of one of the prescribed three, four or five year courses. Such a candidate must enrol for all subjects needed to complete the degree.

(9) Except with approval, a candidate for the degree of BA, BCom, BMath or BSc shall not enrol in any year in a programme with a value of more than 52 credit points in session 1 and session 2 combined, more than 30 credit points in either session 1 or session 2, or more than 14 credit points in the Summer Session.

(10) Except with approval, a candidate for the degree of BCA, BE, BE/BCom, BEd, BEnvSci, BInfoTech, BMath/BE, BMet or BSc/BE shall not enrol in any year in a programme which, in session 1 and session 2 combined, is more than an annual part of one of the prescribed three, four or five year courses, in session 1 or session 2 is more than five-eighths of an annual part of one of the prescribed three, four or five year courses or in the Summer Session is more than one-quarter of an annual part of one of the prescribed three, four or five year courses.

(11) For the purposes of Regulations 7(9) and 7(10) half the value of an annual subject shall be deemed to be taken in each of session 1 and session 2.

(12) A candidate enrolled in a subject in contravention to the conditions for enrolment specified in the appropriate Schedule shall be withdrawn from that subject unless permitted by the Departmental Chairman to remain enrolled.

(13) A candidate for a pass degree who, in a particular year, is not permitted to enrol in any subject pursuant to these Regulations may
apply to the Council for permission to enrol in a subsequent year.

8. **SCHEDULES OF SUBJECTS**

The subjects approved for courses leading to the degrees identified in Regulation 2 are listed in the Schedules in the Attachment C following the Regulations. The Schedules are:

- Arts Schedule
- Commerce Schedule
- Creative Arts Schedule
- Education Schedule
- Engineering Schedule
- Engineering/Commerce Schedule
- Environmental Science Schedule
- Information Technology and Communication Schedule
- Mathematics Schedule
- Mathematics/Engineering Schedule
- Metallurgy Schedule
- Science/Engineering Schedule

9. **VARIATION OF REGISTRATION**

(1) After consultation with an Academic Adviser a candidate may apply to the University Secretary for permission to change registration from one degree to another.

(2) Permission for a candidate to change registration is contingent upon any limitation that may be imposed on the number of candidates to be registered for particular degrees.

(3) Variation of enrolment associated with change of registration is contingent upon restrictions imposed by Regulations 7(2) and 10.

10. **VARIATION OF ENROLMENT**

(1) After consultation with an Academic Adviser a candidate may withdraw from a subject in a programme by notifying the University Secretary.

(2) Where a variation referred to in Regulation 10(1) is the withdrawal from a summer session subject before the end of the third week of the summer session, a sessional subject before the end of the eighth calendar week of the session of offer, or from an annual subject before the end of the first calendar week of session 2 the candidate shall be deemed to have not enrolled in that subject.

(3) Where a variation referred to in Regulation 10(1) is the withdrawal from a summer session subject after the end of the third week of session, a sessional subject after the end of the eighth calendar week of the session of offer, or from an annual subject after the end of the first calendar week of session 2 the candidate shall be deemed to have failed that subject unless withdrawal is for medical, compassionate or other reason acceptable to the Council. In this latter case the candidate will be deemed to have discontinued the subject without penalty for the purposes of Regulations 7(4) and 12(5).

(4) After consultation with an Academic Adviser a candidate may apply to the University Secretary for permission to enrol in an additional subject for a programme.

(5) Permission for a candidate to enrol in an additional subject for a programme is contingent upon restrictions imposed by Regulations 7(2) and 10(6).
(6) Except with the approval of the Departmental Chairman, a candidate may not enrol in a summer session subject after the expiration of the first week of the summer session, in a sessional subject after the expiration of the first two weeks in the session of offer or in an annual subject after the expiration of the first two weeks of session 1.

11. ASSESSMENT

(1) Methods of assessment in a subject shall be determined by the Departmental Chairman.

(2) Any material presented by a candidate for assessment must be the work of the candidate and not submitted elsewhere, unless otherwise permitted by the Departmental Chairman.

(3) Standards required for the approval grades of performance in a subject shall be determined by the Departmental Chairman.

(4) An approved grade of performance, as set out in Attachment A following these Regulations, shall be determined and declared for each subject in which a candidate is enrolled.

(5) Subjects completed at Pass Conceded or Pass Terminating grade may comprise no more than:

(a) 36 credit points of the minimum requirement for the degree of BA, BCom, BMath or BSc, or

(b) one quarter of a prescribed course for the degree of BCA, BE, BE/BCom, BEd, BEnvSci, BInfoTech, BMath/BE, BMet or BSc/BE except for those degrees monitored by an approved grade point average system.

(6) Where performance in a subject is affected by illness or other cause beyond the control of a candidate, the circumstances should be reported in writing, supported by evidence, to the University Secretary normally no later than seven days following the illness or the other cause. The circumstances shall be referred to the Departmental Chairman and may be taken into account when assessment of the candidate in that subject is made.

(7) A candidate for the degree of BA, BCom, BMath or BSc, who satisfactorily completes a subject listed in the appropriate Schedule shall count only once the number of credit points attached to the subject in that Schedule towards the degree.

(8) A candidate for the degree of BCA, BE, BE/Com BEd, BEnvSci, BInfoTech, BMath/BE, BMet or BSc/BE who satisfactorily completes a subject listed in the appropriate Schedule shall count that subject only once towards the degree.

12. MINIMUM RATE OF PROGRESS

(1) A candidate may enrol in a programme in accordance with the provisions of Regulation 7 provided that the rate of progress of the candidate is at least the minimum specified in Regulation 12(2), 12(3) or 12(4).

(2) The required minimum rate of progress by a candidate for the degree of BA, BCom, BMath or BSc is the accrual of credit points as follows:

(a) at the end of the first two years of registration, at least one half of the credit points attached to the subjects in the combined programmes for those years, and
(b) at the end of each subsequent year of registration, at least two-thirds of the credit points attached to the subjects in the programme for the year.

(3) The required minimum rate of progress by a candidate for the degree of BCA, BE, BE/BCom, BEd, BEnvSci, BInfoTech, BMath/BE, BMet or BSc/BE is the satisfactory completion of subjects as follows:

(a) at the end of the first two years of registration, at least one half of the combined programmes for those years, and

(b) at the end of each subsequent year of registration, at least two-thirds of the programme for the year.

(4) Notwithstanding the provisions of Regulations 12(2) and 12(3) the required minimum rate of progress of a candidate in a course, or part thereof, monitored by an approved grade point average system is the maintenance of at least the required minimum cumulative grade point average.

(5) Except with approval, a candidate whose rate of progress is less than the specified minimum may not enrol in a programme in the following year.

(6) Approval referred to in Regulation 12(5) may be granted provided that application is made to the University Secretary after consultation with an Academic Adviser to determine a suitable programme.

13. ADVANCED STANDING

(1) A candidate who has completed, at an approved university, other tertiary institution or other establishment, one or more subjects or other work approved for the purpose of this Regulation may be granted such advanced standing as is determined by the Council.

(2) The advanced standing allowable is listed in the Attachment B following these Regulations.

(3) Except with approval, a candidate shall not be granted advanced standing for subjects completed more than 10 years previously.

(4) With prior approval, a candidate may be permitted to enrol for subjects at another university or tertiary institution and, on satisfactory completion of those subjects have them counted towards a degree of this University.

(5) Except with approval, a candidate who has been granted specified credit for a subject or subjects completed at this University or elsewhere shall not be permitted to count substantially corresponding subjects for a particular degree.

(6) Except when advanced standing is granted under this Regulation, a candidate shall not be eligible to obtain standing towards a degree by satisfactory completion, at this University, of subjects which substantially correspond with subjects satisfactorily completed previously and counted towards a qualification at an approved university or other tertiary institution.

14. LEAVE OF ABSENCE

(1) Approval may be granted for a candidate for a pass degree to take leave of absence for one calendar year provided that an application is made in writing to the University Secretary before the end of the fourth week of session 1 of that year.
(2) Approval may be granted for a candidate for an honours degree to take leave of absence for one or two of the sessions 1 and 2 provided that an application is made in writing to the University Secretary before the end of the fourth week of the first such session for which the leave is sought, and provided that the application is for a substantial medical, compassionate or other reason.

15. CONFERRING OF DEGREES

(1) A degree may be conferred by the Council upon a candidate who has complied with these Regulations.

(2) A candidate who has qualified more than once at this University for the award of the same degree shall receive only a statement of the additional qualification setting out the subjects completed and the grades attained.

(3) Prior to the conferring of a degree of BEd upon a candidate who holds a Diploma in Teaching of this University, the candidate shall surrender the testamur for that Diploma in Teaching and in so doing shall be deemed to have surrendered all rights pertaining to the diploma.

(4) A pass degree shall not be conferred upon a candidate who is registered for the corresponding honours degree.

(5) Prior to the conferring of an honours degree upon a candidate who holds the corresponding pass degree of this University, the candidate shall surrender the testamur for that pass degree and in doing so shall be deemed to have surrendered all rights pertaining to the pass degree.

(6) A candidate who has satisfactorily completed the requirements for an honours degree may be awarded the degree in one of the classes:

- Honours Class I
- Honours Class II Division 1
- Honours Class II Division 2
- Honours Class III

(7) The degree of BCom may be conferred with merit upon a candidate who has attained an approved standard of achievement in the course.

(8) The degrees of BCA and BEd may be conferred with distinction upon a candidate who has attained an approved standard of achievement in the course.

PART III — PASS DEGREES

16. BACHELOR OF ARTS

(1) To qualify for the award of the degree of BA a candidate shall accrue an aggregate of at least 144 credit points including a major study, by the satisfactory completion of subjects listed in the Arts Schedule.

(2) Of the 144 credit points, not more than 72 credit points shall be for 100 level subjects.

17. BACHELOR OF COMMERCE

(1) To qualify for the award of the degree of BCom a candidate shall accrue an aggregate of at least 144 credit points, including a major
study, by the satisfactory completion of subjects listed in the Arts Schedule.

