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# University of Wollongong Union Annual Report 1989

University of Wollongong

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# University of Wollongong Union Annual Report 1989

**THE UNIVERSITY  
OF WOLLONGONG  
UNION**



**23RD ANNUAL REPORT  
1989**

# THE UNIVERSITY OF WOLLONGONG UNION

## GENERAL REPORT

The University of Wollongong Union returned a net result of an excess of income over expenditure for 1989 of \$129,153. This amount, as has been the case for the past few years, will be returned to the membership in the form of improvements to the physical facilities of the Union.

All aspects of the Union's operations exceeded expectations in 1989, with the notable exception of day to day food services.

Once again considerable Board and staff energy was directed to building and refurbishing of the premises. After four years of almost continuous activity in this area, the results are being enjoyed by the membership.

The University Tavern project, incorporating a new liquor and food service, covered verandah and fenced outdoor courtyard was completed in February, 1989, and proved both popular and successful from the moment the doors opened.

Refurbishment of the Bistro and Lounge Bar was completed in April, 1989. The finished project has been described by a leading International Consultant to the food service industry as the finest restaurant on any campus anywhere in the World.

Remodelling of Union offices was completed in March, 1989 and transformed the cramped conditions of the past into attractive and functional space.

Redevelopment of the upper level of the squash court shower block was completed late in 1989. Both male and female toilet and shower facilities are included in this development, together with specialised facilities for Muslim students.

In all, more than \$300,000 in members' funds was applied to redevelopment in 1989.

The costs of cleaning and maintaining the premises continue to consume a high proportion of the total fee income of the Union. In 1989, cleaning and maintenance of premises consumed \$400,000, whilst servicing the loan for Union Arcade accounted for \$220,000.

Despite these massive outlays, much more needs to be done to adequately cater for the needs of the membership.

Planning is well under way for Stage 6 of the Union, a major expansion of Union premises to the west of Union Arcade, at an estimated cost of \$3 million, the bulk of which will be financed by loan funds, as was the case with Union Arcade.

### Mini Market Trading

The Mini Market continued its strong growth, with sales increasing from \$386,087 in 1988 to \$443,518 or by 14.9% in 1989.

Net result increased from \$51,762 to \$63,115 from 1988 to 1989.

The future development of Stage 6 of the Union will see the relocation of the Mini Market, with the current premises given over to catering operations. Likewise the relocation of the Bookshop to Stage 6 will free up that space for catering purposes.

### Bar Trading

The combined turnover of the Lounge and Tavern Bars exceeded \$500,000 in 1989, with the Tavern quickly establishing itself as the social centre of the campus. Tavern food sales of \$58,906, included in Food Service Trading, clearly indicates the success of the policy of combining food and liquor sales in a single operation.

The Tavern, opened in February, 1989, recorded a net result of \$106,952, vindicating the capital outlay of some \$200,000 of members' funds.

### Function Trading

Function Trading recorded a growth in sales of \$24,532 or 7.9% from 1988 to 1989.

Despite this modest growth in sales, net result declined from \$106,206 in 1988 to \$85,226 in 1989. This decline was partly attributable to a decline in gross profit, and partly due to an increase in labour costs.

There is an increasing trend to smaller functions with consequent ramifications for profitability. If the Union is to continue to compete in the smaller function market, particularly at weekends, changes must be made to some existing work practices. Negotiations are under way with the relevant trade unions to achieve this end.

### Food Service Trading

Total day to day food service trading sales grew from \$1,035,089 to \$1,215,871 in 1989, a growth of 17.5%.

Despite this growth, net results deteriorated from a loss of \$81,334 in 1988 to a loss of \$194,511 in 1989.

This unsatisfactory result was due to a number of factors, including declining gross profit, and increased labour costs per unit of sales.

Gross profit fell from 40.7% of sales in 1988 to 35.5% of sales in 1989. In part this was due to high costs for fresh fruit and vegetables early in the year due to unfavourable weather conditions, but other factors included inappropriate purchasing policies, pilfering and food wastage caused by ageing equipment at point of sale.

The Union has acted swiftly to address these issues. The layout of the food service operation has been changed to minimise pilfering and improve efficiency and service to members. The Union now purchases through the purchasing group comprising most other Universities in New South Wales and outdated equipment no longer appropriate for a modern food service is progressively being replaced. Changes to catering staffing structure have been made which should streamline senior management in this area.

