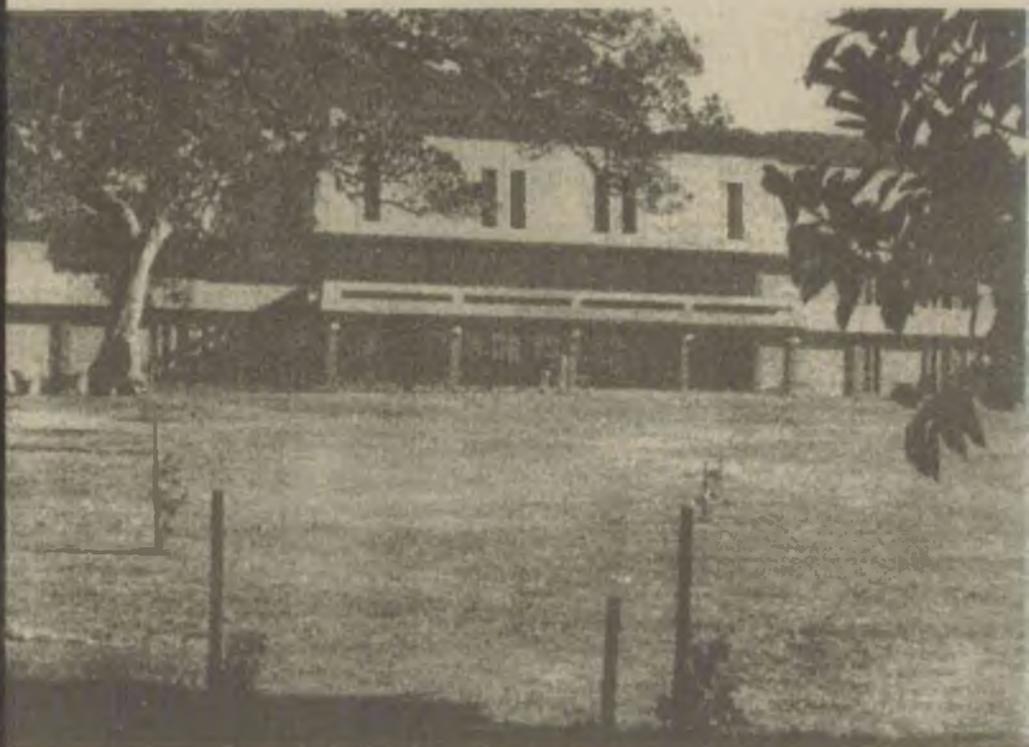


THE UNIVERSITY



OF WOLLONGONG  
LIBRARY



ANNUAL REPORT 1976

WOLLONGONG UNIVERSITY LIBRARY

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ANNUAL REPORT

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1976

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*"This will never be a civilized country  
until we expend more money for books  
than we do for chewing gum."*

— *Elbert Hubbard*  
*(From The Philistine)*

LIBRARY COMMITTEE 1976Chairman

Professor A.D. Brown                      Department of Biology

Secretary

Mr. J. Hazell                                  University Librarian

MembersFaculty of Engineering

Dr. R. Wheway                              (Until 4th June meeting)

Dr. Y.C. Loo                                 (From 16th June meeting)

Faculty of Humanities

Miss D.L.M. Jones                        (Until 4th June meeting)

Dr. F.S. Piggin                              (From 18th Aug. meeting)

Faculty of Mathematics

Dr. R.V. Nillisen

Faculty of Social Sciences

Dr. B. Walker                                (Until 4th June meeting)

Mr. I. Dunn                                  (From 16th June meeting)

Faculty of Science

Dr. K.J. Duff

Library Staff

Ms. F. McGregor                          (From 20th Oct. meeting)

Student Representatives

Mr. C. Diment

Mr. G. Butler                                (From 4th June meeting)

Senior Library staff also attended meetings regularly and represented the University Librarian at Faculty meetings.

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LIBRARY COMMITTEE ACTIVITIES

There were fourteen meetings held during the year, eleven regular meetings and three special meetings.