(2) The 144 credit points shall include the subjects prescribed for one of the specialisations or combined specialisations listed in the Commerce Schedule.

(3) Of the 144 credit points, not more than 72 credit points shall be for 100 level subjects.

17A. BACHELOR OF CREATIVE ARTS

To qualify for the award of the degree of BCA a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Creative Arts Schedule.

18. BACHELOR OF EDUCATION

To qualify for the award of the degree of BEd a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Education Schedule.

19. BACHELOR OF ENGINEERING

(1) To qualify for the award of the degree of BE a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Engineering Schedule.

(2) For courses, or parts thereof, monitored by an approved grade point average type system, a candidate shall have a final cumulative grade point average of no less than the approved value.

19A BACHELOR OF ENGINEERING/BACHELOR OF COMMERCE

(1) To qualify for the award of the degree of BE/BCom a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Engineering/Commerce Schedule.

(2) For courses, or parts thereof, monitored by an approved grade point average type system, a candidate shall have a final cumulative grade point average of no less than the approved value.

20. BACHELOR OF ENVIRONMENTAL SCIENCE

To qualify for the award of the degree of BEnvSci, a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Environmental Science Schedule.

20A. BACHELOR OF INFORMATION TECHNOLOGY & COMMUNICATION

To qualify for the award of the degree of BInfoTech a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Information Technology and Communication Schedule.

21. BACHELOR OF MATHEMATICS

(1) To qualify for the award of the degree of BMath a candidate shall accrue an aggregate of at least 144 credit points by the satisfactory completion of subjects listed in the Arts Schedule.

(2) Of the 144 credit points, not more than 60 credit points shall be for 100 level subjects.

(3) Of the 144 credit points, either
(a) at least 84 credit points, including a major study, shall be for subjects listed in the Mathematics Schedule and, at least 12 credit points, in addition to the major study, shall be for 300 level subjects, or

(b) at least 72 credit points, including a major study, shall be for subjects listed in the Mathematics Schedule and at least 48 credit points, including a major study, shall be for subjects offered by, or for, any one department which is not a member department of the Faculty of Mathematical Sciences.

22. BACHELOR OF MATHEMATICS/BACHELOR OF ENGINEERING

To qualify for the award of the degree of BMath/BE, a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Mathematics/Engineering Schedule.

23. BACHELOR OF METALLURGY

(1) To qualify for the award of the degree of BMet, a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Metallurgy Schedule.

(2) For courses, or parts thereof, monitored by an approved grade point average type system, a candidate shall have a final cumulative grade point average of no less than the approved value.

24. BACHELOR OF SCIENCE

(1) To qualify for the award of the degree of BSc, a candidate shall accrue an aggregate of at least 144 credit points by the satisfactory completion of subjects listed in the Arts Schedule.

(2) Of the 144 credit points, not more than 60 credit points shall be for 100 level subjects.

(3) Of the 144 credit points, at least 90 credit points shall be for subjects which are offered by member departments of the Faculty of Science or for subjects listed in Attachment D following these regulations. Of these 90 credit points, at least 60 credit points including a major study shall be for subjects offered by one of the member departments of the Faculty of Science.

24A. BACHELOR OF SCIENCE/BACHELOR OF ENGINEERING

To qualify for the award of the degree of BSc/BE, a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Science/Engineering Schedule.

PART IV – HONOURS DEGREES

25. HONOURS DEGREES IN ARTS, COMMERCE, ENVIRONMENTAL SCIENCE, MATHEMATICS AND SCIENCE

To qualify for the award of the degree of BA(Hons), BCom(Hons), BEnvSci (Hons), BMath(Hons) or BSc(Hons), a candidate shall, within a period of either two or four consecutive sessions 1 and 2 as prescribed at registration by the Departmental Chairman, accrue an aggregate of at least 48 credit points by the satisfactory completion of 400 level subjects listed in the appropriate Schedule or Schedules.
26. HONOURS DEGREES IN ENGINEERING, ENGINEERING/COMMERCE, INFORMATION TECHNOLOGY AND COMMUNICATION, MATHEMATICS/ENGINEERING, METALLURGY AND SCIENCE/ENGINEERING

To qualify for the award of the degree of BE(Hons), BE(Hons)/BCom, BInfoTech(Hons), BMath/BE(Hons), BMet(Hons) or BSc/BE(Hons) a candidate shall complete the subjects prescribed in one of the courses listed in the appropriate Schedule at a standard of achievement determined by the Departmental Chairman.

PART V – MISCELLANEOUS

27. GENERAL SAVING CLAUSE

Notwithstanding anything to the contrary herein contained the Council may dispense with or suspend any requirement of, or prescription by, these Regulations.

28. APPLICATION FOR AMENDING REGULATIONS

If an amendment relating to courses that may be taken for the degrees is made to these Regulations after their implementation, the amendment shall not apply to a candidate who, before the making of the amendment, satisfactorily completed 12 credit points or one quarter of an annual part of one of the prescribed three, four or five year courses, unless

(a) the candidate accepts the application of the amendment and submits to the Council proposed course alterations that are deemed by the Council to be in accordance with the Regulations; or

(b) the Council determines otherwise.

29. APPEAL

(1) A candidate may appeal against any decision made under these Regulations to the Council which shall determine the matter as it sees fit.

(2) Any appeal should be lodged within six weeks of notification of the decision referred to in Regulation 29(1).
A. GRADES OF PERFORMANCE

The approved grades of performance and associated ranges of marks are:

Satisfactory Completion:  
- High Distinction: 85% - 100%
- Distinction: 75% - 84%
- Credit: 65% - 74%
- Pass: 50% - 64%
- Pass Terminating: 45% - 49%
- Pass Conceded

Unsatisfactory Completion:  
- Fail: 0% - 44%

For marks in the range 45-49% either a Pass Terminating or a Pass Conceded shall be declared unless the course in which the subject is taken is monitored by an approved grade point average system in which case the grade shall be a Pass Conceded. A Pass Terminating grade in a subject precludes a candidate progressing to another subject for which that first subject is a pre-requisite.

B. ADVANCED STANDING

1. Subject to restrictions imposed by Part III of the Bachelor Degree Regulations:

(a) the advanced standing allowable for a completed undergraduate bachelor degree is one half the minimum full-time duration of the completed degree or one half of the degree for which the applicant is a candidate, whichever is least.

(b) the advanced standing allowable for completed sub-bachelor tertiary qualifications is determined by the minimum number of years of postschool certificate study required to attain the qualification as follows:

   (i) 2 years (T.A.F.E. Certificate) - 24 credit points unspecified at 100-level;

   (iii) 3 years (T.A.F.E. Certificate) - 36 credit points unspecified at 100-level;

   (iii) 4 years (Associate Diploma)* - 42 credit points which consists of 36 credit points unspecified at 100-level and 6 credit points unspecified at 200-level;

   (iv) 5 years (Diploma) - 48 credit points which consists of 36 credit points unspecified at 100-level and 12 credit points unspecified at 200-level.

(c) the advanced standing allowable for the completed Diploma in Teaching of the University of Wollongong is determined under the provisions of clause 6 below.

* Subject to approval by the Academic Senate and the University Council, it is proposed that the successful completion of the Associate Diploma in the Arts course at the University of Wollongong, or other equivalent qualification at an approved institution, will qualify a candidate for exemption from up to 48 credit points from the degree of Bachelor of Creative Arts.
(d) the advanced standing allowable for a completed approved certificate of general or psychiatric nurse education awarded since 1972 is 24 credit points unspecified at 100-level; furthermore the acquisition of an approved certificate of nurse education would convey eligibility for admission under Admission and Matriculation Regulation 5(1)(a).

(e) the advanced standing allowable for incomplete undergraduate bachelor degrees, other than degrees taken at the University of Wollongong, be limited to a maximum of 96 credit points.

2. Unspecified credit may be converted to specified credit at any level on the recommendation of the Departmental Chairman.

3. No credit granted at 300 level shall comprise part of a major study except for credit granted on the basis of subjects previously completed at the University of Wollongong and not then included as part of a major study.

4. Qualifications completed more than ten years previously can attract up to the maximum advanced standing available as follows:
   (a) specified credit or exemption - on the recommendation of the Chairman of the appropriate department,
   (b) unspecified credit - determined on the basis of the activities of the applicant subsequent to obtaining the qualification.

5. All allowances apply equally to prescribed courses on the basis that credit of 6 credit points is equivalent to exemption from one-eighth of one year of a 3, 4 or 5 year course.

6. Advanced standing allowable for qualifications not herein covered will be determined on the merit of each individual application.

C. SCHEDULES

All subjects approved for inclusion in a course leading to one of the degrees are listed in one or more of the Schedules of subjects.

Students are strongly urged to read the details of each subject in which they are interested. In particular, when selecting a programme they should ensure that they comply with any special requirements for subjects they may wish to take subsequently.

Information in the columns headed "pre-requisites" or "co-requisites" specifies the minimum requirements to be satisfied for enrolment in the various subjects. Students who believe that they have grounds for requesting waiver of a pre-requisite or a co-requisite requirement because of appropriate subjects satisfactorily completed should present their case to the Departmental Chairman.

In the column headed "Session Offered" the following code is used:

1 - Subject offered in session 1
2 - Subject offered in session 2
A - Annual subject
S - Subject offered in summer session

The offering of subjects listed in the Schedules is contingent upon availability of staff and sufficient enrolments and the University reserves the right to withdraw any subject at any time without notice.

The Schedules begin immediately following Attachment D in Volume II of the Calendar.
D. BACHELOR OF SCIENCE DEGREE

Subjects approved by the Faculty of Science Planning Committee for inclusion in the 90 credit points referred to in Bachelor Degree Regulations 24(3):

(a) All subjects offered by member departments of the Faculty of Science.

