1982

University of Wollongong Union Annual Report 1982

University of Wollongong

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The University of Wollongong Union

16th Annual Report 1982
1982 saw another satisfactory year with continued steady growth in usage of Union facilities and services and also in support for the range of activities promoted by the Union.

Despite the prevailing general economic difficulties the Union managed to operate well within its budgetary target for the year, mainly as a result of increased trading turnover of its member-services and the continued success of its functions catering trade, which included 116 private functions held in the Union Building during the year, and which alone resulted in over 12,000 persons visiting the campus.

One of the main features of 1982 has been the Union’s contribution to the University’s development as a truly community-based institution. This has been typified by events such as the 2WL “Lifestyle of the Eighties” Expo based on the Union in October, which attracted an attendance estimated between 20,000 and 30,000, the South Coast Trades and Labour Council’s important conference on “Employment in the Illawarra” held at the Union in September, and also by the Union’s involvement in the administration of the highly successful public symposium, organised by Jim Falk, on “Preventing Nuclear War - Australia’s Role”. In addition the Union staged several events as part of the State Heritage Week and the Women and the Arts Festival, and provided a venue for various events and meetings organised by numerous groups from the local community.

The other significant development to affect the Union in 1982 was the federation of the University and Wollongong Institute of Education. Throughout the year meetings took place involving representatives of the Institute Students’ Association and the University Union, Sports Association and Students’ Representative Council, and after some initial reservations on all sides rapid progress was made on agreeing a structure which from 1st January 1983 will bring all students of the federated university into membership of a single set of organisations, but which will preserve a degree of limited autonomy for the students of the Institute sector.

**BOARD OF MANAGEMENT 1982 - 83**

(from 21st September 1982)

**Chairperson:**
Sylvia Huntley-Moore BA DipEd

**Deputy Chairperson:**
Des Jamieson BA DipEd

**Secretary-Manager:**
Geoffrey A. Williams BA Cert.Ed
(appointed 10.10.80)

Sylvia Huntley-Moore
Geoff Williams
Des Jamieson
STANDING COMMITTEES 1982 - 83

FINANCE & DEVELOPMENT

P. Bottele  
P. Gawthorne  
J. Gonzalez  
S. Huntley-Moore  
D. Jamieson  
J. Jones

B. Meek  
J. Munive  
J. Panter (Chairperson)  
M. Pemberton  
G.A. Williams

SERVICES & HOUSE

V. Barnhill  
S. Brown  
P. Butler  
P. Castle  
J. Gonzalez (Chairperson)

D. Jamieson  
W. Mitchell  
M. Pemberton  
G.A. Williams  
I. Zardain

WINE ADVISORY GROUP

K. Ausburn  
E. Gellert  
D. Jamieson (Chairperson)  
J. Lewin  
R. Lotze

J. Panter  
M. Pemberton  
J. Wells  
G.A. Williams

ACTIVITIES

S. Brown  
J. Cathcart  
S. Huntley-Moore  
P. Manning  
S. Nixon (Chairperson)  
M. Samaras

F. Schmidt  
M. Scott  
J. Todman  
G.A. Williams  
M. Williams  
I. Zardain

MEMBERSHIP

S. Brown  
K. Draisma  
D. Jamieson (Chairperson)

B. Meek  
T. Moore  
G.A. Williams

HONORARY LIFE MEMBERS

I.L. Dunn  
P.M. Matthews

H.S. Stevenson  
G. Stuart-Street
MEMBERSHIP

In 1982 there were 3,271 student members (3,104 in 1981) and 557 staff members (594 in 1981). The total of life members at the end of 1982 was 600.

The Union membership subscription remained at $62 for the fifth successive year.

THE UNION BUILDING

In 1982 several minor improvements to the Union Building were completed, although there were no major alterations or additions. The largest project was the expansion and re-equipping of the Bistro kitchen, and other work included the installation of 3-phase electricity outlets in the Common Room, the re-carpeting the Dining Room and an air-conditioning system in the Union Office area. Two projects outstanding from International Year of Disabled Persons were also completed - the provision of a narrow hand-rail on the main staircase and the conversion of the service-lift to accommodate large wheel-chairs. This latter project was completed with the help of the Friends of the University and Mr. Doug Hands of Douglas Engineering who organised donations from Brentwood Engineering, M.R.I., A.R.C. Engineering, Githens, Dowty Wolleng and John Lysaght.

