

UNIVERSITY OF WOLLONGONG

MICHAEL BIRT LIBRARY

ANNUAL REPORT 1984

MARCH 1985

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1. INTRODUCTION

The large increase in student load in 1984 had a marked effect on library services. The consequent expansion in use, combined with that of previous years, together with the integration of the library of the former Wollongong Institute of Education have all led to increasing pressure on resources. Statistics show that almost 20% more users entered the library than in the previous year, (see figure 1), and that total loans, including those from the Reserve Collection, were up by 32%. Figure 2 shows total loans over the period 1980-1984. Use of the Reserve Collection increased by a massive 87% and was largely responsible for the increase in total loans, although main collection lending rose by 13%. Because of its high use, this material is only available for loan for short periods of time and the space devoted to its provision shows the inadequacy of the present building in the light of the expansion of the University in recent years.

Staff numbers did not increase in 1984 and it was necessary, therefore, to concentrate on those services which were considered to be essential. The Reader Services Division was under considerable pressure to reshelve returned books. The increasing demands for photocopies placed this service under considerable strain and a number of complaints were made. The introduction of new and more reliable machines eased the problem during second session.

The expansion in use of the Library made it even more urgent to look at the benefits which could be obtained from new automation systems. In addition, services provided by the Computer Centre, which were also under pressure because of the increased usage of the Sperry machine, reduced the efficiency of library processing. A new computer system was chosen for the Library and Administration and will be implemented gradually in 1985.

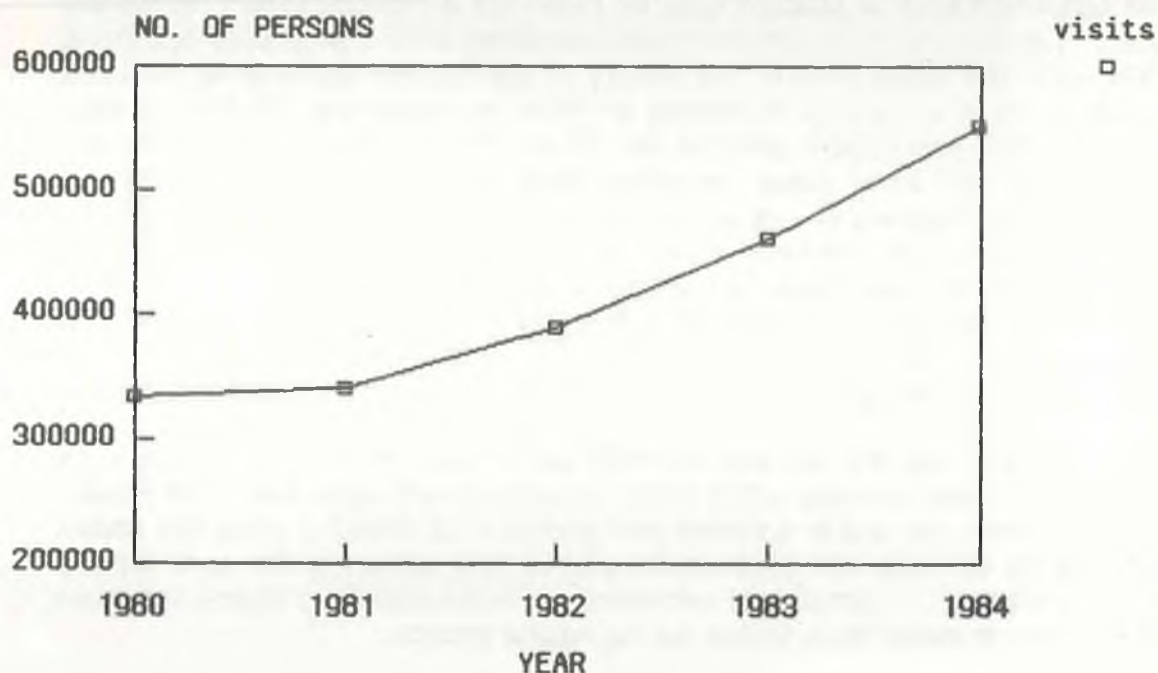
During 1984, the library was able to hold the level of subscriptions to current serials although the increase in the total cost of serials was higher than expected. The large price rises in serials together with the soaring value of the US dollar will inevitably place pressure on the overall bookvote in 1985.