(b) MATH101 Mathematics IA
    MATH201 Multivariate and Vector Calculus
    CSCI111 Computing Science IA
    CSCI121 Computing Science IB.
CRITERIA FOR THE AWARD OF BCOM DEGREE WITH MERIT

To be eligible for the award of a Bachelor of Commerce Degree with Merit a candidate must:

1. have passed at credit level or better in subjects aggregating not less than 60 credit points;

2. have not failed in any subjects, provided that this rule may be waived by the Commerce Degree Examinations Committee in exceptional circumstances on the recommendation of the Chairperson of the Department in which the student would otherwise qualify for the award of a degree with merit;

3A. Accountancy

have passed at credit level or better 50 per cent of the subjects above 100-level taken from the Accountancy Department, provided that subjects passed at credit level or better to which this clause refers:

(i) have a credit point value of 30 or more;

(ii) include at least one of the following:

   ACCY302 Financial Accounting III
   ACCY312 Management Accounting III

3B. Economics

have passed at credit level or better 50 per cent of subjects above 100-level taken from Schedule C-3, provided that subjects passed at credit level or better to which this clause refers:

(i) have a credit point value of 30 or more;

(ii) include at least one 300-level Economics subjects.

3C. Industrial Relations

have passed at credit level or better 50 per cent of subjects above 100-level taken from Schedule C-5, provided that subjects passed at credit level or better to which this clause refers:

(i) have a credit point value of 30 or more;

(ii) include at least one of the following 300-level subjects:

   ECON340 Comparative Studies in Industrial Relations
   ECON308 Labour Economics
   ECON365 Labour Relations Law.

3D. Management

have passed at credit level or better 50 per cent of the subjects above 100-level taken from Schedule C-6, provided that subjects passed at credit level or better to which this clause refers:

(i) have a credit point value of 30 or more;

(ii) include at least one of the following 300-level subjects:

   BPOL314 Organisation Planning and Strategy
   BPOL315 Marketing Strategy.
3E. Combined Specialisations

To be eligible for the award of the Bachelor of Commerce degree with Merit a candidate undertaking a combined specialisation must satisfy the criteria for award of the degree with Merit for one of the specialisations contained in that combined specialisation by satisfying the criteria of the appropriate clause, 3A to 3D.
DIPLOMA AND ASSOCIATE DIPLOMA REGULATIONS

PART I – PRELIMINARY

1. SHORT TITLE

These Regulations may be cited as the Diploma Regulations.

2. DIPLOMAS, ASSOCIATE DIPLOMAS AND THEIR ABBREVIATIONS

These Regulations control undergraduate courses leading to:

(a) the Diplomas in

Teaching (Primary) \( \text{DipTeach(Prim)} \)
Applied Science (Nursing) \( \text{DipAppSc} \)

(b) the Associate Diplomas in

the Arts \( \text{AssocDipArts} \)
Computer Applications \( \text{AssocDipCompAppl} \)
Industrial Studies \( \text{AssocDipIndStud} \)
Sports Science \( \text{AssocDipSptSc} \)

3. COMMENCEMENT

The Regulations came into operation on 1st January 1985.

4. PARTS

These Regulations are divided into parts as follows:

- PART I - Preliminary (Regulations 1-5)
- PART II - General (Regulations 6-15)
- PART III - Diplomas (Regulation 16)
- PART IV - Associate Diplomas (Regulations 17-20)
- PART V - Miscellaneous (Regulations 21-23)

5. INTERPRETATION

(1) In the interpretation and implementation of these Regulations the Council will normally act on the recommendation of the appropriate bodies of the University.

(2) In these Regulations, unless the contrary intention appears:

(a) "candidate" is a person registered for a diploma or an associate diploma;

(b) "course" is the combination of subjects which a candidate takes for a diploma or associate diploma;

(c) "programme" is the combination of subjects in which a candidate is enrolled in any one session or year;

(d) "session" is one of the three periods (summer session, session 1, session 2) within which subjects are offered each year;

(e) "subject" is a self-contained section of study identified by a
unique number in the Schedules in the Attachment C following these Regulations;

(f) "credit point" is a value attached to a subject as a component of a diploma or an associate diploma, and for each credit point the implied work-load is, on average, five hours each week for a summer session subject, two hours each week for a sessional subject or one hour each week for an annual subject;

(g) "summer session subject" is a subject offered during the summer session;

(h) "sessional subject" is a subject offered during session 1 or session 2;

(i) "annual subject" is a subject offered across session 1 and session 2 of one year;

(j) "100 level subject" is a subject at first year level, "200 level subject" is a subject at second year level, "300 level subject" is a subject at third year level;

(k) "pre-requisite subject" is one which must be satisfactorily completed before the subject for which it is prescribed may be taken;

(l) "co-requisite subject" is one which must be satisfactorily completed before, taken concurrently with or, at the discretion of the Head of School, attempted before, the subject for which it is prescribed;

(m) "Head of School" means the Head of the relevant School, Heads of the relevant Schools, the Chairperson of the relevant Faculty or Chairpersons of the relevant Faculties;

(n) "approved" or "approval" means approval by the Council;

(o) "Academic Adviser" is a person appointed to advise candidates on programmes and courses of study;

(p) "advanced standing" is the standing of a candidate as a consequence of the granting of credit or exemption;

(q) "credit" is the number of credit points granted towards a diploma or associate diploma for work satisfactorily completed outside that diploma or associate diploma;

(r) "specified credit" is credit for a specific subject or subjects listed in one of the Schedules and is granted on the basis of satisfactory completion of a substantially corresponding subject or subjects at an approved university or other tertiary institution;

(s) "unspecified credit" is credit granted on the basis of satisfactory completion at an approved university or other tertiary institution of a subject or subjects not substantially corresponding to subjects listed in the appropriate Schedule;

(t) "exemption" is the waiving of the requirement that a subject prescribed for a diploma or an associate diploma be satisfactorily completed and is granted on the basis of the satisfactory completion of an appropriate subject, subjects or other work at an approved university, other tertiary institut-
ion or other establishment; and

(u) "leave of absence" is a period of leave from the University for which prior approval has been obtained.

PART II – GENERAL

6. ADMISSION AND REGISTRATION

(1) To qualify for admission to a course leading to a diploma or an associate diploma a person shall comply with requirements of the Regulations for Matriculation and Admission.

(2) A person qualified for admission to a course leading to a diploma or an associate diploma may apply for admission as a candidate for that diploma or associate diploma.

(3) A person admitted as a candidate shall register for the particular diploma or associate diploma referred to in Regulation 6(2).

(4) Except with approval, no candidate shall be registered concurrently for more than one degree, certificate, diploma or associate diploma in this University or other tertiary institution.

(5) Except with approval, a person who, in the opinion of the Council, has an unsatisfactory academic record in any university or tertiary institution, shall not be permitted to register for any diploma or associate diploma.

7. ENROLMENT

(1) During prescribed periods in each year a candidate shall, after consultation with an Academic Adviser, enrol in a programme and pay any required charges.

(2) A candidate may enrol in a subject provided that:

(a) the conditions for enrolment specified in the appropriate Schedule are satisfied, save that a pre-requisite or co-requisite requirement may be waived by the Head of School, and

(b) the candidate is not excluded by any restriction that may be imposed on the number of candidates to be enrolled in that subject.

(3) Except with approval, a candidate for a diploma or associate diploma may not enrol in a subject more than twice.

(4) Except with approval, a candidate for a diploma or associate diploma shall not be enrolled in any year in a programme with a value of less than 12 credit points.

(5) Regulation 7(4) shall not apply to a candidate who, in order to complete the diploma or associate diploma, needs less than 12 credit points. Such a candidate must enrol for all subjects needed to complete the diploma or associate diploma.

(6) Except with approval, a candidate for a diploma or associate diploma shall not enrol in any year in a programme with a value of more than 52 credit points in session 1 and session 2 combined, more than 30 credit points in either session 1 or session 2, or more than 14 credit points in summer session.
(7) For the purposes of Regulation 7(6) half the value of an annual subject shall be deemed to be taken in each of session 1 and session 2.

(8) A candidate enrolled in a subject in contravention to the conditions for enrolment specified in the appropriate Schedule shall be withdrawn from that subject unless permitted by the Head of School to remain enrolled.

(9) A candidate for a diploma or associate diploma who, in a particular year, is not permitted to enrol in any subject pursuant to these Regulations may apply to the Council for permission to enrol in a subsequent year.

8. SCHEDULES OF SUBJECTS

(1) The subjects approved for courses leading to the diplomas and associate diplomas identified in Regulation 2 are listed in the Schedules in the Attachment C following these Regulations.

(2) The Schedules for diplomas are:

   Education Schedule
   Applied Science (Nursing)

(3) The Schedules for associate diplomas are:

   Arts Schedule
   Computer Applications Schedule
   Industrial Studies Schedule
   Sports Science Schedule.

9. VARIATION OF REGISTRATION

(1) After consultation with an Academic Adviser a candidate may apply to the University Secretary for permission to change registration from one diploma or associate diploma to another.

(2) Permission for a candidate to change registration is contingent upon any limitation that may be imposed on the number of candidates to be registered for particular diplomas or associate diplomas.

(3) Variation of enrolment associated with change of registration is contingent upon restrictions imposed by Regulations 7(2) and 10.

10. VARIATION OF ENROLMENT

(1) After consultation with an Academic Adviser a candidate may withdraw from a subject in a programme by notifying the University Secretary.

(2) Where a variation referred to in Regulation 10(1) is the withdrawal from a summer session subject before the end of the third week of the summer session, a sessional subject before the end of the eighth calendar week of the session of offer, or from an annual subject before the end of the first calendar week of session 2 the candidate shall be deemed to have not enrolled in that subject.

(3) Where a variation referred to in Regulation 10(1) is the withdrawal from a summer session subject after the end of the third week of the summer session, a sessional subject after the end of the eighth calendar week of the session of offer, or from an annual subject after
the end of the first calendar week of session 2 the candidate shall be deemed to have failed that subject unless withdrawal is for medical, compassionate or other reason acceptable to the Council. In this latter case the candidate will be deemed to have discontinued the subject without penalty for the purposes of Regulations 7(4) and 12(4).

(4) After consultation with an Academic Adviser a candidate may apply to the University Secretary for permission to enrol in an additional subject for a programme.

(5) Permission for a candidate to enrol in an additional subject for a programme is contingent upon restrictions imposed by Regulations 7(2) and 10(6).