Throughout 1989, the retention of an 8.00 pm closing time for Cafeteria food services also contributed to the high cost of wages to sales. Opening after 6.30 pm cannot be justified on turnover figures, particularly when a similar range of services is now available through the Tavern.

### Greenery Services Trading

The Greenery continued to provide a valuable food service at the western end of the campus. Once again the Greenery proved that small can be not only good but efficient. The net result is a tribute to the Greenery Supervisor and her loyal and hard working staff.

### Child Care

The University of Wollongong Child Care Centre continued to provide quality long day care for almost 100 families in 1989.

In May, 1989 the Centre was advised that an application for grant funding from Federal Government was successful. This grant provides for an additional 10 centre based places, taking the total number of places to 60, and 20 places in a Home Based Care Scheme attached to the centre. All 30 additional places are for needy student parents. The grant is for a period of three years, 1989, 1990 and 1991.

## Staff Matters

Staffing costs for Union cleaning and administration declined from \$468,001 in 1988 to \$443,300 in 1989.

Despite an increase in turnover from \$2,072,500 in 1985 to \$3,950,813 in 1989, and an increase in student numbers from 6,380 in 1985 to 8,071 in 1989, the staff establishment of the Union has remained stable.

The staff of the Union have continued to provide a high level of service through building alterations, despite the consequent noise, dust and dislocation. Their loyalty and dedication to the service of the members is something taken for granted too easily.

On behalf of the Board, I thank the staff for their on going hard work, understanding and good humour.

The membership of the Union can be assured that the Board of Management and the staff of the University Union will continue to come forward with new initiatives to improve the quality of life on campus. Continuing feedback from the members, together with continuing close co-operation with the University will ensure that The University of Wollongong Union is able to meet the needs of a diverse membership despite starting from a low resource base, and despite a lack of support and funding from governments at both a State and Federal level.



*Union Bistro Lounge*

**BOARD OF MANAGEMENT 1989-90**

(from 5th September 1989)

**President**

Joel Rasiah Thambipillai



**Deputy President**

Jeyananda C. Ahnantakrishnan



**Secretary-Manager**

Noel Diffey B.Bus (Acc)\*  
(appointed 16.5.85)



**Board Members**

Craig Barratt  
Stan Bellgard BSc (Hons) U.W.A.  
Trevor Brew BA MEdAdmin (Hons)  
Stephen Brown BA  
Suzanne Catt  
Dee Donnelly\*  
Noeline Kyle BA PhD N'cle (N.S.W.)

Alex Zelinsky BMath (Hons)

Monique Licardy  
Sergio Mantellato  
Daniel Morrissey BA  
Ted Ross AASA, CPA  
Jacob Selvamoney  
Allan Soper BA  
Ted Wolfers BASyd., PhD P.N.G.

\* Union Staff Member

## STANDING COMMITTEES 1989-90

### EXECUTIVE

Jeyananda C. Ahnantakrishnan  
(Chairperson)  
Craig Barratt  
\*Noel Diffey B.Bus (Acc)

Noeline Kyle BA PhD  
N'cle (N.S.W.)  
Monique Licardy  
Joel Rasiah Thambipillai

### FINANCE & SERVICES

Jeyananda C. Ahnantakrishnan  
\*Peter Bottele BCom N.S.W. JP  
Stephen Brown BA  
\*Noel Diffey B.Bus (Acc)  
\*Dee Donnelly

Monique Licardy (Chairperson)  
Daniel Morrissey BA  
Joel Rasiah Thambipillai  
Jacob Selvamoney  
Ted Wolfers BA Syd., PhD P.N.G.