The Library Committee spent much of its time in 1984 examining library resources, following a request for information from the Academic Senate. The Working Party on Library Development was formed and reported in November 1984. In addition to examining the general role of the Library in the University and the selection of materials, the Working Party considered space resources needed to provide the range of required services. It was evident that a major library building extension was necessary to maintain existing services in future years. A grant of \$4 million has been awarded to the University and it is planned to have the extension ready in early 1988. The Working Party also looked at the staff structure, staff development and the impact of technology on the library services. As a result a major reorganisation of the library staffing structure will take place starting in 1985 as funds permit.

Figure 1

MICHAEL BIRT LIBRARY

ENTRY GATE COUNT (PERSONS PER YEAR)



The Cataloguing Division continues to suffer from inadequate computer systems. A considerable number of books from the former Institute of Education collection remains to be incorporated into the main sequence although further progress was made to reduce the backlog. Cataloguing Division will be at the centre of the developments of the new computer system for it will be essential to have an accurate record of each book for circulation purposes. With that in mind, the book stock was labelled with machine readable "barcode" labels and the accuracy of the stock records was checked. The labelling process was carried out during the long vacation and the whole of the library staff was involved in the operation during a one week period when the building was closed.

Dissatisfaction with the current level of resources provided to the Library led the student body to occupy the Library in August 1984. This followed a similar student sit-in in September of the previous year.

2. LIBRARY COMMITTEE

Towards the end of 1983, Academic Senate requested the Library Committee to set up a Working Party on Library Development. Following a number of meetings, a report was submitted to Senate in November 1984. The recommendations, some twenty in number, were wide ranging and should provide a good basis for making progress in future years. The Working Party emphasised the advantage of the existing central position of the Library on campus. This, it felt, should continue as being the most cost-effective way of providing library services. The need to support an expanding University commitment to new courses and areas of research was also recognised, a particular area of concern being the inability to provide essential serials for new courses and for expanding research interests. Monographs are also under pressure as the book vote is divided into ever decreasing amounts to service new areas of interest. The Working Party recommended that the University make representations to the Australian Vice-Chancellors' Committee for the implementation of the University Council's advice regarding additional funds for university libraries.

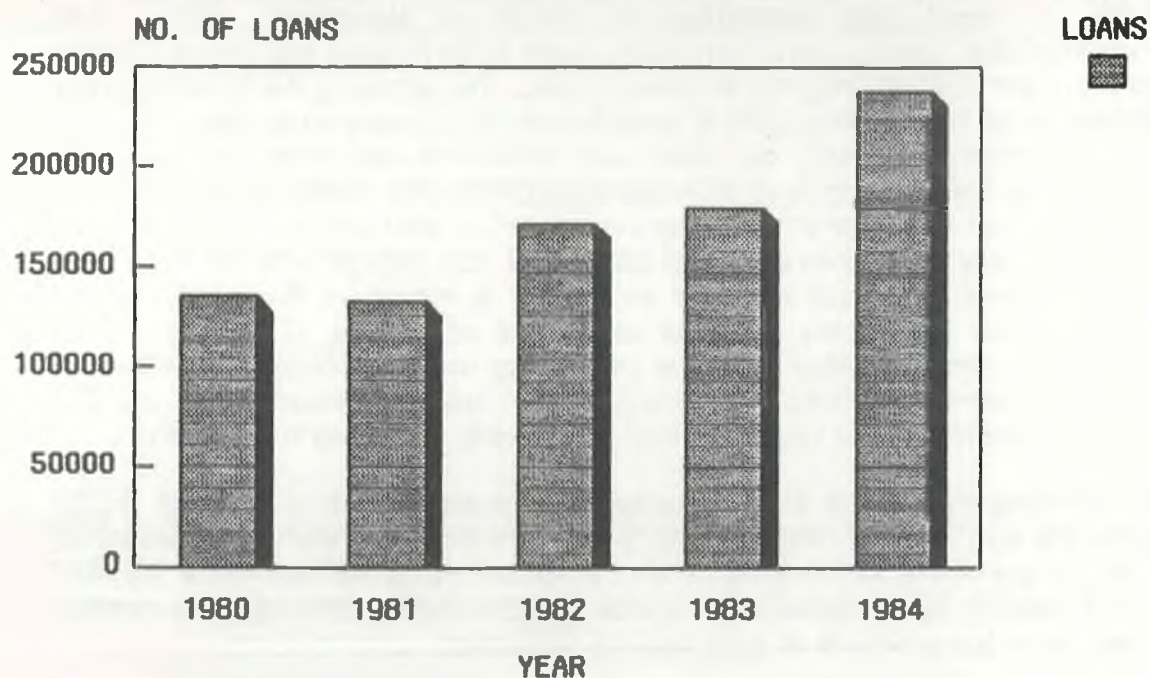
The Working Party was also concerned that present funding be spent in the best possible way and the Working Party put forward a number of proposals to improve the use of the existing facilities. A recommendation was made that the present collection be appraised with a view to formulating strategies to remedy inadequacies in the provision of information resources.