Matters which concerned the Committee were wide and varied, and included the following:

- Library Priorities in 1976.
- Distribution of Library funds, both the Recurrent Funds and the Earmarked Grant.
- Responsibility for Library funds.
- Purchase of material against Departmental housekeeping.
- Financial cost and viability of the Archives Unit.
- Lending policies for material in the Reserve and Reference Collections.
- Lending and Routing of serials.
- Development of several Library policies, including Audiovisual Materials in the Library.
- Arrangement of Library collections.
- Development of Departmental or Faculty Libraries.

### 3.

- Additional membership of the Library Committee.
- Library Committee representation on the Library Board.
- Surveys of Library Use.

As a consequence of Library Committee involvement the need for additional funds for purchases of new materials, especially serials, was more effectively presented, in support of representations made by the University Librarian. Also, Library Committee attendance at meetings of the Library Board was much appreciated, and served as a useful link between the Senate's Library Committee and the Library's own internal advisory body. The addition of an elected Library staff member to the Library Committee was an innovative change, intended to meet the feeling of greater involvement by Library staff in policy development and Library planning generally.

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PERMANENT LIBRARY STAFF AS AT 31ST DECEMBER, 1976Senior Librarians

Mr. J. Hazell, <i>B.A., A.L.A.A.</i>	University Librarian
Mr. J. Lorenc, <i>B.Sc., A.L.A.A.</i>	Technical Services Librarian
Miss D.R. Dowe, <i>B.A., Dip.Lib., A.L.A.A.</i>	Reference Librarian
Miss R. Lotze, <i>B.A., A.L.A.A.</i>	Acquisitions Librarian
Mr. S. Kumar, <i>M.A., M.S.L., Dip.Lib.Sc., Dip.Russian.</i>	Chief Cataloguer

Librarians

Mrs. D. Endicott, <i>B.A., Dip.Lib., A.L.A.A.</i>
Mr. K. Gaymer, <i>B.A., Dip.Lib.</i>
Mr. M. Haniffa, <i>B.A., Dip.Lib., A.L.A., A.L.A.A.</i>
Mr. C.J. Krawczyk, <i>B.A., A.L.A.A.</i>
Ms. F. McGregor, <i>B.A., Dip.Lib.</i>
Mrs. G. McLellan, <i>B.Ed., A.L.A.A.</i>
Mr. S.I. Sefein, <i>B.A., A.L.A.A.</i>
Mrs. H. Whelan, <i>B.A., Dip.Lib.</i>

Archives Staff

Mr. L. Dillon, <i>B.A., Dip.Archiv.Admin., A.L.A.A.</i>	Archives Officer
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Systems Staff

Miss W.C. Leung, <i>B.Sc. (Hons.)</i>	Systems Analyst
Miss L. Bottom	Programmer

Library Assistants

Mrs. G. Antonopoulos, <i>B.A., A.L.A.A.</i>
Mrs. R. Bargon, <i>B.A. (Hons.)</i>
Mrs. G. Erfurt, <i>A.L.A.A.</i>
Mrs. L. De Graaff

Library Assistants (Cont.)

Mrs. M. Ellis, *B.A.*  
 Mrs. P. Epe  
 Miss M. Finnegan  
 Mrs. S. Leahy, *B.A.*  
 Mrs. L. McCaffery  
 Mrs. C. Norris, *A.L.A.A.*  
 Mrs. C. Stolzenhein  
 Mrs. E. Van Leeuwen

Stenographer

Mrs. A. Genero (Secretary to University Librarian)

Office Assistants and Office Assistant/Typists

Mrs. C. Boyd  
 Mrs. L. Green  
 Miss R. Coleman  
 Miss J. Correy  
 Mrs. M. Hodges  
 Mrs. M. Murray  
 Mrs. J. Provan  
 Mrs. L. Ross  
 Miss K. Stone  
 Miss C. Woollard  
 Mrs. V. Wynack

Attendants

Mr. W. Trueman  
 Mr. H. Tuulas  
 Mr. B. Yeomans

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STAFF CHANGES DURING 1976

The year was a complicated one for staff development, as it was necessary to effect a salary saving of almost \$45,000 so as to assist the general finan-

Staff Changes (Cont.)

cial difficulties experienced by the University as a whole.