### ACTIVITIES

Kadir A. Alias  
\*Don Beale  
Stan Bellgard BSc (Hons) U.W.A.  
Suzanne Catt (Chairperson)  
\*Noel Diffey B.Bus (Acc)

\*Elena Di Stefano  
\*Lorna Koetz  
Joel Rasiah Thambipillai  
Allan Soper BA  
Ted Ross AASA, CPA

### CHILD CARE CENTRE MANAGEMENT

\*Lorraine Barrow  
Suzanne Catt  
\* Noel Diffey B.Bus (Acc)  
Alison Elliott (until 26.10.89)  
Suzanne Fisher  
Diana Kelly BA Macq. (until 26.10.89)  
Ron King BCom BEd Melb., PhD Monash, FAPsS  
Daniel Morrissey BA  
Mark Peacock BA (from 26.10.89)  
Sandra Quinn (from 26.10.89)  
Ron Robertson BCom  
Sue Rowley BA DipEd Monash, BCA (Chairperson)  
\* Trudy Ruiz Dip Teach (ECE)  
\*Jillian Trezise BEd (ECE) (leave of absence from 10.7.89)  
Janice Wright BEd, MEd Syd.

\* Union Staff Member



**THE UNIVERSITY  
OF WOLLONGONG  
UNION**

**ACCOUNTS FOR  
THE YEAR ENDED  
● 31ST DECEMBER, 1989**

THE UNIVERSITY OF WOLLONGONG UNION

STATEMENT BY  
THE UNION BOARD OF MANAGEMENT

In the opinion of The University of Wollongong Union Board of Management:

- (a) the accompanying accounts are drawn up so as to give a true and fair view of the result of the Union for the year ended 31st December, 1989, and the state of affairs of the Union as at 31st December, 1989.
- (b) at the date of the statement, there are reasonable grounds to believe that the Union will be able to pay its debts as and when they fall due.

The accompanying accounts of the Union are made out in accordance with Australian Accounting Standards.



N. Diffey  
Secretary/Manager

14 March 1990

THE UNIVERSITY OF WOLLONGONG UNION

AUDITOR'S REPORT

FOR THE YEAR ENDED 31ST DECEMBER  
1989

We have audited the accompanying accounts set out in accordance with Australian Auditing Standards.

In our opinion the accounts present fairly the financial position of the Union as at 31st December, 1989 and the results of its operations for the year then ended in accordance with Australian Accounting Standards and comply with the provisions of its Constitution.



KPMG PEAT MARWICK  
Chartered Accountants



ALBERT J. CACHIA  
Partner

5th Level,  
111-113 Crown Street,  
WOLLONGONG N.S.W. 2500

14 March 1990

**THE UNIVERSITY OF WOLLONGONG UNION**  
**BALANCE SHEET AS AT 31ST DECEMBER, 1989**

	NOTE	1989 \$	1988 \$
<b>CURRENT ASSETS</b>			
Cash	3	293,502	302,049
Receivables	4	100,326	67,082
Inventories	5	116,904	120,265
<b>TOTAL CURRENT ASSETS</b>		<b>510,732</b>	<b>489,396</b>
<b>NON-CURRENT ASSETS</b>			
Property, Plant and Equipment	6	2,056,906	2,053,155
<b>TOTAL NON-CURRENT ASSETS</b>		<b>2,056,906</b>	<b>2,053,155</b>
<b>TOTAL ASSETS</b>		<b>2,567,638</b>	<b>2,542,551</b>
<b>CURRENT LIABILITIES</b>			
Creditors and Borrowings	7	262,245	362,012
Provisions	8	78,255	93,539
<b>TOTAL CURRENT LIABILITIES</b>		<b>340,500</b>	<b>455,551</b>
<b>NON-CURRENT LIABILITIES</b>			
Creditors and Borrowings	7	726,624	752,724
Provisions	8	65,942	28,857
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>792,566</b>	<b>781,581</b>
<b>TOTAL LIABILITIES</b>		<b>1,133,066</b>	<b>123,712</b>
<b>NET ASSETS</b>		<b>1,434,572</b>	<b>1,305,419</b>
<b>ACCUMULATED FUNDS</b>			
Balance as at 1st January 1989		1,305,419	1,112,403
<b>Add: Surplus for the Year</b>		<b>129,153</b>	<b>193,016</b>
Balance as at 31st December 1989		<b>1,434,572</b>	<b>1,305,419</b>



*Uni Tavern Courtyard*

**THE UNIVERSITY OF WOLLONGONG UNION**  
**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 1989**

**1. STATEMENT OF ACCOUNTING POLICIES**

The accounts of the Union have been drawn up in accordance with the accounting standards and disclosure requirements of the Australian accounting bodies. They have been prepared on the basis of historical costs and do not take into account changing money values nor, except where stated, current valuations of non-current assets. Except where stated the accounting policies have been consistently applied.