(6) Except with the approval of the Head of School, a candidate may not enrol in a summer session subject after the expiration of the first week of the Summer Session, in a sessional subject after the expiration of the first two weeks in the session of offer or in an annual subject after the expiration of the first two weeks of session 1.

11. ASSESSMENT

(1) Methods of assessment in a subject shall be determined by the Head of School.

(2) Any material presented by a candidate for assessment must be the work of the candidate and not submitted elsewhere, unless otherwise permitted by the Head of School.

(3) Standards required for the approved grades of performance in a subject shall be determined by the Head of School.

(4) An approved grade of performance, as set out in Attachment A following these Regulations, shall be determined and declared for each subject in which a candidate is enrolled.

(5) Subjects completed at Pass Conceded or Pass Terminating grade may comprise no more than:

(a) 36 credit points of the minimum requirement for a diploma, or

(b) 24 credit points of the minimum requirement for an associate diploma.

(6) Where performance in a subject is affected by illness or other cause beyond the control of a candidate, the circumstances should be reported in writing, supported by evidence, to the University Secretary normally no later than seven days following the illness or the other cause. The circumstances shall be referred to the Head of School and may be taken into account when assessment of the candidate in that subject is made.

(7) A candidate for a diploma or associate diploma who satisfactorily completes a subject listed in the appropriate Schedule shall count only once the number of credit points attached to the subject in that Schedule towards the diploma or associate diploma.

12. MINIMUM RATE OF PROGRESS

(1) A candidate may enrol in a programme in accordance with the provisions of Regulation 7 provided that the rate of progress of the candidate is at least the minimum specified in Regulation 12(2) or
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12(3).

(2) The required minimum rate of progress by a candidate for a diploma is the accrual of credit points as follows:

(a) at the end of the first two years of registration, at least one half of the credit points attached to the subjects in the combined programmes for those years, and

(b) at the end of each subsequent year of registration, at least two-thirds of the credit points attached to the subjects in the programme for the year.

(3) The required minimum rate of progress by a candidate for an associate diploma is the accrual of credit points as follows:

(a) at the end of the first year of registration, at least one half of the credit points attached to the subjects in the programme for that year, and

(b) at the end of each subsequent year of registration, at least two-thirds of the credit points attached to the subjects in the programme for the year.

(4) Except with approval, a candidate whose rate of progress is less than the specified minimum may not enrol in a programme in the following year.

(5) Approval referred to in Regulation 12(4) may be granted provided that application is made to the University Secretary after consultation with an Academic Adviser to determine a suitable programme.

13. ADVANCED STANDING

(1) A candidate who has completed, at an approved university, other tertiary institution or other establishment, one or more subjects or other work approved for the purpose of this Regulation may be granted such advanced standing as is determined by the Council.

(2) The advanced standing allowable is listed in the Attachment B following these Regulations.

(3) Except with approval, a candidate shall not be granted advanced standing for subjects completed more than 10 years previously.

(4) With prior approval, a candidate may be permitted to enrol for subjects at another university or tertiary institution and, on satisfactory completion of those subjects have them counted towards a diploma or an associate diploma of this University.

(5) Except with approval, a candidate who has been granted specified credit for a subject or subjects completed at this University or elsewhere shall not be permitted to count substantially corresponding subjects for a particular diploma or associate diploma.

(6) Except when advanced standing is granted under this Regulation, a candidate shall not be eligible to obtain standing towards a diploma or associate diploma by satisfactory completion, at this University, of subjects which substantially correspond with subjects satisfactorily completed previously and counted towards a qualification at an approved university or other tertiary institution.
14. LEAVE OF ABSENCE

Approval may be granted for a candidate for a diploma or associate diploma to take leave of absence for one calendar year provided that an application is made in writing to the University Secretary before the end of the fourth week of session 1 of that year.

15. AWARDING OF DIPLOMAS AND ASSOCIATE DIPLOMAS

(1) A diploma or an associate diploma may be awarded by the Council to a candidate who has complied with these Regulations.

(2) A candidate who has qualified more than once at this University for the award of the same diploma or associate diploma shall receive only a statement of the additional qualification setting out the subjects completed and the grades attained.

(3) The Diploma in Teaching (Primary) may be awarded with distinction to a candidate who has attained an approved standard of achievement in the course.

(4) An Associate Diploma in the Arts, Computer Applications, Industrial Studies or Sports Science may be awarded with distinction to a candidate who has attained an approved standard of achievement in the course.

PART III — DIPLOMAS

16. DIPLOMA IN TEACHING (PRIMARY)

To qualify for the award of the Diploma in Teaching (Primary) a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Education Schedule.

17. DIPLOMA IN APPLIED SCIENCE (NURSING)

To qualify for the award of the Diploma in Applied Science (Nursing) a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Applied Science (Nursing) Schedule.

PART IV — ASSOCIATE DIPLOMAS

18. ASSOCIATE DIPLOMA IN THE ARTS

To qualify for the award of the Associate Diploma in the Arts a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Arts Schedule.

19. ASSOCIATE DIPLOMA IN COMPUTER APPLICATIONS

To qualify for the award of the Associate Diploma in Computer Applications a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Computer Applications Schedule.

20. ASSOCIATE DIPLOMA IN INDUSTRIAL STUDIES

To qualify for the award of the Associate Diploma in Industrial Studies a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Industrial Studies Schedule.
21. ASSOCIATE DIPLOMA IN SPORTS SCIENCE

To qualify for the award of the Associate Diploma in Sports Science a candidate shall satisfactorily complete the subjects prescribed in one of the courses listed in the Sports Science Schedule.

PART V – MISCELLANEOUS

22. GENERAL SAVING CLAUSE

Notwithstanding anything to the contrary herein contained the Council may dispense with or suspend any requirement of, or prescription by, these Regulations.

23. APPLICATION OF AMENDING REGULATIONS

If an amendment relating to courses that may be taken for the diplomas or associate diplomas is made to these Regulations after their implementation, the amendment shall not apply to a candidate who, before the making of the amendment, satisfactorily completed 12 credit points, unless

(a) the candidate accepts the application of the amendment and submits to the Council proposed course alterations that are deemed by the Council to be in accordance with the Regulations; or

(b) the Council determines otherwise.

24. APPEAL

(1) A candidate may appeal against any decision made under these Regulations to the Council which shall determine the matter as it sees fit.

(2) Any appeal should be lodged within six weeks of notification of the decision referred to in Regulation 24(1).
ATTACHMENTS TO DIPLOMA AND ASSOCIATE DIPLOMA REGULATIONS

A. GRADES OF PERFORMANCE

The approved grades of performance and associated ranges of marks are:

Satisfactory Completion: High Distinction 85% - 100%
                     Distinction          75% - 84%
                     Credit            65% - 74%
                     Pass             50% - 64%
                     Pass Terminating)
                     Pass Conceded  )  45% - 49%

Unsatisfactory Completion: Fail 0% - 44%

For marks in the range 45-49% either a Pass Terminating or a Pass Conceded shall be declared. A Pass Terminating grade in a subject precludes a candidate progressing to another subject for which that first subject is a pre-requisite.

B. ADVANCED STANDING

1. Subject to restrictions imposed by Parts III and IV of the Diploma Regulations, specified credit may be granted by Council on the recommendation of the Head of School.

2. Unspecified credit may be converted to specified credit at any level on the recommendation of the Head of School.

3. Qualifications completed more than ten years previously can attract up to the maximum advanced standing available as follows:

   (a) specified credit or exemption - on the recommendation of the Head of the appropriate school,

   (b) unspecified credit - determined on the basis of the activities of the applicant subsequent to obtaining the qualification.

4. Advanced standing allowable for qualifications not herein covered will be determined on the merit of each individual application.

C. SCHEDULES

All subjects approved for inclusion in a course leading to one of the diplomas or associate diplomas are listed in one or more of the Schedules of subjects.

Students are strongly urged to read the details of each subject in which they are interested. In particular, when selecting a programme they should ensure that they comply with any special requirements for subjects they may wish to take subsequently.

Information in the columns headed "pre-requisites" and "co-requisites" specifies the minimum requirements to be satisfied for enrolment in the various subjects. Students who believe that they have grounds for requesting waiver of a pre-requisite or a co-requisite requirement because of appropriate subjects satisfactorily completed should present their case to
the Head of School.

In the column headed "Session Offered" the following code is used:

- **S** — Subject offered in summer session
- **1** — Subject offered in session 1
- **2** — Subject offered in session 2
- **A** — Annual subject

The offering of subjects listed in the Schedules is contingent upon availability of staff and sufficient enrolments and the University reserves the right to withdraw any subject at any time without notice.
CONDITIONS OF UNIVERSITY POSTGRADUATE AWARDS

University Postgraduate Awards are tenable at the University for full-time study normally leading to an Honours Master's degree or a Ph.D.

DURATION OF AWARD

The maximum period for which an award may be held is four years subject to the following provisions:

a) A candidate for an Honours Master's degree may hold an award for a period not in excess of two years from the commencement of studies.

b) A Ph.D. candidate may hold an award for three years from commencement of studies. An extension for a fourth year may be granted.

RENEWAL

Awards are renewable annually. Applications for renewal for a fourth year (in the case of Ph.D. candidates) will be treated as special cases.

PROGRESS REPORT

Scholars are required to submit a progress report before the end of each calendar year and on completion of studies. A form on which the report is to be made is provided about October each year.

RECREATION LEAVE

Scholars may be granted recreation leave of up to four weeks annually at the discretion of the University.

LEAVE OF ABSENCE

Scholars are required to pursue their studies on a full-time basis. Absence from studies should be reported by the scholar to his supervisor, as soon as possible.

INTERRUPTION

When a scholar's progress is likely to be adversely affected due to absence from studies, his award may be interrupted. During the period of interruption the scholar will not be entitled to receive any benefits from his award. When he is fit to resume his studies he may apply for restoration of benefits and he may have the period of the interruption added to the normal time for which the award may be held. Interruptions will not in general exceed twelve months.