The Reader Services Department, particularly, carried the burden of non-replacement of staff, to the extent of one Librarian position for 9 months, another for 2 months, and two Library Assistant positions for 9 months and 3 months respectively, continuing time also lost in 1975. The Archives Unit, too, lost a full-time staff member for 10 months.

During the year there were eleven resignations, three new positions reclassified, establishment of one new position and actual filling of fifteen vacancies, some of which carried over from 1975. The establishment stood at 46 posts at the end of the year, the significant developments being establishment of new positions of Chief Cataloguer, Systems Analyst and Administrative Officer. It should be noted, too, that reclassification of two positions in the Cataloguing Department effectively reduced the number of staff required, despite a significant increase with workload.

Temporary assistance continued as a feature of the Reader Services Department, with regular employment of student assistants to assist at nights and weekends. Also, within the Technical Services Division there was employment of a temporary Library Assistant in lieu of a Librarian on maternity leave, and occasional engagement of temporary Typists for limited periods, to assist in the vastly increased volume of work.

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BUILDINGS AND SERVICE POINTS

From the beginning of the year Technical Services Division staff were accommodated in the new Library extension, although there were initial problems in lighting levels. Other residual problems of new buildings remained for some time, with consequent effect on intra-Library efficiencies. For example, airconditioning levels were slow in becoming effective, and carpet laying was seriously delayed, this preventing finalisation of layouts for shelving, sorting areas, serial display, and placement of some study carrels. Also, external treatment of fibrostone blocks in Stage 1 of the building was noisy and disruptive. It was a tribute to both builders and staff that service to Library users was uninterrupted, despite the difficulties.

On 11th June, 1976 the Library was officially opened by His Excellency, the Governor of New South Wales, Sir Roden Cutler, following his participation in the 1976 graduation ceremonies and installation of the University's Chancellor, Mr. Justice R. Hope. His Excellency showed keen interest in all Library activities during the short tour of the ground floor which preceded the the opening.

Library service continued to be given only in the new Library building, although the Archives Unit projected movement of some of the more commonly used records from the City Parking Station site to the University Library building. At the same time, an on-site reference service was proposed to facilitate use of other records. A separate and full report on the Archives Unit is contained elsewhere in this Report.

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GENERAL ISSUES(a) Library Appraisal Report

In March a paper by the University Librarian concerning present activities and future prospects of the University Library was presented to the Library Committee and was subsequently considered at a meeting of the Academic Senate. The paper drew attention to many aspects of Library provision and service and highlighted the principal priority of collection building. Also noted were problems in archives development and the need to develop holdings of serials and non-book materials. Reference was made, as well, to difficulties of maintaining any effective security, to internal staff advisory participation and to the critical need to lift the level of recurrent funding for monographs, serials and binding. Concomitant with these factors was the need for some real staff growth to enable the Library to be more effective.

(b) Library Automation

During the year two meetings of the newly constituted Library Automation Committee were held. The formation of the Committee was necessary to streamline automation proposals.

The Library Automation programme, first reported in detail in last year's Report, was the subject of a brief report to the Library Committee towards the end of the year. The appointment of the Systems Analyst, Miss W.C. Leung, in July, enabled a more concentrated development of the Library programme and a formal increase in cooperation with

(b) Library Automation (Cont.)

Macquarie University Library, resulting in several reciprocal visits to iron out measures of agreement.

During the year it was formally agreed that planning would encompass production of a Computer Output Microform (C.O.M.) Catalogue on microfiche, and that computer generated catalogue cards would serve as an interim medium. The advantages of fiche were established as a saving of staff time in sorting, filing and updating, and in cost.

(c) Library Board

Staff participation in management, first reported in last year's Report, continued in 1976. Twelve meetings of the Library Board were held, there being a more formal and official consequence to meetings from July, following acceptance of a Constitution by Library staff. However, the Board, as such, has no official standing within the University, and remains an internal advisory body. Substantive matters discussed included Library automation, collection arrangements, Library policies, government publications, Academic Staff Library Guide, inservice training, security, lending of serials, overnight lending from the Reserve Collection, reader education, stocktaking and Library staffing.