Set out below is a summary of the significant accounting policies adopted by the Union in the preparation of the accounts.

**(a) Building Improvements and Union Arcade**

Amounts expended by the Union on Building Improvements are capitalised and written off over a period of 10 years. The Union Arcade will be written off over a period of 10 years, commencing this year.

**(b) Depreciation**

Depreciation is provided on all other fixed assets so as to write off the assets progressively over their estimated economic life. The straight line method of depreciation has been used.

**(c) Stock Valuation**

Stock has been valued at the lower of cost and net realisable value. Cost is based on the first-in first-out principle and includes expenditure incurred in acquiring the stock and bringing it to the existing condition and location.

These bases of valuation are consistent with those of previous years.

**(d) Members' Fees**

Members' fees are brought to account in the year to which the fees relate, and not necessarily the year in which the University of Wollongong, which collects those fees on behalf of the Union, remits them to the Union.

Entrance fees are included in members' fees.

**(e) Interest Income**

Interest income is brought to account on an accrual basis.

**(f) Provision for Long-Service Leave**

Long Service Leave is provided for all employees, including part-time employees.

**(g) Catering Overheads**

The Union has allocated catering overheads against the retail outlets that have utilised these overheads.

**2. THE UNIVERSITY OF WOLLONGONG**

The Union is provided with support from the University of Wollongong as follows:

- (a) Buildings in which the Union conducts its operations.
- (b) \$250,000 towards the cost of the new Union Arcade.
- (c) Salary and on-costs of the Secretary-Manager of the Union.
- (d) A further \$100,000 towards the cost of the Tavern Bar Development.

The costs of this support have not been brought to account in these Financial Statements.

**3. CASH**

	1989	1988
	\$	\$
Cash at Bank	6,310	26,871
Cash on Hand	9,000	6,800
– National Australia Bank	200,000	200,000
– Capital Development Fund	78,192	68,378
	293,502	302,049

**4. RECEIVABLES**

Prepayments	20,839	7,884
Sundry Debtors	83,987	59,698
Less: Provision for Doubtful Debts	(4,500)	(500)
	100,326	67,082

**5. INVENTORIES – at cost**

Stock - Catering	28,072	27,431
Bar	19,736	21,951
Mini Market	69,096	70,883
	116,904	120,265

**6. PROPERTY PLANT & EQUIPMENT**

	<b>1989</b>	<b>1988</b>
	<b>\$</b>	<b>\$</b>
Union Arcade - at cost	1,390,788	1,386,632
Union Arcade Link - at cost	243,280	243,040
	1,634,068	1,629,672
<b>Less: Accumulated Depreciation</b>	<b>315,714</b>	<b>154,223</b>
	1,318,354	1,475,449
Building Improvements - at cost	192,975	192,974
<b>Less: Accumulated Depreciation</b>	<b>98,429</b>	<b>82,177</b>
	94,546	110,797
Tavern Bar - at cost	168,692	101,668
<b>Less: Accumulated Depreciation</b>	<b>18,369</b>	<b>-</b>
	150,323	-
Office & Bar Bistro	155,393	-
<b>Less: Accumulated Depreciation</b>	<b>38,848</b>	<b>-</b>
	116,545	-
Plant and Equipment - at cost	347,208	314,895
<b>Less: Accumulated Depreciation</b>	<b>152,239</b>	<b>126,490</b>
	194,969	188,405
Furniture and Fittings - at cost	261,347	232,430
<b>Less: Accumulated Depreciation</b>	<b>121,470</b>	<b>102,143</b>
	139,877	130,287
Motor Vehicle - at cost	42,573	42,573
<b>Less: Accumulated Depreciation</b>	<b>7,127</b>	<b>2,870</b>
	35,446	39,703
Kitchenware - at cost	6,846	6,846
<b>TOTAL PROPERTY PLANT &amp; EQUIPMENT</b>		
- at net book value	2,056,906	2,053,155

**7. CREDITORS & BORROWINGS**

Current		
National Australia Bank Loan	212,400	212,400
Sundry Creditors	37,589	141,852
Accrued Charges	12,256	7,760
	262,245	362,012
Non Current		
National Australia Bank Loan	726,624	752,724