During the year the Board approved the creation of no-smoking areas in the Cafeteria and Bistro and this noovation has been well received by the membership.

Security became a nagging problem during 1982. Following a joint Union-S.R.C. delegation to the Vice-Chancellor a university group was established to review lighting-levels on campus and as a result additional lights were installed in some areas. However, in general, the year was marked by a growing number of incidents of theft and vandalism - thankfully so far relatively minor - in and around the Union Building and in the absence of a comprehensive University Security Service the Union is having to resort to the employment of uniformed security personnel on certain occasions.

AMERICAN STUDENTS APPEAL FUND

On 22nd August 1982 three exchange students from New Jersey - Brandon Breda, Suzanne Burton and Ruth Wieczorek - were killed in a road accident in Queensland.

An appeal fund was established by the Union and the residents of International House to meet some of the expenses caused in consequence of the accident to the parents of the three deceased students and to the other four American students involved.

Several fund-raising events were held and a total in excess of $3,500 were raised in a short time. Special thanks are due to all who helped collect money for the appeal, to the students and staff of the University and members of the local community who gave generously, to various local bands who gave their services free of charge at benefit nights - "Steamboat Willie", "Mister Meaner", "Hot Ice", "Shamus Kade", "Mandy Sharman and Southern Comfort", "Plain Sailing", "Gemini" and "Angelo" - and to Liz Hilton for her untiring work following the accident.
# THE UNIVERSITY OF WOLLONGONG UNION

**BALANCE SHEET AS AT 31ST DECEMBER, 1982**

## ACCUMULATED FUNDS

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as at 1st January, 1982</td>
<td>173,642.18</td>
<td>157,744</td>
</tr>
<tr>
<td>Add: Surplus/(Deficit) of Income over Expenditure</td>
<td>(3,248.28)</td>
<td>15,888</td>
</tr>
</tbody>
</table>

$170,393.90 $173,642

Represented by:

### FIXED ASSETS

- **Building Improvements**: at cost $17,135.64, Less: Accumulated Depreciation $8,850.36, Total $8,285.28
- **Plant and Equipment**: at cost $74,457.14, Less: Accumulated Depreciation $35,591.26, Total $38,865.88
- **Furniture and Fittings**: at cost $56,687.93, Less: Accumulated Depreciation $28,959.81, Total $28,296.12
- **Kitchenware**: at cost $28,296.12

**TOTAL FIXED ASSETS**: $82,293.42

### INVESTMENTS

- **Cash on Deposit**: Westpac Banking Corporation - Investment Account $60,000, Theatre Fund Account $681.28, Capital Investment Acc. $20,753.57
- **Illawarra Mutual Building Society**: $5,099.96

**TOTAL INVESTMENTS**: $26,534.81

### CURRENT ASSETS

- **Stock on Hand**: Catering $12,152.46, Bar $18,835.61, Shop $21,783.36, Total $52,771.43
- **Trade Debtors**: $5,614.54, Provision for Doubtful Debts (500.00), Total $5,114.54
- **Prepayments**: $1,194.30, Total $687
- **Cash at Bank**: Westpac Banking Corporation $50,369.65, National Australia Bank $14,789.12, Total $65,158.77
- **Cash on Hand**: $2,879.30, Total $2,879.30

**TOTAL CURRENT ASSETS**: $127,118.34

**TOTAL ASSETS**: $235,946.57

### LESS: LIABILITIES

#### NON-CURRENT LIABILITIES

- Provision for Long Service Leave $15,190.99

#### CURRENT LIABILITIES

- Sundry Creditors $18,874.05
- Accrued Charges $7,257.42
- Provision for Annual Leave $12,118.53
- Provision for Long Service Leave $12,111.68