Other recommendations such as the extension of opening hours, especially during study recess and examination periods and the subsidization of inter-library loans and on-line information searches, will be dependent on the provision of further resources for the Library. A set of regulations governing the operation of the University Library was formulated and will be submitted to the University Council for its endorsement. Of particular importance will be the introduction of a points system for regulating the return of library books.

Figure 2

Michael Birt Library

Library loans (including Reserve Collection)



The Working Party endorsed a proposal for a new management structure of the Library including the introduction of faculty librarians to be responsible for liaison with each faculty to improve library services. In addition, it is expected that the structure will improve the efficiency of the Library's technical services and lead to a better service for all library users. Important recommendations were made on the need to introduce a staff development programme for all library staff, including the provision of on-campus seminars and workshops, attendance at intensive off-campus courses and the exchange of staff between institutions or the secondment of staff to other posts.

The Working Party was aware of the computing developments taking place, in particular the selection of new machinery for both the Library and Administration. It was concerned that technology was having an ever increasing impact on library services and information provision and recommended that a task force be set up to look at its role, not only in the library but also in the provision of scholarly information on campus. It was concerned that a mechanism be established to ensure that the Library and the University take advantage of technological developments to adequately meet the information needs of users.

The full implications of the Working Party's report have yet to be realised and much work remains to be done in 1985 and in following years.

Membership of the Library Committee is shown in Appendix A.

3. ARCHIVES

Throughout 1984, the resources of the University Archives were restricted to the maintenance of basic services. Use of the research collection rose by 5% and utilisation of the University records increased by 70%. The secondment of the Archivist to other duties continued and much of the procedural work was undertaken by the typist.

The active solicitation of research records was not possible, but additions to the collection were received from several agencies, including the South Coast Conservation Society, NSW Chamber of Manufactures, Illawarra Mercury and WIN TV. New deposits included research material from Dr. Winifred Mitchell and Dr. Geoffrey Sherington., As well as manuscript material, the collection included photographs and 79 oral history tapes used in the compilation of Growing Up in the Illawarra: A Social History 1834-1984.

Researchers who used the Archives numbered 146 of whom 84% were members of the local community. Most of the community researchers pursued genealogical or local history topics. The deposit, by the NSW Archives Authority, of indexes to births, deaths and marriages was the main contributor to the increase in community researchers. Further deposits of genealogical material are to be made in 1985 and will include copies of NSW Blue Books 1822-1857 and early land grant records. Any expansion in the service given to community researchers will have to be carefully monitored to ensure that University needs are not prejudiced.

The resources of the Archives were used by researchers interested in post-war reconstruction, industrial health, coal mining and unionism in the clothing industry. Other researchers used the records of the Australian Council of Trade Unions, South Coast May Day Committee, Illawarra Mercury and of miscellaneous trades unions. Photographs and other material from the Archives were used in Growing Up in the Illawarra by W. Mitchell and G. Sherington and in Faith of Steel by S. Piggin. Material from the South Coast May Day Committee records was used by the Museum of Applied Arts and Science in the inaugural display at the Hyde Park Barracks Museum in Sydney.

A submission for funding under the Commonwealth Employment Scheme was successful. Five people were employed for a total of sixty weeks to arrange the records of the Chamber of Manufactures of NSW and of R.F.X. Connor. Due to the minimal supervision which could be provided, the full aims of the project were not achieved. Very little of the Connor records and only 40% of the Chamber of Manufactures records were processed. Members of the project listed the records of the Gerringong and Jamberoo Municipal Councils and received training in basic library circulation tasks.

The use of University records was confined mainly to student records. Four hundred and thirty eight files were supplied in response to enquiries from Student Affairs. A smaller number of files was requested by Staff Office, Finance Office and academic departments. Records were received from the departments of Metallurgy, Education, History and Accountancy. The Finance Office, Staff Office, Student Services and Central Registry also transferred records to Archives. Included in the material transferred were records from the Wollongong Institute of Education.