RESTORATION

Before an award may be restored after a period of interruption the scholar will be required to show that he is in a position to resume full-time study. Where the interruption was due to illness a medical certificate must be produced. In all cases the student must satisfy the University Secretary that he is able to resume full-time study.

OVERSEAS STUDY

Where a scholar is required to pursue his studies abroad for a limited period in order to advance his research programme, he may apply for permission to hold his award while overseas. The following requirements must generally be met:
a) the period abroad will not exceed twelve months;
b) adequate supervision of the scholar's research programme abroad has been arranged by the University before his departure;
c) the scholar will remain enrolled at the University;
d) the scholar will return to Australia to complete his research programme immediately following the completion of his study abroad; and
e) the period of overseas study will be credited towards the scholar's degree or research programme at the University.

A scholar may apply for permission to hold his University Postgraduate Award concurrently with another award for overseas study.

FIELD WORK

Where a scholar is required to undertake fieldwork or research away from the University, but in Australia, he should enquire from his supervisor concerning expenses.

EMPLOYMENT

Scholars may with the approval of their supervisors, engage in a limited amount of paid part-time teaching or demonstrating provided that such employment does not interfere with their study programme. Generally the employment should not exceed six hours in any one week, or a total of 180 hours in a year.

TRANSFER

The scholarship is not transferrable to another University.

BENEFITS

Stipend: From 1st January, 1984, scholars will receive a stipend at the rate of $6,150 per annum which will be paid fortnightly by cash or directly into a current account, whichever is preferred. Payment of stipend will be calculated from the date of commencement of study.

Dependants' Allowance: Married male scholars will receive a dependants' allowance (paid fortnightly) at the rate of $2220 per annum for a dependant spouse, and a further $520 per annum for each child.

Travel Allowance: A travel allowance (equivalent to a tourist air fare where appropriate) may be paid for a scholar who is obliged to move from one Australian city to Wollongong in order to take up his award. Travel allowance is payable also for dependants.

Establishment Allowance: An allowance of $200 will be paid to married scholars, and $150 to single scholars, who are required to move from another city (including overseas) to Wollongong in order to take up the Award. The establishment allowance is intended to assist scholars with removal expenses and with the expenses of setting up new quarters.

Thesis Allowance: A scholar may claim reimbursement for an amount of up to $400 to assist with costs for a Ph. D. thesis and up to $250 for a Master's thesis.

Incidentals Allowance: An incidentals allowance of $100 will be paid to assist students in meeting the cost of fees such as student representative council, union and sports fees.
RELINQUISHMENT

Scholars are required to give the University Secretary at least twenty-one days notice of their intention to relinquish their awards (e.g. on completion of studies, discontinuation of research, etc.).

TERMINATION OF AWARDS

Awards may be terminated at the discretion of the University.
REGULATIONS FOR THE AWARD OF GRADUATE DIPLOMAS

Being regulations made by Council pursuant to clauses 23 and 24 of the University of Wollongong By-Law.

1. The Diploma may be awarded by the Council to a candidate who has completed an approved course of study.

2. An application to register as a candidate for a diploma shall be made on the prescribed form which shall be lodged with the University Secretary at least one full calendar month before the commencement of the course.

3. (i) An applicant for registration as a candidate for the diploma shall have been admitted to the degree of Bachelor in the University or other approved institution in an appropriate department.

   (ii) In special circumstances a person may be permitted to register as a candidate for a diploma if he submits evidence of such academic and professional attainments as may be approved by the Council.*

4. Notwithstanding any other provisions of these conditions, the Council may require an applicant to demonstrate fitness for registration by carrying out such work and sitting for such examinations as the Council may determine.

5. The approval of the Chairman of the appropriate Department for the proposed programme must be obtained by the candidate prior to enrolment. For the purpose of this Regulation the Chairman of Department will normally be the Chairman of the Department providing supervision of the project, or if there is no project, the major field of study.

6. A candidate for a diploma shall complete subjects approved by the Chairman of the appropriate Department, which shall total not less than 48 credit points.

7. No candidate shall, without the approval of the Council be enrolled at the same time for any other degree or diploma in the University or elsewhere.

8. The results of examinations shall be submitted to the Council which shall determine whether or not the diploma be awarded.

9. A candidate shall be required to pay such charges as may be determined from time to time by the Council.

10. There shall be the following graduate Diplomas and such other Diplomas as the Council may, from time to time, determine:

    Diploma in Accountancy (DipAccy)
    Diploma in Applied Multicultural Studies (DipAMS)**
    Diploma in Coal Geology (DipCoalGeol)
    Diploma in Computing Science (DipCompSci)
    Diploma in Education (DipEd)
    Diploma in European Studies (DipEur)
    Diploma in General Psychology (DipGenPsych)
    Diploma in Geography (DipGeog)
    Diploma in History and Philosophy of Science (DipHPS)
    Diploma in Industrial Relations (DipIndRel)

* For the purposes of Regulation 3(ii), the evidence submitted shall be of academic attainments at tertiary level as well as professional attainments.

**Will not be offered in 1984.
Diploma in Management (DipMgt)
Diploma in Mathematics (DipMath)
Diploma in Metallurgy (DipMet)
Diploma in Philosophy (DipPhil)
Diploma in Psychology (DipPsych)
Diploma in Public Works Engineering (DipPubWksEng)
Diploma in Sociology (DipSoc)

FOOTNOTE:
The Regulations for the Award of Graduate Diplomas are under review. Until that review has been completed the Graduate Diplomas in Educational Studies are covered by the relevant sections of the Regulations for Diplomas, Associate Diplomas, Graduate Diplomas and Conversion Courses offered within the Institute of Education, as printed in Volume III of the 1984 Calendar.
MASTER OF STUDIES DEGREE REGULATIONS

Being Regulations made by Council pursuant to clauses 23 and 24 of the University of Wollongong By-Law.

PRELIMINARY

1. These Requirements may be cited as the "Master of Studies Degree Regulations."

2. There shall be degrees of Master of Studies as follows:
   - Master of Studies in Accountancy (MStudAccy)
   - Master of Studies in Chemistry (MStudChem)
   - Master of Studies in Education (MStudEd)
   - Master of Studies in French (MStudFr)
   - Master of Studies in French and Italian (MStudFr/It)
   - Master of Studies in Geography (MStudGeog)
   - Master of Studies in History (MStudHist)
   - Master of Studies in Italian (MStudIt)
   - Master of Studies in Social Policy (MStudSocPol)
   - Master of Studies in Sociology (MStudSoc)
   - Master of Studies in Multicultural Studies (MStudMultiStud)

3. The degrees of Master of Studies, as prescribed by Regulation 2, may be conferred by the Council on a candidate who has, to the satisfaction of the Council, complied with these Regulations.

APPLICATION FOR REGISTRATION

4. An application to register as a candidate for the degree of Master of Studies shall be made on the prescribed form which shall be lodged with the University Secretary at least one full calendar month before the commencement of the session in which the candidate intends to register.

PREVIOUS QUALIFICATIONS

5. (1) An applicant for registration for the degree of Master of Studies shall have qualified for:

   (a) a degree of bachelor in the University which includes a substantial and coherent study comprising subjects with a value of at least 24 credit points at 300-level, or the equivalent, in the same department as the proposed degree of Master of Studies; or

   (b) a degree of bachelor in the University and, in addition, have successfully completed a substantial and coherent study comprising subjects with a value of at least 24 credit points at 300-level, or the equivalent, in the same department as the proposed degree of Master of Studies; or

   (c) an equivalent qualification from another tertiary institution approved by the Council.

(2) In appropriate circumstances, a person may be permitted to register as a candidate for the degree if he submits evidence of such academic and professional attainments as may be approved by the Council.
(3) Notwithstanding any other provisions of these conditions the Council may require an applicant to demonstrate fitness for candidature by carrying out such work and successfully completing such examinations as it may determine.

REGISTRATION

6. An approved candidate shall register with the University in one of the following categories:
   (a) As a student undertaking full-time study; or
   (b) as a student undertaking part-time study.

7. A candidate may apply to the Council at the end of a session to transfer from full-time study to part-time study, or from part-time study to full-time study.

PROGRAMME OF STUDY

8. Every candidate shall have approved by the Council a programme of formal coursework study recommended by the Chairman of the appropriate department.

TIME LIMITS

9. A candidate who is undertaking full-time study may not, without the approval of the Council, continue to be registered for the degree for more than four (4) academic sessions from the date of initial registration. A candidate who is undertaking part-time study may not, without the approval of the Council, continue to be registered for more than eight (8) academic sessions.

10. A candidate changing registration pursuant to Regulation 7, or who has been granted credit for previous studies shall have time limits determined by the Council.

OTHER STUDIES

11. No candidate shall, without the approval of the Council, be enrolled at the same time in any other degree or diploma in the University or elsewhere.

FEES

12. A candidate shall be required to pay such charges as may be determined from time to time by Council.

LEAVE OF ABSENCE

13. Subject to these Regulations a candidate may be granted leave of absence for up to one year by the University Secretary on receipt of an application in writing; applications for leave of absence in excess of one year shall be determined by the Council.

REQUIREMENTS FOR THE DEGREE OF MASTER OF STUDIES

14. A candidate may be considered for admission to the degree of Master of Studies in the appropriate Department or field of study after obtaining an aggregate of not less than 48 credit points for subjects from the Schedule of Graduate Subjects, approved pursuant to Regulation 8.
MASTER OF COMPUTING DEGREE REGULATIONS

Being Regulations made by the Council pursuant to clauses 23 and 24 of the University of Wollongong By-Law.

PRELIMINARY

1. These Regulations may be cited as the "Master of Computing Degree Regulations".

2. The degree of Master of Computing (MComp), may be conferred by the Council on a candidate who has, to the satisfaction of the Council, complied with these Regulations.

APPLICATION FOR REGISTRATION

3. An application to register as a candidate for the degree of Master of Computing shall be made on the prescribed form which shall be lodged with the University Secretary at least one full calendar month before the commencement of the session in which the candidate intends to register.

PREVIOUS QUALIFICATIONS

4. (1) An applicant for registration as a candidate for the degree of Master shall have qualified for a degree in the University or possess an equivalent qualification from another institution approved by the Council.

