

1982

University of Wollongong Union Annual Report 1982

University of Wollongong

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University of Wollongong Union Annual Report 1982

**The University
of Wollongong
Union**

**16th Annual Report
1982**



THE UNIVERSITY OF WOLLONGONG UNION

GENERAL REPORT

1982 saw another satisfactory year with continued steady growth in usage of Union facilities and services and also in support for the range of activities promoted by the Union.

Despite the prevailing general economic difficulties the Union managed to operate well within its budgetary target for the year, mainly as a result of increased trading turnover of its member-services and the continued success of its functions catering trade, which included 116 private functions held in the Union Building during the year, and which alone resulted in over 12,000 persons visiting the campus.

One of the main features of 1982 has been the Union's contribution to the University's development as a truly community-based institution. This has been typified by events such as the 2WL "Lifestyle of the Eighties" Expo based on the Union in October, which attracted an attendance estimated between 20,000 and 30,000, the South Coast Trades and Labour Council's important conference on "Employment in the Illawarra" held at the Union in September, and also by the Union's involvement in the administration of the highly successful public symposium, organised by Jim Falk, on "Preventing Nuclear War - Australia's Role". In addition the Union staged several events as part of the State Heritage Week and the Women and the Arts Festival, and provided a venue for various events and meetings organised by numerous groups from the local community.

The other significant development to affect the Union in 1982 was the federation of the University and Wollongong Institute of Education. Throughout the year meetings took place involving representatives of the Institute Students' Association and the University Union, Sports Association and Students' Representative Council, and after some initial reservations on all sides rapid progress was made on agreeing a structure which from 1st January 1983 will bring all students of the federated university into membership of a single set of organisations, but which will preserve a degree of limited autonomy for the students of the Institute sector.

BOARD OF MANAGEMENT 1982 - 83

(from 21st September 1982)

Chairperson:

Sylvia Huntley-Moore BA DipEd

Deputy Chairperson:

Des Jamieson BA DipEd

Secretary-Manager:

Geoffrey A. Williams BA Cert.Ed
(appointed 10.10.80)



Sylvia Huntley-Moore



Geoff Williams



Des Jamieson



Stephen Brown



Joan Cathcart



Kim Draisma



John Gonzalez



Jill Jones



Ben Meek



Winifred Mitchell



Tom Moore



Shirley Nixon



John Panter



Anne Porter



Isabel Zardain

STANDING COMMITTEES 1982 - 83

FINANCE & DEVELOPMENT

P. Bottele
P. Gawthorne
J. Gonzalez
S. Huntley-Moore
D. Jamieson
J. Jones

B. Meek
J. Munive
J. Panter (Chairperson)
M. Pemberton
G.A. Williams

SERVICES & HOUSE

V. Barnhill
S. Brown
P. Butler
P. Castle
J. Gonzalez (Chairperson)

D. Jamieson
W. Mitchell
M. Pemberton
G.A. Williams
I. Zardain

WINE ADVISORY GROUP

K. Ausburn
E. Gellert
D. Jamieson (Chairperson)
J. Lewin
R. Lotze

J. Panter
M. Pemberton
J. Wells
G.A. Williams

ACTIVITIES

S. Brown
J. Cathcart
S. Huntley-Moore
P. Manning
S. Nixon (Chairperson)
M. Samaras

F. Schmidt
M. Scott
J. Todman
G.A. Williams
M. Williams
I. Zardain

MEMBERSHIP

S. Brown
K. Draisma
D. Jamieson (Chairperson)

B. Meek
T. Moore
G.A. Williams

HONORARY LIFE MEMBERS

I.L. Dunn
F.M. Matthews

H.S. Stevenson
G. Stuart-Street

MEMBERSHIP

In 1982 there were 3,271 student members (3,104 in 1981) and 557 staff members (594 in 1981). The total of life members at the end of 1982 was 600.

The Union membership subscription remained at \$62 for the fifth successive year.

THE UNION BUILDING

In 1982 several minor improvements to the Union Building were completed, although there were no major alterations or additions. The largest project was the expansion and re-equipping of the Bistro kitchen, and other work included the installation of 3-phase electricity outlets in the Common Room, the re-carpeting the Dining Room and an air-conditioning system in the Union Office area. Two projects outstanding from International Year of Disabled Persons were also completed - the provision of a narrow hand-rail on the main staircase and the conversion of the service-lift to accommodate large wheel-chairs. This latter project was completed with the help of the Friends of the University and Mr. Doug Hands of Douglas Engineering who organised donations from Brentwood Engineering, M.R.I., A.R.C. Engineering, Githens, Dowty Wolleng and John Lysaght.