**TOTAL CURRENT LIABILITIES**: $50,361.68

**TOTAL LIABILITIES**: $65,552.67

**EXCESS OF ASSETS OVER LIABILITIES**: $170,393.90 $173,642
### Income

<table>
<thead>
<tr>
<th>Description</th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members' Fees</td>
<td>192,562.00</td>
<td>210,511.00</td>
</tr>
<tr>
<td>Life Members</td>
<td>444.00</td>
<td>205.00</td>
</tr>
<tr>
<td>Commissions</td>
<td>1,759.74</td>
<td>1,779.00</td>
</tr>
<tr>
<td>Interest Received</td>
<td>18,060.13</td>
<td>6,556.00</td>
</tr>
<tr>
<td>Recoup Wages</td>
<td>16,273.11</td>
<td>7,653.00</td>
</tr>
<tr>
<td>Donations and Sundry Income</td>
<td>103.32</td>
<td>101.00</td>
</tr>
<tr>
<td>Room Hire</td>
<td>1,281.91</td>
<td>1,075.00</td>
</tr>
<tr>
<td>Sports Association Subvention</td>
<td>40,472.20</td>
<td>31,084.00</td>
</tr>
<tr>
<td>Entertainment Machines</td>
<td>1,100.80</td>
<td>1,344.00</td>
</tr>
<tr>
<td>Grant for Recreation Assistant</td>
<td>10,410.00</td>
<td>9,245.00</td>
</tr>
<tr>
<td>Surplus transferred from Shop Trading</td>
<td>8,981.95</td>
<td>8,457.00</td>
</tr>
<tr>
<td>Grant for Child Care Wages</td>
<td>62,626.90</td>
<td>42,400.00</td>
</tr>
<tr>
<td>Rent Received</td>
<td>4,245.00</td>
<td>2,736.00</td>
</tr>
<tr>
<td>Public Telephone</td>
<td>2,653.80</td>
<td>1,126.00</td>
</tr>
<tr>
<td>Surplus on Catering Trading</td>
<td>33,977.88</td>
<td>14,842.00</td>
</tr>
<tr>
<td>S R C Subvention</td>
<td>2,653.80</td>
<td>1,126.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>394,932.74</td>
<td>339,250.00</td>
</tr>
</tbody>
</table>