(2) In appropriate circumstances, a person may be permitted to register as a candidate for the degree if he submits evidence of such academic and professional attainments as may be approved by the Council.

(3) An applicant for registration for the Degree of Master of Computing who has previously been awarded the Diploma in Computing Science must surrender the Diploma, together with all entitlements pertaining thereto, prior to enrolment and may be granted such credit therefor as shall be determined by the Council.

(4) Notwithstanding any other provisions of these conditions the Council may require an applicant to demonstrate fitness for candidature by carrying out such work and successfully completing such examinations as it may determine.

REGISTRATION

5. An approved candidate shall normally register with the University as a student undertaking part-time study.

PROGRAMME OF STUDY

6. Every candidate shall have approved by the Council a programme of formal coursework study recommended by the Chairman of the Department of Computing Science.

TIME LIMITS

7. A candidate may not, without the approval of the Council, continue to be registered for the degree for more than twelve (12) academic sessions from the date of initial registration.

8. A candidate who has been granted credit for previous studies pursuant to Regulation 4(3) shall have time limits determined by the Council.
OTHER STUDIES

9. No candidate shall, without the approval of the Council, be enrolled at the same time in any other degree or diploma in the University or elsewhere.

FEES

10. A candidate shall be required to pay such charges as may be determined from time to time by the Council.

LEAVE OF ABSENCE

11. Subject to these Regulations a candidate may be granted leave of absence for up to one year by the University Secretary on receipt of an application in writing; applications for leave of absence in excess of one year shall be determined by the Council.

REQUIREMENTS FOR THE DEGREE OF MASTER OF COMPUTING

12. A candidate may be considered for admission to the degree of Master of Computing after obtaining an aggregate of not less than 72 credit points by the successful completion of subjects as set out in the Schedule of Graduate Subjects - Master of Computing.
MASTER OF MANAGEMENT DEGREE REGULATIONS

Being Regulations made by the Council pursuant to clauses 23 and 24 of the University of Wollongong By-Law.

PRELIMINARY

1. These Regulations may be cited as the "Master of Management Degree Regulations".

2. The degree of Master of Management (MMgt), may be conferred by the Council on a candidate who has, to the satisfaction of the Council, complied with these Regulations.

APPLICATION FOR REGISTRATION

3. An application to register as a candidate for the degree of Master of Management shall be made on the prescribed form which shall be lodged with the University Secretary at least one full calendar month before the commencement of the session in which the candidate intends to register.

PREVIOUS QUALIFICATIONS

4. (1) An applicant for registration as a candidate for the degree of Master shall have qualified for a degree for bachelor in the University or possess an equivalent qualification from another institution approved by the Council.

(2) In appropriate circumstances, a person may be permitted to register as a candidate for the degree if he submits evidence of such academic and professional attainments as may be approved by the Council.

(3) An applicant for registration for the Degree of Master of Management who has previously been awarded the Diploma in Management must surrender the Diploma, together with all entitlements pertaining thereto, prior to enrolment and may be granted such credit therefor as shall be determined by the Council.

(4) Notwithstanding any other provisions of these conditions the Council may require an applicant to demonstrate fitness for candidature by carrying out such work and successfully completing such examinations as it may determine.

REGISTRATION

5. An approved candidate shall normally register with the University as a student undertaking part-time study.

PROGRAMME OF STUDY

6. Every candidate shall have approved by the Council a programme of formal coursework study recommended by the Chairman of the Department of Accountancy.

TIME LIMITS

7. A candidate may not, without the approval of the Council, continue to be registered for the degree for more than twelve (12) academic sessions from the date of initial registration.

8. A candidate who has been granted credit for previous studies pursuant to Regulation 4(3) shall have time limits determined by the Council.
OTHER STUDIES

9. No candidate shall, without the approval of the Council, be enrolled at the same time in any other degree or diploma in the University or elsewhere.

FEES

10. A candidate shall be required to pay such charges as may be determined from time to time by the Council.

LEAVE OF ABSENCE

11. Subject to these Regulations a candidate may be granted leave of absence for up to one year by the University Secretary on receipt of an application in writing; applications for leave of absence in excess of one year shall be determined by the Council.

REQUIREMENTS FOR THE DEGREE OF MASTER OF MANAGEMENT

12. A candidate may be considered for admission to the degree of Master of Management after obtaining an aggregate of not less than 72 credit points by the successful completion of subjects as set out in the Schedule of Graduate Subjects - Master of Management.
HONOURS MASTERS DEGREE REGULATIONS

Being Regulations made by Council pursuant to clauses 23 and 24 of the University of Wollongong By-Law.

PRELIMINARY

1. These Regulations may be cited as the "Honours Masters Degree Regulations."

2. In these Regulations, unless a contrary intention appears

(1) the Chairman of a Department means the Chairman of the Department providing supervision of the project, or if there is no project, of the major field of study;

(2) the terms "thesis" and "minor thesis" shall include theses which have a value of not less than 24 credit points;

(3) the term "candidate" means an applicant accepted by the Council as a candidate for the degree of Master with Honours.

3. The degree of Master with Honours may be conferred by the Council on a candidate who has satisfactorily completed either:

(1) a thesis embodying the results of an investigation; or

(2) study comprising formal coursework; or

(3) study comprising formal coursework and a minor thesis;

approved by the Council and who has satisfied the other requirements specified for the award of the degree.

APPLICATION FOR REGISTRATION

4. An application to register as a candidate for the degree shall be made on the prescribed form which shall be lodged with the University Secretary at least one full calendar month before the commencement of the session in which the candidate intends to register.

PREVIOUS QUALIFICATIONS

5. (1) An applicant for registration as a candidate for the degree shall have qualified for a degree of bachelor in the University or possess an equivalent qualification from another institution approved by the Council.

(2) In appropriate circumstances, a person may be permitted to register as a candidate for the degree if he submits evidence of such academic and professional attainments as may be approved by the Council.

(3) Notwithstanding any other provisions of these conditions the Council may require an applicant to demonstrate fitness for candidature by carrying out such work and successfully completing such examinations as it may determine.

PATTERNS OF STUDY

6. (1) A candidate for the degree who has qualified for the degree of
bachelor at a standard of Honours Class II, Division 2 or higher* or who holds qualifications deemed equivalent by the Council, shall be required to complete successfully a programme of study with a total value of at least 48 credit points selected from the Schedule of Graduate Subjects approved by the Council.

(2) A candidate for the degree who has qualified for a degree of bachelor at a standard below Honours Class II, Division 2 or who holds qualifications deemed equivalent by the Council, shall normally be required to complete successfully a programme of study with a total credit point value of at least 96 credit points; the programme of study shall contain an aggregate of at least 48 credit points in respect of subjects selected from the Schedule of Graduate Subjects approved by the Council. The remaining 48 credit points of a 96 credit point Honours Masters degree shall not, other than in exceptional circumstances, include credit points in respect of 100 or 200 level subjects and more than 24 credit points in respect of 300 level subjects.

(3) A candidate for the degree who has qualified for the degree of bachelor of a standard below honours or who holds qualifications deemed equivalent by the Council, and who has subsequently obtained other academic qualifications of a standard at least equivalent to Honours Class II, Division 2 may be granted up to 48 credit points towards the 96 credit points required in section 6(2) of these Regulations; a candidate granted such credit shall be required to complete a programme of study which, including such credit, shall aggregate a total of at least 96 credit points; further, the programme of study shall contain an aggregate of at least 48 credit points in respect of subjects selected from the Schedule of Graduate Subjects approved by the Council.

REGISTRATION

7. An approved candidate shall register with the University in one of the following categories:

(1) a student undertaking full-time study; or

(2) a student undertaking part-time study.

8. A candidate engaged in full-time study may be permitted by the Council to undertake a limited amount of teaching in the University or outside work which in its judgment will not interfere with the continuous pursuit of the proposed programme of study.

APPROVAL OF STUDY PROGRAMMES

9. Every candidate for the degree by formal coursework shall

(1) undertake a programme of study approved by the Council on the recommendation of the Chairman of the Department;

(2) take such examinations and perform such other work as may be prescribed by the Council.

* For the purpose of section 6(1) of these Regulations, the degree of Bachelor of Science in Engineering (with Merit) from the University of New South Wales, the University of Newcastle and the University of Wollongong is deemed by the Council to be equivalent to that of a bachelor degree with honours where first enrolment in the degree of Bachelor of Science in Engineering took place in 1974 or earlier.
10. Every candidate for the degree by thesis or a combination of formal coursework and minor thesis shall

(1) undertake a programme of study appropriate to his research approved by the Council on the recommendation of the Chairman of the Department;

(2) take such examinations and perform such other work as may be prescribed by the Council;

(3) submit the title of the thesis or the minor thesis through the Chairman of the Department for approval by the Council. After the title has been approved it may not be changed except with the approval of the Council.

SUPERVISION

11. (1) Every candidate for the degree by formal coursework shall have a Course Coordinator appointed by the Council.

(2) Every candidate required to submit a thesis or minor thesis shall carry out the thesis work under the direction of a supervisor or supervisors of whom at least one shall be a full-time member of the University staff appointed by the Council under such conditions as it may determine.

(3) If the supervisor appointed by the Council is to be absent from the University for any period exceeding six weeks, the supervisor shall make alternative supervision arrangements which shall be subject to the approval of the Chairman of the Department and subject to the endorsement of the Council.

(4) For candidates undertaking the degree by a combination of coursework and a minor thesis the supervisor shall be the Course Coordinator referred to in section 11(1) of these Regulations.

12. The work, other than field work, shall be carried out in a department of the University save that in special cases the Council may permit candidates to conduct their work at other places where suitable facilities are available.

13. The Council may on written application from a candidate approve a change of supervisors after consultation with the Chairman of the Department.

14. In every case, before permitting an applicant to register as a candidate, the Council shall be satisfied that adequate supervision and facilities are available.