Planned surveys of University records were not accomplished due to insufficient staff resources. Some re-organisation of Staff Office records was achieved and may permit the compilation of disposal schedules during 1985. The disposal of some non-current records will be essential as storage space in the repositories is almost exhausted. Additional shelving will be required in 1985 to accommodate new deposits particularly of University records. Restricted access to the repositories hinders the provision of service to users. It is hoped that improved storage and research areas can be included in the proposed extension to the University Library.

Activities in 1985 will depend on the level of staff resources. The preparation of disposal schedules will have a high priority. Other activities will include the compilation of guides to genealogical, ACTU and Chamber of Manufactures records as well as a general guide to the collection. The development of an automated system for the control of the Archives collection should commence in 1985. Progress will depend on the rate at which programs for Library automation are developed.

4. ACQUISITIONS

The placement of orders was carried out satisfactorily, despite a number of operation problems. The poor response time of the Sperry computer, particularly during first session, meant that Acquisitions staff had to work overtime to achieve the desired results. Response times improved noticeably during second session. The continued lack of up-to-date and accurate financial information was a problem for book vote management. It is anticipated that these problems will be resolved when the new computer system is introduced in 1985.

A sum of \$15,000 was allocated for the purchase of material to support nursing courses. Although the sum was received late in the year, orders were placed in time for books to be ready before the start of the 1985 academic year. In an attempt to boost the number of duplicate copies of high use books, a sum of \$30,000 was made available from funding allocated to the University for the provision of resources for disadvantaged students.

4.1 SERIALS

The inflation in the price of serials is a constant problem and, despite an increase in budget of 15% for serials, the total costs increased by over 19% compared to 1983 as serial price rises continued to exceed average rates of inflation for other commodities. Serials prices are in a vicious circle situation; high inflation leads to cancellations and the small society publishers, in particular, are forced to raise their prices which leads, in turn, to further cancellations. In addition, the quite extraordinary rise in value of the United States dollar continued to have a growing and unpredictable effect on prices. In an expanding university it is particularly frustrating not to be able to provide serials for new courses and research. It is a problem which is affecting all universities but this University does not have the depth of holdings of serials which many older establishments have built up over long periods of time. At the same time, the University is expanding more rapidly than any university in Australia. The exchange of sets of duplicate holdings from the Institute of Education Library allowed several backsets of serials needed by the University to be obtained.

4.2 DONATIONS

A donation of approximately 150 titles was received from the Canadian Consulate. Mrs Connie Watkin, Information and Cultural Affairs Officer visited the University during the year to present the books.

5. CATALOGUING

The cataloguing of currently received material, using the Australian Bibliographic Network (ABN) system, continued to be given top priority. ABN provided cataloguing data for more than 80% of books received. All cataloguing continued to be done through ABN as the local system was unsatisfactory. Although original cataloguing was carried out for a small percentage of the books received, this nevertheless required quite a substantial effort and the ABN operations are somewhat unwieldy in this respect. In consequence the throughput of books for which no catalogue data were available continued to suffer at the expense of those for which data were available.

ABN housekeeping routines are required of all members and are time consuming. The library, in common with most members of ABN, has a backlog of so called authority file maintenance, but this does not effect the movement of books onto the shelves.

The Library now has four computer terminals linked to the ABN computer in Canberra and this has helped with the cataloguing of the ex-Wollongong Institute of Education collection. However, a large backlog of these, together with donations remains to be catalogued.

Nevertheless the Cataloguing Department was able to process a number of books from the WIE collection into the main University sequence in 1984. The 20,000 books remaining to be processed are still in a separate sequence on the shelves.

In all, over 17,500 titles were catalogued in 1984 of which 660 were serials and over 400 non-book materials. In addition, a major review of the stock records was undertaken in preparation for the introduction of the computerised circulation system in 1985. A machine readable label was introduced into each book and will become part of the holdings record. It is likely that a considerable further amount of effort will be required in 1985 to bring the machine readable catalogues up to date.