During the year the Board approved the creation of no-smoking areas in the Cafeteria and Bistro and this noovation has been well received by the membership.

Security became a nagging problem during 1982. Following a joint Union-S.R.C. delegation to the Vice-Chancellor a university group was established to review lighting-levels on campus and as a result additional lights were installed in some areas. However, in general, the year was marked by a growing number of incidents of theft and vandalism - thankfully so far relatively minor - in and around the Union Building and in the absence of a comprehensive University Security Service the Union is having to resort to the employment of uniformed security personnel on certain occasions.

AMERICAN STUDENTS APPEAL FUND

On 22nd August 1982 three exchange students from New Jersey - Brandon Breda, Suzanne Burton and Ruth Wieczorek - were killed in a road accident in Queensland.

An appeal fund was established by the Union and the residents of International House to meet some of the expenses caused in consequence of the accident to the parents of the three deceased students and to the other four American students involved.

Several fund-raising events were held and a total in excess of \$3,500 were raised in a short time. Special thanks are due to all who helped collect money for the appeal, to the students and staff of the University and members of the local community who gave generously, to various local bands who gave their services free of charge at benefit nights - "Steamboat Willie", "Mister Meaner", "Hot Ice", "Shamus Kade", "Mandy Sharman and Southern Comfort", "Plain Sailing", "Gemini" and "Angelo" - and to Liz Hilton for her untiring work following the accident.

THE UNIVERSITY OF WOLLONGONG UNION
BALANCE SHEET AS AT 31ST DECEMBER, 1982

ACCUMULATED FUNDS	1982	1981
Balance as at 1st January, 1982	173,642.18	157,744
Add: Surplus/(Deficit) of Income over Expenditure	(3,248.28)	15,898
	\$170,393.90	\$173,642
Represented by:		
FIXED ASSETS		
Building Improvements - at cost	17,135.64	8,124
Less: Accumulated Depreciation	8,850.36	7,781
	8,285.28	343
Plant and Equipment - at cost	74,457.14	66,683
Less: Accumulated Depreciation	35,591.26	29,335
	38,865.88	37,348
Furniture and Fittings - at cost	56,887.93	51,181
Less: Accumulated Depreciation	28,591.81	26,474
	28,296.12	24,707
Kitchenware - at cost	6,846.14	6,846
TOTAL FIXED ASSETS	82,293.42	69,244
INVESTMENTS		
Cash on Deposit - Westpac Banking Corporation - Investment Account		60,000
- Theatre Fund Account	681.28	681
- Capital Investment Acc.	20,753.57	16,509
Illawarra Mutual Building Society	5,099.96	4,655
TOTAL INVESTMENTS	26,534.81	81,845
CURRENT ASSETS		
Stock on Hand - at cost		
Catering	12,152.46	7,917
Bar	18,835.61	12,948
Shop	21,783.36	19,194
	52,771.43	40,059
Trade Debtors	5,614.54	2,851
Provision for Doubtful Debts	(500.00)	(500)
Prepayments	1,194.30	687
Cash at Bank -		
Westpac Banking Corporation	50,369.65	9,619
National Australia Bank	14,789.12	19,863
Cash on Hand	2,879.30	2,141
TOTAL CURRENT ASSETS	127,118.34	74,720
TOTAL ASSETS	\$235,946.57	\$225,809
LESS: LIABILITIES		
NON-CURRENT LIABILITIES		
Provision for Long Service Leave	15,190.99	11,751
CURRENT LIABILITIES		
Sundry Creditors	18,874.05	20,047
Accrued Charges	7,257.42	2,842
Provision for Annual Leave	12,118.53	9,242
Provision for Long Service Leave	12,111.68	780
TOTAL CURRENT LIABILITIES	50,361.68	40,416
TOTAL LIABILITIES	65,552.67	52,167
EXCESS OF ASSETS OVER LIABILITIES	\$170,393.90	\$173,642

THE UNIVERSITY OF WOLLONGONG UNION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER, 1982