### Expenditure

**Total Expenditure** = $(60,273)

**Surplus/(Deficit) transferred to Accumulated Funds** = $(3,248.28)
### 1. CATERING SERVICES

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bar Trading</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales</td>
<td>171,509.23</td>
<td>148,451</td>
</tr>
<tr>
<td>Less: Cost of Goods Sold</td>
<td>76,991.46</td>
<td>73,363</td>
</tr>
<tr>
<td></td>
<td>94,517.77</td>
<td>75,088</td>
</tr>
<tr>
<td>Less: Wages</td>
<td>43,240.04</td>
<td>37,302</td>
</tr>
<tr>
<td>Payroll Tax</td>
<td>2,524.13</td>
<td>2,394</td>
</tr>
<tr>
<td><strong>Surplus on Bar Trading</strong></td>
<td>48,753.60</td>
<td>35,392</td>
</tr>
<tr>
<td><strong>Function Trading</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Sales</td>
<td>135,938.21</td>
<td>143,689</td>
</tr>
<tr>
<td>Liquor Sales</td>
<td>45,337.44</td>
<td>42,246</td>
</tr>
<tr>
<td>Less: Food Costs</td>
<td>181,275.65</td>
<td>185,935</td>
</tr>
<tr>
<td>Liquor Costs</td>
<td>43,768.27</td>
<td>44,702</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>117,508.38</td>
<td>111,233</td>
</tr>
<tr>
<td>Less: Function Labour Costs</td>
<td>47,890.05</td>
<td>50,877</td>
</tr>
<tr>
<td>Function Expenses</td>
<td>1,535.48</td>
<td>1,014</td>
</tr>
<tr>
<td><strong>Surplus on Function</strong></td>
<td>68,112.78</td>
<td>67,149</td>
</tr>
<tr>
<td><strong>Food Services Trading</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coffee Bar Sales</td>
<td>308,199.60</td>
<td>239,212</td>
</tr>
<tr>
<td>Servery</td>
<td>15,936.44</td>
<td>12,141</td>
</tr>
<tr>
<td>Takeaway</td>
<td>101,702.89</td>
<td>95,670</td>
</tr>
<tr>
<td>Bistro</td>
<td>7,692.80</td>
<td>6,324</td>
</tr>
<tr>
<td>Machines</td>
<td>433,531.72</td>
<td>362,997</td>
</tr>
<tr>
<td>Less: Cost of Goods Sold</td>
<td>276,089.54</td>
<td>235,384</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>157,442.18</td>
<td>127,613</td>
</tr>
<tr>
<td>Less: Wages</td>
<td>190,546.78</td>
<td>165,655</td>
</tr>
<tr>
<td>Payroll Tax</td>
<td>11,429.74</td>
<td>10,281</td>
</tr>
<tr>
<td><strong>Deficit on Food Trading</strong></td>
<td>(44,525.54)</td>
<td>(48,303)</td>
</tr>
<tr>
<td><strong>Gross Profit from Catering Services</strong></td>
<td>72,341.04</td>
<td>54,238</td>
</tr>
<tr>
<td>Less: Catering Overheads</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gas</td>
<td>690.00</td>
<td>690</td>
</tr>
<tr>
<td>Laundry</td>
<td>7,494.53</td>
<td>6,847</td>
</tr>
<tr>
<td>Process Heating (Elect.)</td>
<td>7,136.10</td>
<td>5,941</td>
</tr>
<tr>
<td>Replacement of Crockery, Cutlery and Glassware</td>
<td>4,270.10</td>
<td>13,096</td>
</tr>
<tr>
<td>Sundries</td>
<td>2,838.55</td>
<td>2,539</td>
</tr>
<tr>
<td>Superannuation</td>
<td>1,752.97</td>
<td>2,017</td>
</tr>
<tr>
<td>Uniform Allowances</td>
<td>5,377.77</td>
<td>4,810</td>
</tr>
<tr>
<td>Uniforms</td>
<td>1,675.01</td>
<td>1,802</td>
</tr>
<tr>
<td>Vending Machine Hire</td>
<td>155.00</td>
<td>93</td>
</tr>
<tr>
<td>Workers Comp. Insurance</td>
<td>6,973.13</td>
<td>3,578</td>
</tr>
<tr>
<td></td>
<td>38,363.16</td>
<td>39,396</td>
</tr>
<tr>
<td><strong>Surplus for Catering Services transferred to Income and Expenditure Account</strong></td>
<td>$33,977.88</td>
<td>$14,842</td>
</tr>
</tbody>
</table>

### 2. SHOP TRADING

<table>
<thead>
<tr>
<th></th>
<th>1982</th>
<th>1981</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sales</strong></td>
<td>99,579.27</td>
<td>82,256</td>
</tr>
<tr>
<td>Less: Cost of Goods Sold</td>
<td>69,767.01</td>
<td>57,810</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>29,812.26</td>
<td>24,446</td>
</tr>
<tr>
<td>Less: Wages</td>
<td>19,806.79</td>
<td>15,343</td>
</tr>
<tr>
<td>Payroll Tax</td>
<td>958.32</td>
<td>770</td>
</tr>
<tr>
<td>Sundries</td>
<td>86.20</td>
<td>76</td>
</tr>
<tr>
<td><strong>Surplus from Shop Trading transferred to Income and Expenditure Account</strong></td>
<td>$8,961.95</td>
<td>$8,457</td>
</tr>
</tbody>
</table>
AUDITOR'S REPORT TO THE MEMBERS OF THE UNIVERSITY OF WOLLONGONG UNION

We have been unable to ascertain that the Members’ fees received by the Union for the year ended 31st December, 1982 represent the total fees collected by the University of Wollongong on the Union’s behalf.