TIME LIMITS

15. (1) A candidate admitted under section 6(1) of these Regulations:

(a) who is undertaking full-time study shall present himself for consideration for the award of the degree not earlier than two academic sessions and not later than six academic sessions from the date of registration;

(b) who is undertaking part-time study shall present himself for consideration for the award of the degree not earlier than four academic sessions and not later than twelve academic sessions from the date of registration.

(2) A candidate admitted under section 6(2) of these Regulations:

(a) who is undertaking full-time study shall present himself for consideration for the award of the degree not earlier than
four academic sessions and not later than eight academic sessions from the date of registration;

(b) who is undertaking part-time study shall present himself for consideration for the award of the degree not earlier than six academic sessions and not later than twelve academic sessions from the date of registration.

(3) A candidate admitted under section 6(3) of these Regulations shall have time limits determined by the Council.

(4) Candidates changing registration from part-time to full-time, or from full-time to part-time, or who are readmitted under section 17 of these Regulations shall have time limits determined by the Council.

(5) A member of the full-time staff of the University accepted as a part-time candidate for the degree shall have time limits determined by the Council.

(6) Notwithstanding any other provisions of these Regulations the Council may, in exceptional circumstances, extend the time limits referred to in sections 15(1), (2), (3), (4) and (5) above.

LEAVE OF ABSENCE

16. Leave of absence, normally for periods of not longer than four academic sessions, may be granted by the Council.

READMISSION

17. Readmission after discontinuation of candidature may be granted under such terms and conditions as may be specified by the Council.

CHANGE OF REGISTRATION

18. At any time prior to the submission of the thesis, a candidate may apply to the Council for change of registration from the degree of Master to the degree of Doctor of Philosophy.

OTHER STUDIES

19. (1) No candidate shall without the approval of the Council, be enrolled at the same time in any other degree or diploma or course of study in the University.

(2) If a candidate without the approval of the Council enrolls for a degree or diploma or course of study at another institution, the Council may discontinue his candidature for the degree.

FEES

20. A candidate shall be required to pay such fees and/or charges as may be determined from time to time by Council.

THESIS SUBMISSION

21. Every candidate for the degree by thesis or a combination of formal coursework and minor thesis:

(1) shall give in writing two months notice of his intention to submit his thesis;

(2) shall submit five copies of the thesis embodying the results of an investigation;
(3) shall present the thesis in a form which complies with the requirements of the University for the preparation and submission of higher degree theses;

(4) may submit for consideration any work he has published;

(5) shall include in the thesis a certificate indicating the extent to which the work is his own;

(6) may not submit as the main content of his thesis any work or material which he has previously submitted for a University degree or other similar award except where the thesis has been submitted for the degree of Doctor of Philosophy and where the examiners of that thesis have recommended its submission for the degree of Master.

THESIS EXAMINATION

22. When a candidate has submitted a thesis or minor thesis for examination the supervisor shall provide a certificate indicating:

(1) whether he is in agreement with the statement submitted by the candidate in accordance with section 21(5) of these Regulations;

(2) whether, in his opinion, the thesis is properly presented and is **prima facie** worthy of examination.

23. For each candidate required to submit a thesis or minor thesis there shall be at least two examiners appointed by the Council. At least one of the examiners shall be external to the University.

24. After examining the thesis or minor thesis the examiners may recommend:

(1) that the thesis reaches a satisfactory standard; or

(2) that the thesis reaches a satisfactory standard subject to minor revisions or corrections; or

(3) that the candidate be required to re-submit his thesis in revised form after a further period of study and/or research; or

(4) that an oral examination be held to determine whether the candidate has reached a satisfactory standard; or

(5) without further test that the candidate be not awarded the degree of Master.

AWARD OF DEGREE

25. The results of examinations including where appropriate the examination of the thesis shall be submitted to the Council and the Council shall determine whether or not the candidate may be admitted to the degree.

APPROVED DEGREES

26. There shall be the following Honours Masters’ degrees and such others as the Council may, from time to time, determine:

- Master of Arts (Honours) (MA(Hons))
- Master of Commerce (Honours) (MCom(Hons))
- Master of Education (Honours) (MEd(Hons))
- Master of Engineering (Honours) (ME(Hons))
- Master of Metallurgy (Honours) (MMet(Hons))
- Master of Science (Honours) (MSc(Hons))
REGULATIONS FOR THE AWARD OF DEGREE OF DOCTOR OF PHILOSOPHY

Being Regulations made by Council pursuant to clauses 23 and 24 of the University of Wollongong By-Law.

The Degree of Doctor of Philosophy may be conferred on a candidate who has met the requirements of the Regulations in either Part I or Part II.

PART I

The Degree of Doctor of Philosophy may be awarded by the Council to a candidate who has made an original and significant contribution to knowledge and who has satisfied the following requirements -

1. A candidate for registration for the degree of Doctor of Philosophy shall -
   (i) normally hold an honours degree from the University; or
   (ii) hold an honours degree of equivalent standing from another institution approved by the Council;
   (iii) if he holds a degree without honours from the University or other approved institution have achieved by subsequent work and study a standard recognised by the Council as equivalent to honours; or
   (iv) in exceptional cases, submit such other evidence of general and professional qualifications as may be approved by the Council.

2. When the Council is not satisfied with the qualifications submitted by a candidate, the Council may require him, before he is permitted to register, to undergo such examination or carry out such work as it may prescribe.

3. A candidate for registration for a course of study leading to the degree of Doctor of Philosophy shall -
   (i) apply to the University Secretary on the prescribed form at least one calendar month before the commencement of the session in which he desires to register;
   (ii) submit with his application a certificate from the Chairman of the University Department in which he proposes to study, stating that the candidate is a fit person to undertake a course of study and research leading to the degree of Doctor of Philosophy, and that the Department is willing to undertake the responsibility of supervising the work of the candidate, and of reporting to the Council at the end of the course on the merits of the candidate's performance in the prescribed course.

4. Subsequent to registration the candidate shall pursue a programme of advanced study and research for at least six academic sessions, save that -
   (i) a candidate fully engaged in advanced study and research for his degree, who before registration was engaged upon research to the satisfaction of the Council may be exempted from not more than two academic sessions;
   (ii) in special circumstances the Council may grant permission for the candidate to spend not more than one calendar year of his programme in advanced study and research at another institution provided that his work can be supervised in a manner satisfactory to the Council:
5. A candidate who is fully engaged in research for the degree shall present himself for examination not later than eight academic sessions from the date of his registration. A candidate not fully engaged in research shall present himself for examination not later than fourteen academic sessions from the date of his registration. In exceptional cases an extension of these times may be granted by the Council.

6. The candidate shall be required to devote his whole time to advanced study and research and to report annually to the Council, save that -

(i) the Council may permit a candidate on application to undertake a limited amount of University teaching or outside work which in its judgement will not interfere with the continuous pursuit of the proposed course of advanced study and research;

(ii) a member of the full-time staff of the University may be accepted as a part-time candidate for the degree, in which case the Council shall prescribe a minimum period for the duration of the programme;

(iii) the Council may accept as a part-time candidate for the degree a person who is not a member of the full-time staff of the University, but who in the opinion of the Council is engaged in an occupation which leaves the candidate free to pursue his programme in a department of the University. In such a case the Council shall prescribe for the duration of his programme a minimum period equivalent to the six sessions ordinarily required;

(iv) no candidate will be accepted under clause 6(iii) unless the Council is satisfied that he can spend a minimum of 20 hours per week on his programme of research and that he is able to attend the University on an average of one day per week; candidates requiring leave from their employment to satisfy this regulation must provide a letter from their employer stating that this time is available to the candidate;

(v) candidates accepted under clause 6(iii) will be required to agree, in writing, that the research to be undertaken for the degree will be under direction of the supervisor appointed by the University.

7. Every candidate shall pursue his programme under the direction of a supervisor or supervisors appointed by the Council from the full-time members of the University staff. The work, other than field work, shall be carried out in a department of the University save that in special cases the Council may permit candidates to conduct their work at other places where special facilities not possessed by the University may be available. Such permission will be granted only if the direction of the work remains wholly under the control of the supervisor.

The Council may on written application from a candidate, approve a change of supervisor or supervisors after consultation with the Departmental Chairman.

If the supervisor appointed by the Council is to be absent from the University for any period exceeding six weeks, the Supervisor shall make alternative supervision arrangements which shall be subject to the approval of the Departmental Chairman and subject to the endorsement of the Council.

8. The Council shall approve the topic of the research. After the topic has been approved it may not be changed except with the permission of the Council.
Not later than four academic sessions after registration the candidate shall submit the title of his thesis for approval by the Council. After the title has been approved it may not be changed except with the permission of the Council.

A candidate may be required by the Council to attend a formal course of study appropriate to his work.

On completing his course of study every candidate must submit a thesis which complies with the following requirements:

(i) the greater proportion of the work described must have been completed subsequent to registration for the PhD degree;

(ii) it must be an original and significant contribution to the knowledge of the subject;

(iii) it must be written in English except that a candidate in the Faculty of Humanities may be required by the Council, on the recommendation of the supervisor, to write the thesis in an appropriate foreign language;

(iv) it must reach a satisfactory standard of expression and presentation.

The thesis must present the candidate's own account of his research. In special cases work done conjointly with other persons may be accepted, provided the Council is satisfied of the candidate's part in the joint research.

Every candidate shall be required to preface his thesis with a short abstract comprising not more than 600 words.

A candidate may not submit as the main content of his thesis any work or materials which he has previously submitted for a University degree or other similar award.

The candidate shall give in writing two months' notice of his intention to submit his thesis and such notice shall be accompanied by the appropriate charge.

Five copies of the thesis will be submitted to the University Secretary in a form which complies with the requirements of the University for the preparation and submission of higher degree theses.

The Council will request the supervisor to submit a certificate stating that the candidate has completed the prescribed course of study.

The University will retain the five copies of the thesis submitted for examination.

There shall normally be three examiners of the thesis, appointed by the Council, of whom one shall normally be an internal examiner and two shall be external examiners.