**8. PROVISIONS**

Current		
Long Service Leave	34,459	58,512
Annual Leave	43,796	35,027
	78,255	93,539
Non-Current		
Long Service Leave	65,942	28,857

**9. BANK LOAN**

This loan has been taken out to fund the construction of the Union Arcade. It is secured by:

- a) Mortgage over income of the Union.
- b) Letter of undertaking from the University of Wollongong that monthly loan repayments will be serviced as a first charge against enrolment fees collected by the University on behalf of the Union until such time as the loan has been fully paid.

**10. BAR TRADING**

During the year the Union opened the Tavern Bar to replace the bar located upstairs in the Union building. This bar was then converted to the existing Lounge Bar and Bistro. Accordingly, the 1988 results reflect only a single bar in operation, whereas the 1989 figures disclose both the Tavern and Lounge Bar trading.

THE UNIVERSITY OF WOLLONGONG UNION  
STATEMENT OF SOURCES AND APPLICATIONS OF FUNDS  
FOR THE YEAR ENDED 31ST DECEMBER 1989

	1989 \$	1988 \$
<b>Source of Funds</b>		
Funds from Operations (Note 1)		
Inflows of Funds from Operations		
Sales	2,645,188	2,201,108
Members' Fees	1,067,573	948,543
Interest Received	87,019	54,320
Rent Received	111,211	101,867
Proceeds on Sale of Fixed Assets	—	6,800
Other Income	39,822	22,992
	3,950,813	3,335,630
<b>Less: Outflows of Funds</b>	<b>3,524,339</b>	<b>2,917,966</b>
	426,474	417,664
Reduction in Current Assets		
Cash	8,547	—
Inventories	3,361	—
	11,908	—
Increase in Non-Current Liabilities		
National Australia Bank Loan	—	31,964
Increase in Current Liabilities		
Sundry Creditors	—	84,049
Annual Leave	8,769	6,649
National Australia Bank Loan	—	212,400
Accrued Charges	4,496	1,771
	13,265	304,869
	451,647	754,497
<b>Applications of Funds</b>		
Increase in Current Assets		
Cash	—	209,372
Debtors and Prepayments	33,244	19,535
Stock	—	18,140
	33,244	247,047
Increase in Non-Current Assets		
Acquisition of Fixed Assets	288,040	507,450
Reduction in Current Liabilities		
Trade Creditors	104,263	—
Reduction in Non-Current Liabilities		
National Australia Bank Loan	26,100	—
	451,647	754,497

THE UNIVERSITY OF WOLLONGONG UNION  
STATEMENT OF SOURCES AND APPLICATIONS OF FUNDS  
FOR THE YEAR ENDED 31ST DECEMBER 1989

	1989 \$	1988 \$
<b>Note 1:</b>		
Reconciliation of Funds from Operations with Operating Profit		
Funds from Operations	426,474	417,664
<b>Less:</b> Book Value of Fixed Assets disposed	—	6,109
Provision for Long Service Leave	13,032	7,930
Depreciation	284,289	210,609
Surplus for the Year	129,153	193,016

THE UNIVERSITY OF WOLLONGONG UNION

DISCLAIMER

The additional financial data presented is in accordance with the books and records of the University of Wollongong Union which have been subjected to the auditing procedures applied in our statutory audit of the company for the year ended 31st December 1989. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and no warranty of accuracy of reliability is given.

In accordance with our firm policy, we advise that neither the firm nor any member or employee of the firm undertakes responsibility arising in any way whatsoever to any person (other than the University of Wollongong Union) in respect of such data, including any errors or omissions therein, arising through negligence or otherwise however caused.