Apart from this the accompanying accounts being the Balance Sheet and Statement of Income and Expenditure of the University of Wollongong Union are, in our opinion, properly drawn up under the historical cost convention stated in note 1, and so as to give a true and fair view of the state of affairs of the University of Wollongong Union as at 31st December, 1982 and of the result for the year then ended in accordance with the provisions of the Constitution, as amended.

PEAT, MARWICK, MITCHELL & CO.
Chartered Accountants

ALBERT J. CACHIA
Partner

5th Level,
111-113 Crown Street,
Wollongong East, N.S.W. 2500.
15th February, 1983.

THE UNIVERSITY OF WOLLONGONG UNION
NOTES TO & FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER, 1982

1. Statement of Accounting Methods

The accounting methods adopted by the Union are in accord with the accounting standards required by the Australian accounting bodies and/or by law. The accounts have been prepared primarily on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of non-current assets. Non-current assets have been written down to replacement value where required.

Set out below is a summary of the significant accounting methods adopted by the Union and, in particular, the accounting method adopted where there exists a choice between two or more acceptable methods.

Depreciation

Depreciation is provided on all fixed assets so as to write off the assets progressively over their estimated economic life. The straight line method of depreciation has been used.

Stock Valuations

Stock has been valued at cost. Cost is based on the first-in first-out principle and includes expenditure incurred in acquiring the stock and bringing it to the existing condition and location.

These bases of valuation are consistent with those of previous years.

2. Members’ Fees Received

Members’ Fees received amounting to $192,562 represent the actual amount remitted by the University of Wollongong which collects the fees on behalf of the Union. It does not necessarily represent the total amount due from the University for fees collected in the year as these fees may be remitted in different accounting periods.
1982 was a fairly settled year with regard to the staffing establishment. The Union was sorry to lose the services of one of its long-serving members of staff - Sid Bentley (Attendant/Cleaner) on medical grounds - and two of its promising newcomers - Robyn Gaia (Accounts Clerk) who left following the birth of her first child and Trevor Nelson (Assistant Chef) who left to return to Victoria.

One new full-time post was created during the year, Head Catering Assistant, to which Pat Wakenshaw was appointed after several years of casual employment as a general catering assistant.

In addition Leigh Arndell - who became Mrs. Wakeford in October - moved from Receptionist to General Office Assistant at the beginning of the year.

The full-time staff of the Union in 1982 (which in addition provide services to the Sports Association) comprised:

- Assistant Secretary-Manager
- Recreation and Activities Officer
- Secretary
- Accounts Clerk
- General Office Assistant
- Receptionist/Typist
- Catering and Functions Officer
- Chef
- Assistant Chef
- Catering Clerk
- Head Catering Assistant
- Bar Supervisor
- Barman/Cellarman
- Crew Chief
- Attendant/Cleaner

In addition to its full-time establishment the Union provided employment for over 100 part-time casual staff throughout the year, of whom more than 30 were students.

New Appointments in 1982

- Pat Wakenshaw
- Richard Mee
- Kathy Fitzsimmons
- Don Beale
- Paul Innes
1982 was marked by further steady expansion of the Union's activities programme, with growing interest and participation in most areas.

ENTERTAINMENT BANDS

Thursdays continued to be the major night of social events with regular free concerts and dances featuring a range of Sydney and local entertainers. Particularly successful events included the concert by Doug Ashdown, the Australiana Night Bush Dance and the End of Session Rage, jointly-organised with the S.R.C., featuring the "Eurogliders". A number of lunch-time concerts by top singers and bands were also held.

CONCERTS

The Musical Society once again promoted its regular series of free Wednesday lunch-time recitals. Artists included young classical and jazz performers from Wollongong and Sydney, as well as the touring Italian musical group "La Nuova Compagnia Di Canto Popolare". The Society also staged a number of evening events, including a very successful lecture-recital on the history and development of the clarinet by Murray Khouri.

The University Singers, under the direction of David Vance, held a number of concerts in the Union Hall, while a concert featuring the visiting German choir from the University of Muenster was held during Heritage Week. The Illawarra Music Club also held its 1982 concert series in the Union Hall, including the Finals of the Yamaha Piano Competition.