After examining the thesis the examiners may:

(i) decide that the thesis reaches a satisfactory standard; or

(ii) decide that the thesis reaches a satisfactory standard subject to minor revisions; or

(iii) recommend that the candidate be required to re-submit his thesis if revised form after a further period of study and/or research; or
(iv) recommend that the candidate be required to submit to a further examination; or

(v) recommend that the candidate be allowed to submit the thesis for an Honours Masters degree; or

(vi) recommend without further test that the candidate be not awarded the degree of Doctor of Philosophy.

21. If the thesis reaches the required standard, the examiners may recommend that the candidate be examined orally, and, at their discretion, by written papers and/or practical examinations on the subject of the thesis and/or subjects relevant thereto.

22. If the thesis is of satisfactory standard but the candidate fails to satisfy the examiners at the oral or other examinations, the examiners may recommend that the University permit the candidate to re-present the same thesis and submit to a further oral, practical or written examination within a period specified by them but not exceeding the three academic sessions.

23. At the conclusion of the examination, the examiners will submit to the Council a concise report on the merits of the thesis and on the examination results, and the Council shall determine whether or not the candidate may be admitted to the degree.

24. No candidate shall, without the approval of the Council be enrolled at the same time for another degree or diploma in the University or elsewhere.

25. A candidate shall be required to pay such charges as may be determined from time to time by the Council.

PART II

26. A candidate wishing to proceed to the PhD Degree under these Regulations shall be required to give proof of a significant contribution to scholarship.

27. Except as provided in Regulation 27.1 any person may be a candidate for the PhD Degree who is a graduate of the University or of the University of New South Wales, having completed the requirements for the Degree at Wollongong University College and who, either

(a) is of not less than eight years' standing from admission to his first degree of the University, or

(b) is of not less than two years' standing from admission to a Masters Degree of the University provided that he is of not less than eight years' standing from admission to his first degree of some other University.

27.1 A person who is not a graduate of the University but who is a member of the full-time academic staff of the University of at least five years' standing, provided that he is of not less than eight years' standing from admission to his first degree of some other University, may be a candidate for the PhD Degree.

28. A candidate for admission to the PhD Degree under these Regulations shall make his application in writing to the University Secretary stating the Department with which he considers that the subject of his contribution to scholarship is most nearly connected, and specifying the published work or works on which his claim for the degree is based. He shall at the same time send to the University Secretary five copies of each of the published works specified in his application, and five copies of a list of these works.
29. A candidate shall also be required to declare whether or not any of the published works referred to in Regulation 28 have been submitted for a degree or diploma or other qualification at any other University. All the works submitted, apart from quotations, shall be written in or translated into English unless in a particular case, the Council shall have allowed the candidate to submit work in some other language.

30. If the Council shall be of the opinion that the published work or works submitted constitute prima facie a qualification for the degree, they shall appoint and refer the application to not less than three examiners, at least two of whom shall be external.

31. The examination for the PhD Degree under these Regulations shall consist of the submission of published work, and of an oral examination on the work submitted and on the general field of knowledge within which it falls.

32. Each examiner shall make an independent report on the published work or works before the oral examination and shall present questions to be asked at the oral examination.

33. If the examiners are not satisfied with the candidate's performance in the oral examination, the Council may allow the candidate to present himself for that examination on one more occasion at a time to be appointed by the examiners.

34. If the examiners do not agree in their recommendations or if for any other reason the Council needs a further opinion or opinions on the merit of the work submitted, the Council may appoint an additional examiner or additional examiners. Any additional examiner or examiners thus appointed shall make an independent report on the work submitted by the candidate, and may at the discretion of such examiner or examiners, conduct an oral or written examination on that work and on the general field of knowledge within which it falls.

35. At the conclusion of the examination, the examiners will submit to the Council a concise report on the merits of the published work and on the examination results, and the Council shall determine whether or not the candidate may be admitted to the degree.

36. If his application for the degree fails, the candidate may re-apply on one occasion only, after a period of not less than three years from the date of his original application.

37. No candidate for the degree shall be present at the deliberations of the Council in respect of his own candidature.
REGULATIONS FOR THE DEGREES OF
DOCTOR OF LETTERS AND
DOCTOR OF SCIENCE

Being Regulations made by the Council pursuant to clauses 23 and 24 of the
University of Wollongong By-law.

1. There shall be the degrees of
   (a) Doctor of Letters (DLitt)
   (b) Doctor of Science (DSc)

2. The degree of Doctor deemed appropriate may be awarded by the Council
   for an original contribution (or contributions) of distinguished merit
   adding to the knowledge and understanding of any branch of learning with
   which the University is concerned.

3. A candidate for the degree of Doctor shall hold a degree of the University
   of Wollongong, or shall have been a full-time member of the academic
   staff of the University for a period of at least three years, or shall have
   been admitted to the status of a degree of the University, save that on the
   recommendation of the Academic Senate, the Council may vary this require-
   ment to include former staff or students of the Wollongong University
   College. No candidate shall make application for the degree of Doctor until
   eight years after the award of his first degree.

4. (i) A candidate for the degree shall forward to the University Secretary
      an application accompanied by the prescribed charge. With such
      application the candidate shall forward five copies (wherever possible)
      of the published work which he wishes to have examined. The
      publications shall be a record of original research or critical inquiry
      undertaken by the candidate, who shall state the sources from
      which his information was derived, and the extent to which he has
      availed himself of the work of others.

      (ii) If the publications submitted, whether published in the candidate’s
           sole name or under conjoint authorship, record work carried out
           conjointly, the candidate shall state the extent to which he was
           responsible for the initiation, conduct or direction of such con-
           joint research or inquiry, however published.

      (iii) Where the principle publications, as distinct from supporting papers,
             incorporate work previously submitted for a degree or award the
             candidate shall clearly indicate which proportion of the publications
             was so submitted.

      (iv) A candidate may submit additional work, published or unpublished,
           in support of his application.

5. When the Council is satisfied that the published work is prima facie worthy
   of examination for the degree the Council may appoint at least three
   examiners of whom at least one shall normally be a member of the Depart-
   ment concerned and at least two shall be external examiners.

6. The candidate may be required to answer orally or in writing any questions
   concerning his work.
PREPARATION AND SUBMISSION OF THESES FOR HIGHER DEGREES

1. (a) Every candidate required to submit a thesis for the Honours Masters degree shall submit to the University Secretary four copies of the thesis and supporting work, together with a certificate from the supervisor to the effect that the thesis is in a form suitable for submission to the examiner. All copies of the thesis shall include a summary of approximately 200 words and a certificate signed by the candidate to the effect that the work has not been submitted for a degree to any other university or institution.

(b) Every candidate for the degree of Doctor of Philosophy shall submit to the University Secretary five copies of the thesis and supporting work, together with a certificate from the supervisor to the effect that the thesis is in a form suitable for submission to the examiner. All copies of the thesis shall contain an abstract of the thesis comprising not more than 600 words and a certificate signed by the candidate to the effect that the work has not been submitted for a degree to any university or such institution except where specifically indicated.

2. The specifications currently approved for higher degree theses are as follows and any variation must be approved by the Academic Senate in consultation with the supervisor.

(a) The text of the thesis, normally in English, shall be in double-spaced typescript.

(b) The size of the paper shall approximate International Standards Organization paper size A4 (297mm x 210mm) except for illustrative material such as drawings, maps and printouts, on which no restriction is placed. The paper used in all copies shall be white opaque paper of good quality.

(c) The margins on each sheet shall be not less than 40mm on the bound side, 20mm on the unbound side, 30mm at the top and 20mm at the bottom.

(d) There shall be a title sheet set out in accordance with the style sheet attached.

3. The required copies of the thesis shall be either assembled securely in a demountable form, or bound, for transmission to the examiners. The demountable form required is one where the sheets are held by posts, and the method of binding is described in paragraph 4.

4. One copy of the thesis is for deposit in the University Library and shall be presented in a permanent and legible form, either original typescript, stencil copy, offset printing or Xerographic copy, using dry plain paper copying technique.

If the thesis is submitted in demountable form, all copies are to be bound after the Examiners' Reports are received and any necessary alterations made, unless the Department does not wish its copy to be bound.

(i) The thesis shall be bound in boards, covered with buckram.

(ii) The lettering on the spine binding will be:

(a) 15mm from the bottom and across - UW:
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(b) 70mm from the bottom and across - the degree and, underneath, the year of submission of the thesis, for example:

\[ \text{PhD} \]
\[ 1983 \]

(centred if possible); and

(c) evenly spaced between the degree and the top, reading upwards, the name of the author, initials first and surname or family name.

(iii) No further lettering or decoration is required on the spine or elsewhere on the binding.

(iv) In the binding of a thesis which includes mounted photographs, graphs, etc., or contains a back-pocket, packing shall be inserted at the spine to ensure even thickness of the volume.

A completed and signed "Declaration Relating to Disposition of Thesis" form shall be pasted to the inside of the front cover of the Library deposit copy. The form may be obtained from the office of the Registrar.

5. The copies of the thesis and other relevant work may be submitted for examination to the University Secretary at any time provided the candidate has completed the minimum period of registration.

6. The degree will not be awarded until the bound Library-deposit copy is lodged with the University Secretary.

7. Presently, the University holds that no thesis submitted for a higher degree should be retained in the Library for record purposes only, but within copyright privileges of the author, should be public property and accessible for consultation at the discretion of the Librarian.

8. In order to ascertain the wishes of a candidate for a higher degree regarding the use of which his thesis may be put, he is required to complete a declaration (obtainable from the University Secretary) which would -

(a) grant the University Librarian permission to publish or to authorize the publication of the thesis or grant access to it (Form 1);

(b) withhold the right of the University Librarian to publish the thesis (Form 2);

(c) allow the University Librarian to publish the thesis under certain conditions (Form 3); or

(d) withhold the right of the University Librarian to grant access, without written consent of the author, to the thesis for up to three years (Form 4).
REQUIREMENTS FOR TITLE SHEET OF THESIS

(TITLE OF THESIS)

A thesis submitted in (partial) fulfilment of the requirements for the award of the degree of

(NAME OF DEGREE)

from

THE UNIVERSITY OF WOLLONGONG

by

(AUTHOR'S NAME, DEGREE(S) HELD)

(NAME OF DEPARTMENT) (YEAR)