6. READER SERVICES

The continued increase in student numbers in 1984 placed further strains on the circulation and reader assistance staff. Opening hours were restored to previous levels but only skeleton staffing could be employed for evening and weekend work. Although all areas of Reader Services coped with the increasing demand it caused a number of deficiencies in the service, which resulted in complaints from users. Noise was a continuing and growing problem in a building which was never designed to house the number of students who must now use it. The reduction of noise is not a strength in the existing building design. Library staff have tried to be vigilant in telling students to be quiet but there is a limit to what they can do in the circumstances. Persistent offenders have been excluded from the Library.

6.1 READER EDUCATION

The Reader Education programme was affected by the absence of the Reader Education Librarian who was on leave from March to December 1984. For the first time in 1984, library tours were included in the orientation programme run by the Counselling Centre. Despite some initial teething troubles these were well attended and were successful and it is intended to continue the practice in 1985. Despite the staffing problems, tutorials were given to students in a number of departments including Accountancy, Chemistry, Creative Arts, Economics, Education, European Languages, Electrical Engineering, History, HPS, Metallurgy, Philosophy, Physics, Sociology and Nursing.

The number of displays in the library foyer had to be curtailed to a minimum because of pressures on staff time, although one large display of East German prints was mounted.

6.2 READER ASSISTANCE

The implementation of a number of new courses in 1984 resulted in a larger number of students enrolling, with a consequent high level of demand for information services. In order to cope with the increased numbers, librarians from other divisions were rostered at the Reader Assistance Desk and, at peak times, it was necessary for two staff members to be rostered simultaneously.

A larger intake of foreign students with low levels of English language competency once again posed communication problems for staff assisting them. Although the staff were both aware of, and sympathetic to, their problems, assisting them was demanding as they required time and individual attention. A representative of the Australian Development Assistance Board was invited to give a seminar on the needs and problems of overseas students.

Technological advances in the Library, such as the online catalogue, added to the professional involvement of the staff in user instruction. In addition, Reader Assistance staff continued to be involved in orientation tours for new students and throughout the year, with Library tours for visiting groups from schools and other agencies.

6.3 INTER-LIBRARY LOANS

The budget for inter-library loans and photocopies was not exceeded and hence the possibility of charging Departments for excess usage of the service did not arise. In fact the number of requests declined and this was probably due to the possibility of payment and that all requests had to be countersigned by an academic member of staff. Numbers totalled 3,510 as against 4,564 in 1983, a drop of 23%. Incoming requests, that is items other libraries ask us to lend, increased by 35% from 1,779 in 1983 to 2,046 in 1984, probably due to the fact that our more recent holdings are stored on the ABN computer in Canberra, thus providing other libraries with fast and convenient access. In all, 98% of requests from our own users were satisfied by other libraries and the University Library was able to supply 81% of requests from outside.

6.4 CIRCULATION

Overall undergraduate loans (excluding Reserve Collection) increased by 15% in 1984 in contrast to a slight decline in the previous year. This increase underlined the need for an automated circulation system which will be implemented in 1985. Other statistics such as the entry gate counter, photocopying and reserve collection usage indicated a marked increase in use of the library in 1984 over previous years. The total number of persons entering the building was 20% higher than the previous year and the amount of self-service photocopying almost doubled to over 1.3 million copies. The Library was crowded for much of the year and due to a reorganisation of reader places the number of seats in the library was increased from 450 to 512.

The heavy demands placed on the building continued to present a noise problem and, as in previous years, criticism from library users. Several factors including puerile behaviour by a small group of students contributed to the noise level. The poor design and placement of study rooms, the lack of a proper ceiling on the upper floor and the general inability of the building to absorb sound are all factors. It is planned to introduce a quiet talking area in the building extension when this is completed.

6.5 RESERVE COLLECTION

During the academic year, 86,204 items were borrowed from the Reserve Collection, an increase of almost 87% on the previous year. The largest users remained the Departments of Accountancy and Legal Studies and Economics with History and Psychology next. These four departments together accounted for 54% of the use of the Reserve Collection. The very large increase in Reserve Collection usage is a cause for concern although the removal of the photocopy machine from the Reserve room has undoubtedly contributed to the increase in loans. Losses from the collection due to theft are an increasing problem, particularly in subjects for which demand is high. A "closed" area was introduced to increase security on some of these high risk items but space and staffing place limitations on how far this can be taken.