FILMS

The screenings of top movies every Wednesday by the Film Group continued to draw large crowds, including several "Full Houses" during the year which led to some Saturday evening re-runs. The Festival of Foreign Films held in May once again drew support from a wider sector of the community. The Film Group also presented several free lunch-time films during the year as part of the Activities Committee programme.

ART EXHIBITIONS

Art exhibitions were staged during the year in a number of venues, including the Northern Lounge, Common Room and Bistro. Painting exhibitions included "South Coast Landscapes" by Robert Liddicoat and Tony Hall, "Earthworks" by Eric Von Werstak and watercolours by Edward Cowie. A ceramics exhibition "Four Ways with Clay" was presented by a group of local potters and there was once again a display of Polish embroideries organised by Eurotapestry, as well as a sale of posters and prints by Imaginus.

The Camera Club staged its Annual Photographic Exhibition and Kids' Uni presented its second annual display of children's art and craftwork.

WORKSHOPS

A wide range of workshop courses was offered as part of the Union's activities programme. Courses included Photography, Jazz Fitness, Guitar, Patchwork/Quilting, Study Techniques, Tai Chi, Typing, Yoga and Thought Dynamics.

A weekend ceramics course was held in the Common Room in October as part of the Women and Arts Festival.
ANNUAL DINNER

Virginia Bell of the Redfern Legal Centre received a tremendous ovation for her address as guest speaker at the 1982 Union Annual Dinner from the capacity audience of 300 people.

The Union also staged an excellent Heritage Week Dinner in March at which Harry Butler was the guest speaker.

Harry Butler with Vice-Chancellor, Ken McKinnon and Sue McKinnon at the 1982 Heritage Week Dinner. Photo courtesy Telegraph

CLUBS AND SOCIETIES

As well as the major contributions made by the Film Group and the Musical Society several other Union Clubs and Societies also added significantly to the range of activities available on Campus.

The Historical Society presented its fourth R.F.X. Connor Memorial Lecture with an entertaining address by Barry Jones on technological change. The Society also organised a R.F.X. Connor seminar, chaired by Gough Whitlam, which attracted considerable publicity.

Other active groups included the Camera Club, the Italian Club, the French Club, the Geological Society, the Amateur Radio Club, the Wine Appreciation Society, and the Metallurgical Society which celebrated its 21st anniversary during 1982. Two new groups - the Literature Society and the Catholic Society - affiliated to the Union during the year.
LIAISON WITH THE S.R.C.

During 1982 the Union continued to provide accountancy services to the Students' Representative Council.

FRIENDS OF THE UNIVERSITY

The Union remained a member of the Friends of the University of Wollongong and during the year a number of events organised by the Friends were held at the Union, including the Annual General Meeting of the Friends, the Olive Brown Memorial Concert, a Graduates' Reunion Dinner and the Christmas Party.

CHILDCARE CENTRE

The University Childcare Centre ("Kids' Uni") is administered by the Parents' Club which is an affiliated society of the Union, responsible to the Board of Management. In 1982 care was provided for a total of 154 children from 114 families, with the Centre operating well in excess of its desirable capacity for the majority of its opening hours. Because there now appears little chance that the University will embark on building Stage II of the Childcare Centre in the foreseeable future, the Parents' Club has decided that the provisional limits on places, which have applied since the opening of Stage I in mid-1980, will now have to be reduced to create an occupancy level more appropriate to the size of the existing premises. Inevitably during 1983 there will be a decline in the number of children that can be accommodated, especially in the nursery section of Kids' Uni.

The staff of the Childcare Centre for 1982 comprised:

- Supervisor: Jillian Hardy
- Assistant Teacher: Trudy Ruiz (nee Wilke)
- P/T Nurses: Jean McNeilly, Ellen Norris and Marie Bourke
- P/T General Assistants: Doreen Wilson and Susan Cochrane

Anne Porter completed a significant year as President of the Parents' Club in October and Greg Hampton was elected as her successor following the Club's A.G.M.