(d) Library Collections

A major development during the year was a rearrangement of collections and the establishment of four main sequences entitled Reference Collection, Reserve Collection, Monographs and Serials Collection respectively. At the same time sizes were

(d) Library Collections (Cont.)

reappraised and interfiling of formerly separated material was effected. The question of rearrangement was a vexed one, which was considered by the Library Committee and for which opinion and advice were sought from other University Library colleagues.

(e) Library Research

The 1975 Report drew attention to a research grant to study PRECIS as an indexing system, awarded to Mrs. Roslyn Hunt, Senior Librarian (Cataloguing), by the Australian Advisory Committee for Research and Development in Education (subsequently the Education Research and Development Committee). The research study, entitled Wollongong University Subject Catalogue Study (WUSCS), continued during 1976, and Part of the Report of the Study was published at the end of the year.

Further funding by the Committee took the grant to \$35,193, and Mrs. Hunt continued as Chief Investigator following her resignation from the Library staff in June. Accommodation and use of facilities were provided, as hitherto, in the University Library. Printing costs of fifty hardbound copies of Parts II, III and IV of the Report will be met from Library funds. The bulk of dissemination will be in microfiche format.

(f) Exhibitions

Following six months' negotiations, fourteen works from the City of Wollongong Art Collection were

(f) Exhibitions (Cont.)

hung in the Library Foyer. At the same time paintings belonging to the University were hung on the first floor.

In addition, for three months, nineteen paintings and wall hangings by students from the Illawarra Grammar School were hung in the Foyer. Finally, the Archives Unit assisted in arranging hanging of the Kiama Centenary Mural, resulting from efforts by pupils of five local schools in the area.

Opportunities to assist local cultural programmes have brought attention, not only to the exhibition materials, but to the excellent facilities available in the Library for these purposes.

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LIBRARY DEPARTMENTS AND UNITS(a) Acquisitions and Cataloguing Departments

1976 was the first year of operation with increased funds resulting from an Earmarked Grant of \$170,000 recommended by the Universities Commission, this being the first of three to be provided in 1976-1978. Together with Recurrent funds, the amount of money available for current and retrospective needs was thus a distinct improvement on the past. It was not until mid-year, however, that the consequences of distribution of Recurrent funds by way of a formula and Earmarked monies by way of Sub-Committee consideration, could be realised. The second half of 1976 saw a vastly accelerated rate of orders placed, and it was unfortunate that actual expenditure did not match the funds committed within the time span of what was effectively about twelve months' work in eight.

Understandably, efforts aimed at improving work flow continued, but were impeded by the move into the new building and the physical rearrangements necessary. By February circumstances were more normalised, but the tight financial situation related to filling of vacancies affected output of catalogue cards during May, and all staff in the Cataloguing Department were involved in routine assistance. Also, to assist staff difficulties in the Reader Services Department, it was necessary to provide assistance on a regular basis to reshelve material and man the Circulation Desk for various periods in May, June and July.

It is pleasing to report that despite reclassification of some positions in the Cataloguing Department and subsequent transfer to the Administrative

(a) Acquisitions and Cataloguing Departments (Cont.)

Data Processing Unit (A.D.P.U.), the overall performance of both Departments in terms of intake of material and processing, increased on previous years.

In Acquisitions a new ordering system, using multiple form slips and one order per item, was introduced in April. By the end of June all items received against the previous system had been processed. A close association with academic Departmental Liaison Officers was established to enable a smooth flow of requests, orders and receipt of material against both Recurrent and Earmarked Grant funds.

In Cataloguing the FASTCAT system for some processed monographs was finally eliminated, and all material processed normally. The Department was also involved in necessary alteration to books and records resulting from rearrangements of the collections and consequent interfiling of sequences. Cooperation with Macquarie University in Library automation is mentioned elsewhere in this Report.

Work commenced on preparation of the List of Serials, to be only a finding list containing location, call number and title of serials, with alphabetical by title and classified order listings.