	1982	1981
INCOME		
Members' Fees	192,562.00	210,511
Life Members	444.00	205
Commissions	1,759.74	1,779
Interest Received	18,060.13	6,556
Recoup Wages	16,273.11	7,653
Donations and Sundry Income	103.32	101
Room Hire	1,281.91	1,075
Sports Association Subvention	40,472.20	31,084
Entertainment Machines	1,100.80	1,344
Grant for Recreation Assistant	10,410.00	9,245
Surplus transferred from Shop Trading	8,961.95	8,457
Grant for Child Care Wages	62,626.90	42,400
Rent Received	4,245.00	2,736
Public Telephone		136
Surplus on Catering Trading	33,977.88	14,842
S R. C. Subvention	2,653.80	1,126
	394,932.74	339,250
EXPENDITURE		
GENERAL AND ADMINISTRATIVE EXPENSES		
Staff		
Wages	224,089.87	188,646
Payroll Tax	11,078.51	9,330
Provision for Long Service Leave	12,050.35	7,160
Compensation	7,636.97	3,442
Superannuation	2,873.70	1,947
Uniforms	1,472.91	1,573
	259,202.31	212,098
Office		
Telephone	2,980.88	2,083
Postage	1,390.80	1,683
Printing and Stationery	6,461.23	6,864
	10,832.91	10,630
Maintenance		
Security	2,800.00	1,298
Cleaning	4,288.75	4,382
Garbage	10,100.00	7,211
Repairs and Maintenance	13,765.64	14,642
	30,954.39	27,533
Services		
Union Catering	953.73	1,035
Newspapers and Periodicals	441.35	418
T.V. Hire	275.00	268
	1,670.08	1,721
Activities		
Clubs and Societies	728.07	1,882
Programmed Activities	10,331.66	9,215
	11,059.73	11,097
Other Expenditure		
Public Telephone	34.08	-
Audit Fees	2,700.00	2,300
Bad Debts Written Off	-	8
Depreciation	11,388.56	9,698
Insurances	935.19	1,314
Subscriptions	773.63	651
Travel Expenses	1,881.19	627
Sundry Administration Expenses	874.70	1,276
Child Care Expenses	2,200.00	2,000
Child Care Wages and Payroll Tax	62,626.90	42,399
Loss on Disposal of Assets	1,047.35	-
	84,461.60	60,273
Total Expenditure	398,181.02	323,352
Surplus/(Deficit) transferred to Accumulated Funds	\$(3,248.28)	\$ 15,898

THE UNIVERSITY OF WOLLONGONG UNION
TRADING STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER, 1982

	1982	1981
1 CATERING SERVICES		
Bar Trading		
Sales	171,509.23	148,451
Less: Cost of Goods Sold	76,991.46	73,363
	94,517.77	75,088
Less: Wages	43,240.04	37,302
Payroll Tax	2,524.13	2,394
Surplus on Bar Trading	48,753.60	35,392
Function Trading		
Food Sales	135,938.21	143,689
Liquor Sales	45,337.44	42,246
	181,275.65	185,935
Less: Food Costs	43,768.27	44,702
Liquor Costs	19,969.07	22,193
Gross Profit	117,538.31	119,040
Less: Function Labour Costs	47,890.05	50,877
Function Expenses	1,535.48	1,014
Surplus on Function	68,112.78	67,149
Food Services Trading		
Coffee Bar Sales		9,450
Servery	308,199.60	239,212
Takeaway	15,936.44	12,141
Bistro	101,702.88	95,870
Machines	7,692.80	6,324
	433,531.72	362,997
Less: Cost of Goods Sold	276,080.54	235,384
Gross Profit	157,451.18	127,613
Less: Wages	190,546.78	165,655
Payroll Tax	11,429.74	10,261
Deficit on Food Trading	(44,525.34)	(48,303)
Gross Profit from Catering Services	\$ 72,341.04	\$ 54,238
Less: Catering Overheads		
Gas	690.00	690
Laundry	7,494.53	6,847
Process Heating (Elect.)	7,136.10	5,941
Replacement of Crockery, Cutlery and Glassware	4,270.10	13,096
Sundries	2,838.55	2,539
Superannuation	1,752.97	
Uniform Allowances	5,377.77	4,810
Uniforms	1,675.01	1,802
Vending Machine Hire	155.00	93
Workers Comp. Insurance	6,973.13	3,578
	38,363.16	39,396
Surplus for Catering Services transferred to Income and Expenditure Account	\$ 33,977.88	\$ 14,842
2 SHOP TRADING		
Sales	99,579.27	82,256
Less: Cost of Goods Sold	69,767.01	57,610
Gross Profit	29,812.26	24,646
Less: Wages	19,805.79	15,343
Payroll Tax	958.32	770
Sundry Expenses	86.20	76
Surplus from Shop Trading transferred to Income and Expenditure Account	\$ 8,961.95	\$ 8,457



Peat, Marwick, Mitchell & Co.
CHARTERED ACCOUNTANTS

AUDITOR'S REPORT TO THE MEMBERS OF THE UNIVERSITY OF WOLLONGONG UNION

We have been unable to ascertain that the Members' fees received by the Union for the year ended 31st December, 1982 represent the total fees collected by the University of Wollongong on the Union's behalf.