6.6 PHOTOCOPYING

The level of photocopying in 1984 almost doubled in comparison with 1983. The photocopying service was centralised in a position which could be supervised from the circulation desk. Instances of vandalism and petty pilfering dropped markedly, but the large increase in usage raised another set of problems. Machines which were designed for normal office use proved to be less than satisfactory in a high use situation and management of the service proved to be a continual headache. A number of heavy duty machines were successfully introduced in September and further machines will be brought in for 1985. Counting of tokens proved to be time consuming and investigations are being undertaken into the introduction of a plastic "smart card" system to replace the tokens in use at present. This would save considerable time both for Library staff and Finance Office staff.

7. CURRICULUM RESOURCES CENTRE

Use of the Curriculum Resources Centre increased in 1984. Loan statistics show an increase over 1983 of 67% for student loans, 453% for staff and overall, 120%. Opening hours were extended to 8.30 a.m. – 7.00 p.m. Monday to Thursday, 8.30 a.m. – 4.00 p.m. Friday, and 1.00 p.m. – 5.00 p.m. Saturday.

A small reference collection is being built up with some of the reference material from the old Institute Library being transferred to the C.R.C. A collection of N.S.W. curriculum policy materials is also being developed. A range of microcomputers and education software was acquired, some from the microcomputer laboratories and some by gift and purchase. Commodore VIC 20, B.B.C., Microbee, Apple II+, Atari 800 and TRS 80 micro-computers are available for use with a selection of educational software packages for each. A recent acquisition was a beam-operated facility for the B.B.C. computer which can be used by the physically disadvantaged.

Because of the nature of materials in the collection, reader assistance was intensive. Readers needed to be shown how to find and use material and the necessary ancillary equipment. The situation was aggravated because a high proportion of the collection remains uncatalogued. Introductory classes were held for Teaching, Theory and Practice students as part of their programme.

The Children's literature and "C" collections were transferred from the Library to the C.R.C. The former is now listed in the catalogue but some of the latter still remains to be sorted and processed.

A number of displays and publishers exhibitions were mounted during the year. A committee has been formed to publish a book of photographs with accompanying commentary and annotations on early education/schooling and schools in the Illawarra and the South Coast, based on a collection of photographs held by the C.R.C. The Committee, consisting of Mr. K. McLellan (Convenor), Dr. K. Davies, Ms. R. Dowe, Dr. P. Hamilton, Dr. N. Kyle and Mr. B. Rogers, has been appointed by the Faculty of Education to undertake the task. A submission has been made to the Australian Bicentennial Authority for funds to support the project. The C.R.C. is also considering the publication of a pictorial diary to be produced as a Bicentennial issue and then annually. It is planned to market the publication to raise funds for the Centre.

The C.R.C. participated in a number of Government Employment Schemes during the year. Among these were the N.E.S.A. (National Employment Strategy for Aborigines) Scheme, the Commonwealth Rehabilitation Service Work Therapy Training Scheme and one member of staff worked part-time under a Illawarra Credit Union Employment Scholarship.

8. STAFF MATTERS

Howard Petrie took up the post of University Librarian in January. The staff structure, established following the merger of the University and Institute Libraries in 1982, remained essentially the same in 1984, although plans were drawn up to initiate some major changes in 1985 (see section on the Library Committee).

The level of staffing in the evenings and at weekends comprised one librarian and two or three student assistants which enabled only a minimum service to be provided at these times.

The absence on leave of the senior librarian responsible for staff development meant a cohesive staff development programme could not be introduced. The Working Party recommendations on this topic will, it is hoped, be implemented, at least in part, in 1985. The University Librarian and the Head of Acquisitions attended management courses and several members of staff attended the biennial conference of the Library Association of Australia, held in Brisbane. The Head of Acquisitions attended a conference on collection management held in Brisbane in February. The University Librarian presented a paper on the Information Market to the South Coast Regional Group of the Library Association of Australia. The Executive Officer attended the LASIE Seminar on information and innovation held in Sydney. Staff attended a number of meetings of the Office of Library Cooperation and the Australian Advisory Committee on Bibliographic Services.

A lecture on the use of archival material, in particular the resources of the University Archives, was given by the Archivist to the Illawarra History Teachers' Association. The use of genealogical sources in the University Library and Archives was the subject of a talk presented to participants in a family history course conducted by the Workers Education Association. As part of the University's Summer Session, a lecture on education in the Illawarra was given to students in Australian Studies: Wollongong 1834-1984.

9. AUTOMATION

A considerable amount of time was spent in consultation with potential suppliers of library automation systems. Following a review of computing, a decision was made to acquire new software and hardware systems for the Library and Administration. A decision was finally made to take the IBM System 38 computer with administration software from Taubert and Associates and library software from Stowe-BBA. Systems will be progressively introduced in 1985.