(b) Archives Unit

Information relating to the Archives Unit has been provided by two successive Archives Officers, Mr. K. Smith and Mr. L. Dillon respectively. Mr. Smith left at the end of June to become the first Archivist appointed to the Sydney City Council, and appreciation

(b) Archives Unit (Cont.)

of his contribution to archives development at Wollongong was expressed by the Library Committee at its meeting in June.

(i) General Comments

The Unit was less active in the first five months of the year than should have been the case, due to a number of factors which somewhat inhibited its operation.

Despite strong support by the Library Committee on 14th August, 1975 following a Report presented by the then Archives Officer, Ms. B. Irving, entitled Report on the Development and future needs of the Archives Unit, this did not appear to satisfy the University Senate, and a second document was submitted by the Archives Officer to the Library Committee on 12th February, 1976. The Report outlined the activities of the Unit, its standing as a research facility and the need for its continuation.

Subsequent discussion at the Senate meeting of 25th February, when the Archives Officer's Report was presented, seemed to do little to dispel what seemed to be a concerted move by some members of the University to restrict, or even terminate, the activities of the Unit. The resignation of the Archives Officer, Ms. Irving, on 20th February, 1976, may well have been due to the apparent inability on the part of the Senate to acknowledge the Unit's value.

(b) Archives Unit (Cont.)(ii) Collecting Material

In view of the general air of uncertainty surrounding the Unit's future and the shortage of professional staff, the active collection of non-University material was not pursued, it being quite evident that only one person would be employed in the Unit for at least the remainder of 1976. Some material was, however, deposited by the University itself, a notable depositor being the Information Officer. Records were also received from the Departments of History, Metallurgy, Student Records, the Students' Representative Council, some government publications from Associate Professor J. Hagan, and small quantities of non-University records, such as those of the Illawarra Natural History Society.

(iii) Use of Records

There was a fairly steady demand for the retrieval of student records by Administration, but, in view of the intense publicity campaign carried out by staff of the Unit in 1975, the low demand by students was extraordinary, particularly from the Department of History. One can only assume that students either have topics unsuitable for archival application, or that insufficient effort has been made on the part of supervisors to ascertain the depth and range of material in the Unit. At the end of the year, however, numbers were increasing.

(b) Archives Unit (Cont.)

(iii) Use of Records (Cont.)

Such apparent lack of interest did not extend to researchers from inter-State, and Mr. D. Blackmur, Lecturer in the Department of Management at the Queensland Institute of Technology, used records of the Australian Meat Employees Union, held at the Unit, in pursuance of a Ph.D. Degree.

(iv) Future Improvements

The projected move of some records to the campus will be a great advance for the Unit, particularly as this represents the only airconditioned space. Not only will some commonly-used records be more available, but the provision of some reference assistance each day should greatly facilitate the use of other records. The present location of the Unit precludes the use of material by students who lack their own transport.

(v) Conclusions

It is obvious that the Unit can assume only a rather passive, or "caretaker", role, until such time as the University takes a more positive attitude towards the concept of archives and more staff is provided. For example, the possibility that the Unit become a regional repository of the Archives Authority of New South Wales has been postponed, probably abandoned. No effort has yet been made to establish

(b) Archives Unit (Cont.)(v) Conclusions (Cont.)

even a rudimentary type of records disposal programme with the Administrative sections of the University. In spite of repeated representations by the Archives staff, any records that do arrive, do so on a completely "ad hoc" basis; thus the potential of the Unit is not being exploited. It must be said that, while giving due recognition to a general lack of funds, the University is not using the facilities which could readily be provided by the Archives Unit. It may be that the general lack of awareness from most sections of the University, quite apparent to the staff of the Unit, could be due to a wider ignorance as to archival principles and practices.

(c) Reader Services Department(i) Staff Hours and Use

1976 was an extremely difficult year for Reader Services. The physical move from Stage I to Stage II of the Library was completed, but much work remained unfinished for many months. Some areas were still not completed at the end of the year.