Apart from this the accompanying accounts being the Balance Sheet and Statement of Income and Expenditure of the University of Wollongong Union are, in our opinion, properly drawn up under the historical cost convention stated in note 1, and so as to give a true and fair view of the state of affairs of the University of Wollongong Union as at 31st December, 1982 and of the result for the year then ended in accordance with the provisions of the Constitution, as amended.

PEAT, MARWICK, MITCHELL & CO.
Chartered Accountants

ALBERT J. CACHIA
Partner

5th Level,
111-113 Crown Street,
Wollongong East, N.S.W. 2500.

15th February, 1983.

THE UNIVERSITY OF WOLLONGONG UNION

NOTES TO & FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 1982

1. Statement of Accounting Methods

The accounting methods adopted by the Union are in accord with the accounting standards required by the Australian accounting bodies and/or by law. The accounts have been prepared primarily on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Non-current assets have been written down to replacement value where required.

Set out below is a summary of the significant accounting methods adopted by the Union and, in particular, the accounting method adopted where there exists a choice between two or more acceptable methods.

Depreciation

Depreciation is provided on all fixed assets so as to write off the assets progressively over their estimated economic life. The straight line method of depreciation has been used.

Stock Valuations

Stock has been valued at cost. Cost is based on the first-in first-out principle and includes expenditure incurred in acquiring the stock and bringing it to the existing condition and location.

These bases of valuation are consistent with those of previous years.

2. Members' Fees Received

Members' Fees received amounting to \$192,562 represent the actual amount remitted by the University of Wollongong which collects the fees on behalf of the Union. It does not necessarily represent the total amount due from the University for fees collected in the year as these fees may be remitted in different accounting periods.

STAFFING

1982 was a fairly settled year with regard to the staffing establishment. The Union was sorry to lose the services of one of its long-serving members of staff - Sid Bentley (Attendant/Cleaner) on medical grounds - and two of its promising newcomers - Robyn Gaia (Accounts Clerk) who left following the birth of her first child and Trevor Nelson (Assistant Chef) who left to return to Victoria.

One new full-time post was created during the year, Head Catering Assistant, to which Pat Wakenshaw was appointed after several years of casual employment as a general catering assistant.

In addition Leigh Arndell - who became Mrs. Wakeford in October - moved from Receptionist to General Office Assistant at the beginning of the year.

The full-time staff of the Union in 1982 (which in addition provide services to the Sports Association) comprised:

Assistant Secretary-Manager	Peter Bottele, BCom NSW Jp
Recreation and Activities Officer	Paul Manning, BEd
Secretary	Lorna Koetz
Accounts Clerk	Robyn Gaia (to 5.3.82)
	Kathy Fitzsimmons (from 15.2.82)
General Office Assistant	Leigh Wakeford
Receptionist/Typist	Evelyn Steel (from 2.2.82)
Catering and Functions Officer	Val Barnhill
Chef	Syd Knight
Assistant Chef	Sheila Park
	Trevor Nelson (to 30.6.82)
	Richard Mee (from 16.7.82)
Catering Clerk	Vickie Gumm
Head Catering Assistant	Pat Wakenshaw (from 8.3.82)
Bar Supervisor	Pat Williams
Barman/Cellarman	Don Beale (from 2.2.82)
Crew Chief	Mick Burling
Attendant/Cleaner	Sid Bentley (to 30.6.82)
	Jim Gillis
	Paul Innes (from 23.8.82)

In addition to its full-time establishment the Union provided employment for over 100 part-time casual staff throughout the year, of whom more than 30 were students.

New Appointments in 1982



Pat Wakenshaw

Richard Mee



Kathy Fitzsimmons



Don Beale



Paul Innes

ACTIVITIES

1982 was marked by further steady expansion of the Union's activities programme, with growing interest and participation in most areas.

ENTERTAINMENT BANDS

Thursdays continued to be the major night of social events with regular free concerts and dances featuring a range of Sydney and local entertainers. Particularly successful events included the concert by Doug Ashdown, the Australiana Night Bush Dance and the End of Session Rage, jointly-organised with the S.R.C., featuring the "Eurogliders". A number of lunch-time concerts by top singers and bands were also held.

CONCERTS

The Musical Society once again promoted its regular series of free Wednesday lunch-time recitals. Artists included young classical and jazz performers from Wollongong and Sydney, as well as the touring Italian musical group "La Nuova Compagnia Di Canto Popolare". The Society also staged a number of evening events, including a very successful lecture-recital on the history and development of the clarinet by Murray Khouri.