APPENDIX A

MEMBERSHIP OF LIBRARY COMMITTEE

Chairperson	Associate—Professor L. Viney
Ex—Officio	Mr. J. H. Petrie
Secretary	Mr. J. Shipp
Faculty of Commerce	Dr. G. Manger
Faculty of Education	Mr. K. McLellan
Faculty of Engineering	Dr. R. Arenicz (from June 1984) Dr. P. Loveday (to June 1984)
Faculty of Humanities	Dr. J. Falk (to June 1984) Mr. R. McConchie (From June 1984)
Faculty of Mathematical Sciences	Dr. P. Laird
Faculty of Science	Dr. L. Smith
School of Creative Arts	Mr. J. Stender
School of Industrial and Administrative Studies	Dr. R. Markey
Students Representative Council	Mr. S. Brown Mr. J. Munive
University Council	Mr. J. Dombroski Dr. W. Mitchell

APPENDIX B

STAFF MEMBERS

University Librarian

John Howard Petrie BSc, MSc, M.I. Inf. Sci

Executive Officer and Archivist

John Shipp BA, Dip Ed, Dip Archive Admin.

Senior Librarians

Sharat Arora MA, MSL, Dip Lib Sc, Dip Russian

Margaret Dains MA, ALAA

Rosemarie Dowe BA, Dip Lib, ALAA

Marilyn Edmond BA, ALAA

Ruth Lotze BA, ALAA

Felicity McGregor BA, Dip Lib

Mary Tow BA, ALAA

Librarians

Gay Antonopoulos BA, ALAA

Keith Gaymer BA, Dip Lib, ALAA

Hanif Haniffa BA, Dip Lib,

Deirdre Jewell BA, Dip Lib

Gwen McLellan BEd, BA, ALAA

Jenny Ross BA, ALAA

Saad Sefein BA, ALAA

Suzanne Seider BA, Dip Ed, ALAA

Denise Stevens BA, ALAA

Library Assistants

Wendy Barrett BA ALAA

Lorraine Denny

Lois de Graff BA, ALAA

Jane Ferguson BA (from 8.3.84)

Jan Fletcher BA

Raji George BA

Rod Higham BA

Ruby Makula BA (to 13.2.84)

Carolyn Norris BA ALAA

Joan Phillips BA, ALAA

Sheree Pupovac ALAA

Rita Rando BA, Dip Ed

June Sassall BA, Dip Ed

Bernadette Shanahan

Lynne Stothard

Ellice Van Leeuwen

Ursula Winkler ALA

General Library Assistants

Elizabeth Brand
Dianne DeFaveri
Gail DeFaveri (from 2.7.84)
Gwen Dent
Robyn Dryden BA
Kay Harney BA
Josephine Jordan
Anne McMahon
Ted Mitchell
Barbara O'Brien (to 9.4.84)
Alva O'Keeffe
Marion Pain (from 2.7.84)
Jane Provan
Jane Richter (to 16.3.84)
Leonie Ross
Karen Samways
Margaret Troiano (to 14.5.84)
William Trueman
Harry Tuulas
Maria Vandenbrink BA

Clerical

Helen Andrews
Nell Beilby
Cheryl Brindle—Jones
Janet Bitter
Cathy Edwards
Doris Hobbs
Wendy Shoulder

APPENDIX C

STATISTICS

<u>BOOKSTOCK</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>
Monographs	172,859	191,378	208,683 ^b
Serials	80,540	90,785	95,192
Institute monographs (a)	20,861	20,444	18,709
	<hr/>	<hr/>	<hr/>
	273,260	302,607	322,584
	<hr/>	<hr/>	<hr/>

(a) As Institute monographs are recatalogued, they are included with the monograph figures.

(b) Includes monographs on microforms.