With the move to the greatly enlarged building, a substantial increase in staff was expected, but instead, no new staff was provided for the Department, and staff vacancies, noted earlier in this Report, had significant effects.

(c) Reader Services Department (Cont.)(i) Staff Hours and Use (Cont.)

As a result, opening hours had to be decreased. Until July, the Library was closed on Friday nights, and the Reserve section was closed for 1 hour on Saturdays during the lunch period. It was possible to restore full service only by rostering Technical Services staff. With the provision of some additional part-time staff it was possible to open the Library on Sunday afternoons, 1.00 p.m. - 5.00 p.m., from 25th July to 21st November inclusive. Sunday opening proved to be very popular, and the use was almost as high as for the 9.00 - 5.00 p.m. period on Saturdays.

A Survey of Library Use was conducted during second Session (19th July-30th November). The Survey aimed to analyse the lending statistics by studying the use of Library materials in different disciplines and by different academic Departments, with a view to attempting to establish evidence of those Departments heavily dependent on books. All circulation and inter-library loan records were retained during this period. Separate figures for the use of monographs and serials were kept and borrowers were asked to identify subjects for which they were borrowing. A general interest category was also recorded. In the Reserve Collection, records were kept of use by subject and also the number of times each individual item was used. The results of the Survey were projected for analysis during the long vacation in 1977.

(c) Reader Services Department (Cont.)(ii) Reserve Collection

During the 1975-6 annual vacation, the Reserve Collection was moved to new premises in the extended Library and was reorganised so that it was no longer a Closed Reserve where students requested items from staff members attending the closed-access Collection, but an open-access Reserve Collection where students could browse and choose their material selectively. In July 1976 a Canon photocopier was placed in the Reserve Collection and two student desks were removed to accommodate it. Students made considerable use of this facility throughout second Session.

Both the above changes resulted in an overall decline in 1976, compared to the 1975 figures. Total lending declined by 2,282 to 37,954 items. However, this decline occurred only during the first Session, when borrowing fell to 5,944 items below the comparable 1975 level. This decline revealed the dramatic impact of the new lending system. Students who formerly borrowed items and found they were not relevant, could browse and select only relevant items, or could use the item in the Reserve Collection itself. Conversely, the second Session lending increased by 3,662 over 1975, a reflection of adjustment to improved circumstances.

A trial period of overnight lending was held during the period 27.4.76-24.5.76, and of the 163 overnight loans issued 38.8% were returned late. Overnight lending was considered by the Library Committee on 2.6.76 and "it was

(c) Reader Services Department (Cont.)

(ii) Reserve Collection (Cont.)

agreed to accept the recommendation that Reserve Collection material be not lent overnight."

(iii) Reader Education

Unfortunately, the Reader Education programme, which was developing so well in 1975, was seriously curtailed, due to the extended vacancy of a Reader Education Librarian position from March to the end of the year. Notwithstanding, the following activities were undertaken:

Orientation Week Programme

A series of displays were mounted around the campus. A videotape introduction to the Library was shown in the foyer, and tours of the Library were conducted for some 300 first year students.

Seminars

Classes were held for the Metallurgy, History, English and French Departments.

A seminar on Government Publications was also held for the History Department.

Instruction was provided on the use of Science Citation Index and Social Science Citation Index.

(c) Reader Services Department (Cont.)

(iii) Reader Education (Cont.)

Publications

Publications prepared included:

Quick Quiz

Guide to Government Publications

Abstracts and Indexes - Science  
and Technology

Translating Services

Periodicals - English Language -  
Literature

Periodicals for History

Metallurgy Periodicals

Geological Periodicals.

(iv) Circulation and Interlibrary Loans

Full circulation and interlibrary loan figures are shown in that section of this Report relating to statistics. It is noteworthy that in 1976 both areas showed continued growth. The number of interlibrary items requested from other libraries increased 23%, from 2,621 in 1975 to 3,235 in 1976. There was a corresponding increase of 29% in items requested from Wollongong by other libraries, from 863 in 1975 to 1,115 in 1976.

(c) Reader Services Department (Cont.)(iv) Circulation and Interlibrary Loans (Cont.)