The University Singers, under the direction of David Vance, held a number of concerts in the Union Hall, while a concert featuring the visiting German choir from the University of Muenster was held during Heritage Week. The Illawarra Music Club also held its 1982 concert series in the Union Hall, including the Finals of the Yamaha Piano Competition.

FILMS

The screenings of top movies every Wednesday by the Film Group continued to draw large crowds, including several "Full Houses" during the year which led to some Saturday evening re-runs. The Festival of Foreign Films held in May once again drew support from a wider sector of the community. The Film Group also presented several free lunch-time films during the year as part of the Activities Committee programme.

PUBLIC MEETINGS

The Public Questions Forum programme of current affairs debates was once again administered by the Union. Topics included Homosexual Law Reforms, Aboriginal Land Rights, Education, World Peace and the Future of the Steel Industry.



Doug Ashdown in Concert Southern Lounge

ART EXHIBITIONS

Art exhibitions were staged during the year in a number of venues, including the Northern Lounge, Common Room and Bistro. Painting exhibitions included "South Coast Landscapes" by Robert Liddicoat and Tony Hall, "Earthworks" by Eric Von Werstak and watercolours by Edward Cowie. A ceramics exhibition "Four Ways with Clay" was presented by a group of local potters and there was once again a display of Polish embroideries organised by Eurotapestry, as well as a sale of posters and prints by Imagus.

The Camera Club staged its Annual Photographic Exhibition and Kids' Uni presented its second annual display of children's art and craftwork.

WORKSHOPS

A wide range of workshop courses was offered as part of the Union's activities programme. Courses included Photography, Jazz Fitness, Guitar, Patchwork/Quilting, Study Techniques, Tai Chi, Typing, Yoga and Thought Dynamics.

A weekend ceramics course was held in the Common Room in October as part of the Women and Arts Festival.

ANNUAL DINNER

Virginia Bell of the Redfern Legal Centre received a tremendous ovation for her address as guest speaker at the 1982 Union Annual Dinner from the capacity audience of 300 people.

The Union also staged an excellent Heritage Week Dinner in March at which Harry Butler was the guest speaker.

Harry Butler with Vice-Chancellor, Ken McKinnon and Sue McKinnon at the 1982 Heritage Week Dinner.

Photo courtesy Telegraph



CLUBS AND SOCIETIES

As well as the major contributions made by the Film Group and the Musical Society several other Union Clubs and Societies also added significantly to the range of activities available on Campus.

The Historical Society presented its fourth R.F.X. Connor Memorial Lecture with an entertaining address by Barry Jones on technological change. The Society also organised a R.F.X. Connor seminar, chaired by Gough Whitlam, which attracted considerable publicity.

Other active groups included the Camera Club, the Italian Club, the French Club, the Geological Society, the Amateur Radio Club, the Wine Appreciation Society, and the Metallurgical Society which celebrated its 21st anniversary during 1982. Two new groups - the Literature Society and the Catholic Society - affiliated to the Union during the year.



Clubs and Societies Day

LIAISON WITH THE S.R.C.

During 1982 the Union continued to provide accountancy services to the Students' Representative Council.

FRIENDS OF THE UNIVERSITY

The Union remained a member of the Friends of the University of Wollongong and during the year a number of events organised by the Friends were held at the Union, including the Annual General Meeting of the Friends, the Olive Brown Memorial Concert, a Graduates' Reunion Dinner and the Christmas Party.

CHILDCARE CENTRE

The University Childcare Centre ("Kids' Uni") is administered by the Parents' Club which is an affiliated society of the Union, responsible to the Board of Management. In 1982 care was provided for a total of 154 children from 114 families, with the Centre operating well in excess of its desirable capacity for the majority of its opening hours. Because there now appears little chance that the University will embark on building Stage II of the Childcare Centre in the foreseeable future, the Parents' Club has decided that the provisional limits on places, which have applied since the opening of Stage I in mid-1980, will now have to be reduced to create an occupancy level more appropriate to the size of the existing premises. Inevitably during 1983 there will be a decline in the number of children that can be accommodated, especially in the nursery section of Kids' Uni.

The staff of the Childcare Centre for 1982 comprised:-

Supervisor:	Jillian Hardy
Assistant Teacher:	Trudy Ruiz (nee Wilke)
P/T Nurses:	Jean McNeilly, Ellen Norris and Marie Bourke
P/T General Assistants:	Doreen Wilson and Susan Cochrane

Anne Porter completed a significant year as President of the Parents' Club in October and Greg Hampton was elected as her successor following the Club's A.G.M.



Members of Kids' Uni at the Child Care Centre
Art Exhibition