READER SERVICES

	<u>1981</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>
Monograph loans				
Undergraduate	83,434	109,751	106,431	121,187
Postgraduate	7,150	9,742	10,692	12,186
Staff	9,332	12,564	11,438	12,168
Serials loans	4,501	5,644	6,100	6,261
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	104,417	137,701	134,661	151,802
	<hr/>	<hr/>	<hr/>	<hr/>
Reserve loans	27,619	33,692	45,118	85,163
Entry gate count	340,834	391,155	461,605	552,361
Interlibrary loans				
Sent	1,489	1,464	1,392	1,954
Received	6,277	6,527	4,376	3,435
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	7,766	7,991	5,768	5,389
	<hr/>	<hr/>	<hr/>	<hr/>

CATALOGUING

	<u>1982</u>	<u>1983</u>	<u>1984</u>
Monographs titles			
New titles	10,126	17,119	13,411
Additional copies	1,196	929	1,718
Retrospective	4,381	471	1,735
Serial titles	227	422	662
	<hr/>	<hr/>	<hr/>
	15,930	18,941	17,526
	<hr/>	<hr/>	<hr/>

	<u>1982</u>		<u>1983</u>		<u>1984</u>	
<u>NON-BOOK</u>	<u>Titles</u>	<u>Items</u>	<u>Titles</u>	<u>Items</u>	<u>Titles</u>	<u>Items</u>
Audiocassette	55	82	8	29	17	24
Audiotapes	12	60	0	0	0	0
Charts	1	1	0	0	0	0
Filmstrips	0	0	0	0	1	3
Kits	115	227	10	20	2	2
Maps	20	43	11	11	9	9
Microfiche	55	544	15	133	*93	622
Microfilms	539	260	447	200	*131	106
Music scores	0	0	0	0	197	197
Motionfilms	2	1	0	0	3	4
Pictures	1	1	0	0	0	0
Records (phonodiscs)	67	67	112	172	144	172
Slide-tapes	0	0	0	0	40	356
Transparencies—slide	28	128	73	726	1	1
Transparencies	106	1,043	3	9	0	0
Videorecords	1	1	30	17	10	10
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	1,002	2,458	710	1,318	424	1,506
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

* Monographs on microform 224 are included in monographs titles.

<u>ACQUISITIONS</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>
Monographs			
Orders placed	15,469	11,034	10,594
Items received (net)			
New titles	12,374	12,727	10,097
Additional copies, purchase	440	394	757
Additional copies, donation	200	864	903
Audio cassettes	340	50	49
Disc (software)	0	0	1
Filmstrips	17	0	0
Kits	4	9	7
Maps	18	102	12
Microfiche	2,002	1,944	557
Microfilms	454	350	144
Motion films	1	0	2
Records (phonodiscs)	192	93	30
Sheet-music	0	0	1
Transparencies - slides	0	564	805
Transparencies	722	53	100
Videorecords	17	9	26
Serials			
Bound volumes (net)	(a) 14,988	(b) 10,245	4,407
Microfiche	214	380	0
Microfilms	572	113	86

Notes

- a. Includes bound volumes of Institute of Education serials added to the collection.
- b. Includes 6,600 volumes donated by the Linnean Society of NSW.

ARCHIVES

<u>Research Collection</u>	<u>1981</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>
Type of users				
Undergraduate	26	8	16	9
Honours	8	4	2	2
Postgraduate	6	9	5	6
University Staff	12	8	7	3
Other Universities	4	6	4	5
Community	12	35	89	122
	—	—	—	—
	68	70	123	147
	—	—	—	—
Number of visits	159	317	364	334
Items issued	1,170	1,181	1,687	1,772
 <u>University records</u>				
Files retrieved for				
Academic departments	7	3	8	4
General Administration	386	180	177	461
	—	—	—	—
	412	187	191	465
	—	—	—	—

CURRICULUM RESOURCES CENTRE

<u>MONOGRAPHS</u>	<u>1984</u>
New titles	3,492
Additional copies	304
Titles not in CLANN	582
Non-book materials	*147
	<hr/>
	4,525
	<hr/>

* In many cases item recorded on the statistics actually represents multiple parts.

CIRCULATION (LOAN) STATISTICS

<u>Monograph loans</u>	<u>1983</u>	<u>1984</u>	<u>Comments</u>
Students	8,032	13,383	increase
Staff	1,962	6,675	increase
<u>Reserve loans</u>		5,305	
		(May-Dec)	

PUBLICATIONS BY LIBRARY STAFF

Anderla, G., Petrie J.H. Le Marche international des données. OCDE Rapport au «Second Symposium» sur les flux transfrontieres de données. La Documentation Française numero 500. 30 Nov. 1984 p. 23-27

Burton P.F., Petrie J.H. Introducing Microcomputers. A Guide for Librarians, Van Nostrand, Wokingham, U.K., 1984.