The increases in interlibrary loans were, in fact, higher than the statistics show, because of a change in the method of counting.

Late in 1976 the interlibrary loans staff returned to full strength. A vacancy of ten(10) months' standing was filled in September, giving the section the equivalent of 1.5 full-time staff members.

(v) Non-Book and Special Materials

In 1976 a Librarian was assigned to catalogue these materials on a 'half-week' basis.

Material was reclassified using the Dewey Decimal Classification to conform with the rest of the material in the Library, so that some non-book and special materials could be integrated with the rest of the Collection (principally serials on microfilm).

With the extended Library building, an area was set aside on the second floor for non-book and special materials, and equipment for use with the material was brought together, including some equipment that had been used by the Technical Division when it was located in the Administration Building. Three microfilm readers and two microfiche readers were obtained in 1976.

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LIBRARY STATISTICS(a) Acquisitions

Monograph volumes acquired during the year by purchase ... ..	7,094
Monograph volumes acquired during the year by donation ... ..	571
Total monograph volumes at 31.12.76 .. ..	78,260
Bound serial volumes added ... ..	2,299
Total bound serial volumes at 31.12.76 ...	32,680
Total volumes in Library at 31.12.76 . ...	110,940
Serial titles added by subscription .. ..	58
Total serial titles at 31.12.76 .. ...	2,552
<u>Expenditure on monographs and serials</u>	\$
From Library vote ... ..	128,658
From Research funds .. ...	1,452
From Equipment funds . ...	34,911
From Gift funds .. ...	282
Total monographs and serials . ...	165,303
Binding expenditure .. ...	12,989

(b) Cataloguing

New monograph titles catalogued .. ...	8,373
Additional copies processed .. ...	853
New serial titles catalogued . ...	350
Reprocessing, including recataloguing, reclassifying .. ...	1,142

Library Statistics (Cont.)(c) Holdings of Non-Book Materials

(Note: These figures not included above)

<u>Monographs</u> <u>Category</u>	<u>Titles</u>	<u>Volume</u> <u>Equivalent</u>	<u>Pieces</u>
Audiorecords	30	138	
Kits	3	3	
Microfiches	4	4	22
Microfilms	17	33	27
Micro-opaques	2	2	7
Motion Pictures	11	11	11
Slides	20	28	1,100
Portfolios	2	2	
<u>Serials</u> <u>Category</u>	<u>Titles</u>	<u>Volume</u> <u>Equivalent</u>	<u>Pieces</u>
Microfiches	-	2	4
Microfilms	72	1,197	881
Micro-opaques	3	137	885

Library Statistics (Cont.)(d) Reader Services

<u>CIRCULATION</u>		<u>(Difference on 1975)</u>
<u>Monographs Loans</u>		
Undergraduate	54,516	10.55% increase
Postgraduate	2,357	15.82% increase
Academic and other staff	4,083	2.60% decrease
<u>Total</u>	60,956	9.75% increase
<u>Serials Loans</u>		
<u>Total</u>	2,775	8.20% decrease
<u>Total Monographs and Serials Loans</u>	63,731	8.82% increase
<u>Reserve Loans</u>	37,954	5.67% decrease

INTERLIBRARY LOANS

Requested by W'gong	3,235	23.43% increase
Supplied to W'gong	2,805	13.52% increase
Requested from W'gong	1,115	29.20% increase
Supplied by W'gong	824	22.26% increase

LIBRARY FINES

1st Fines	4,614
2nd Fines	918
<u>Total</u>	5,532
Less cancellations	330
<u>Total</u>	5,202

ASSOCIATED ACTIVITIES(a) Library Association of Australia

The University Librarian was re-elected President of the South Coast Regional Group of the Library Association of Australia, the Reference Librarian, (Miss D.R. Dowe), and Mrs. C. Norris were re-elected to the Executive, Mrs. Norris as Treasurer. Speakers at meetings during the year included Mr. Philip Bryant of Bath University Library (whose visit to Wollongong is reported briefly elsewhere); Professor Melvin Weinstock of the University of New South Wales School of Librarianship; Mr. Brian Henderson, Industrial Officer of the Association; and Mr. Allan Horton, Chairman of the Committee of Inquiry into Public Libraries.

(b) Illawarra Regional Librarians Cooperation Committee

In September the inaugural meeting was held of the Illawarra Regional Librarians Cooperation Committee, attended by librarians from all categories of libraries in the region - public, special, tertiary and school. Subjects discussed were directed mainly to identifying information needs of the region and in the prospects of rationalization. The University Librarian acted as Convenor for the Committee.

(c) Australian Advisory Council on Bibliographical Services (AACOBS) and Committee of Australian of Australian University Librarians (CAUL)

The University Librarian attended meetings of

Associated Activities (Cont.)(c) Australian Advisory Council on Bibliographical Services (AACOBS), and Committee of Australian University Librarians (CAUL) (Cont.)

the N.S.W. Regional Committee of AACOBS, the Annual Meeting of the Council, and the Annual Meeting of C.A.U.L.. At the N.S.W. level of AACOBS, there was progress towards development of a standard inter-library loan form, and at the CAUL Annual Meeting the University Librarian presented his collation of Australian and New Zealand University Library statistics. The Acquisitions Librarian (Miss R. Lotze) continued to attend meetings of the N.S.W. Committee's Subcommittee on Retrospective Collecting, as in the previous year.

(d) N.S.W. Vice-Chancellors' Conference

At the request of the Chairman, Professor L.M. Birt, Vice-Chancellor of Wollongong University, there were meetings of the N.S.W. University Librarians concerning rationalization of serial purchases, and a report entitled "Rationalization of Serials in University Libraries in New South Wales" was prepared for the Conference. In an increasing climate of inflation, there is likely to be heavy dependence on serial holdings of the National Library of Australia, particularly by non-metropolitan universities such as Wollongong.

(e) Conferences, Meetings and Seminars

In August the University Librarian and the

Associated Activities (Cont.)(e) Conferences, Meetings and Seminars (Cont.)

Librarian (Automation) (Mr. C. Krawczyk) attended a meeting in Canberra concerned with the National Library's proposed national on-line shared cataloguing system. Mr. Krawczyk also attended some meetings of LASIE (Library Automated Systems Information Exchange) in Sydney, and in November several staff members attended a Sydney seminar concerned with overseas computer based library systems.

The Reference Librarian (Miss D.R. Dowe), the Non-Book Materials Librarian (Mr. K. Gaymer), and the Archives Officer (Mr. L. Dillon) attended the Micrographics Road Show in September. Also in September the Archives Officer attended a Sydney meeting of the Australian Society of Archivists and a seminar on population and immigration policies conducted by the Advisory Committee on Ethnic Affairs, Illawarra Region.

(f) Visitors and Visits

In March the University Senate inspected the Library, holding discussions with Acquisitions and Cataloguing staff and touring the Reader Services areas and facilities.

In April, Mr. Philip Bryant, Assistant Librarian of the University of Bath Library, visited Wollongong and spent a week in discussions relating particularly to the WUSCS project, separately reported elsewhere. Mr. Bryant was Project Leader of the recently completed Bath University Comparative Catalogue Study

Associated Activities (Cont.)(f) Visitors and Visits (Cont.)

(BUCCS). Dr. Andrew Osborn, former Librarian of the Fisher Library, University of Sydney, also spoke to the staff during a visit to the Library.

During September, some of the staff visited Canberra and inspected several libraries, including the National Library of Australia.

Towards the end of the year students in Archives Administration from the University of New South Wales School of Librarianship inspected the Archives Unit, this being a regular feature of training at that institution.

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PUBLICATIONS

*J. Hazell: Australian and New Zealand Library Statistics.*

*(In Library Statistics 1975; Supplement to Australian Academic and Research Libraries, Vol.1, No.3, September, 1976)*

*Chess Krawczyk: Computerization at the University of Wollongong Library.*

*(In LASIE Vol.6, No.4, January/February 1976. pp.2-6)*

*Chess Krawczyk: Mountaineering: A Bibliography of Books in English to 1974. (1976)*

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