KPMG PEAT MARWICK  
Chartered Accountants



ALBERT J. CACHIA  
Partner

5th Level  
111-113 Crown Street  
WOLLONGONG NSW 2500

14 March 1990



*Outside Mini Market, Union Arcade*

THE UNIVERSITY OF WOLLONGONG UNION

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 1989

	1989 \$	1988 \$
<b>INCOME</b>		
Members' Fees	1,065,539	946,462
Life Members and Associates fees	2,034	2,081
Commissions	4,334	2,572
Interest Received	87,019	54,320
Donations and Sundry Income	3,297	6,959
Room Hire	13,662	5,338
Rent Received	111,211	101,867
Surplus on Mini Market Trading	63,115	51,762
Surplus on Catering Trading	11,081	101,885
Public Telephones	15,398	8,813
Entertainment Machines	3,131	-
<b>TOTAL INCOME</b>	<b>1,379,822</b>	<b>1,282,059</b>
<b>LESS: EXPENDITURE</b>		
<b>STAFF</b>		
Wages	378,878	413,055
Payroll Tax	15,723	22,297
Provision for Long Service Leave	16,720	7,930
Workers Compensation Insurance	17,305	20,244
Superannuation	26,138	29,764
Uniforms	3,644	4,674
	458,408	497,964
Less: Recoupment of Wages	15,109	29,963
	443,299	468,001
<b>OFFICE</b>		
Telephone	13,712	10,200
Postage	3,813	3,008
Printing and Stationery	29,138	23,206
	46,663	36,414
<b>MAINTENANCE</b>		
Security	9,084	942
Cleaning	13,508	8,769
Repairs and Maintenance	102,937	82,972
	125,529	92,683
Expenditure Carried Forward	615,491	597,098
<b>SERVICES</b>		
Union Catering	2,707	3,327
	2,707	3,327
<b>ACTIVITIES</b>		
Programmed Activities	67,167	54,208
Institute Students' Association Grant	-	4,650
	67,167	58,858
<b>OTHER EXPENDITURE</b>		
Audit Fees	8,100	8,778
Depreciation	284,289	210,609
Interest	186,306	139,990
Insurances	6,516	5,237
Subscriptions and Donations	1,903	1,382
Travel Expenses and Allowances	7,347	6,075
Staff Meals	33,650	34,255
Sundry Administration Expenses	8,012	6,720
Child Care Expenses Allocation	16,596	16,512
Bad Debts Written Off	-	202
Payroll Processing Charges	8,584	-
Provision for Doubtful Debts	4,000	-
	565,303	429,760
<b>TOTAL EXPENDITURE</b>	<b>1,250,668</b>	<b>1,089,043</b>
<b>EXCESS OF INCOME OVER EXPENDITURE</b>	<b>129,153</b>	<b>193,016</b>

The accompanying notes form part of these accounts



THE UNIVERSITY OF WOLLONGONG  
TRADING STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 1989

	1989 \$	1988 \$
<b>MINI MARKET TRADING</b>		
Sales	443,518	386,087
Less: Cost of Goods Sold	299,993	262,509
Gross Profit	143,525	123,578
Less: Wages	75,812	66,535
Payroll Tax	3,155	3,747
Sundry Expenses	1,443	1,494
Surplus from Mini Market Trading transferred to Income and Expenditure Account	63,115	51,762
<b>CATERING SERVICES</b>		
<b>Lounge Bar/Bistro Trading</b>		
Sales	63,159	316,241
Less: Cost of Goods Sold	27,668	142,083
Gross Profit	35,491	174,158
Less: Wages	32,680	76,394
Payroll Tax	1,450	4,572
Overheads	6,431	27,758
Surplus on Bar Trading	(5,070)	65,434
<b>Function Trading</b>		
Food Sales	321,605	288,713
Liquor Sales	13,091	21,451
	334,696	310,164
Less: Food Costs	97,134	82,511
Liquor Costs	7,086	9,712
Gross Profit	230,476	217,941
Less: Function Labour Costs	100,190	76,114
Function Expenses	10,982	8,342
Overheads	34,078	27,279
Surplus on Function Trading	85,226	106,206
<b>Food Services Trading</b>		
Sales - Catering Delivery	17,202	-
- Servery	662,921	609,454
- Takeaway	112,116	59,381
- Bistro	109,568	133,748
- Machines	54,257	66,658
- Weigh In/Hot Dogs	200,900	165,848
- Tavern	58,906	-
	1,215,870	1,035,089
Less: Cost of Goods Sold	783,994	614,193
Gross Profit	431,876	420,896
Less: Wages	478,742	385,524
Payroll Tax	23,846	25,776
Overheads	123,799	90,930
Deficit on Food Trading	(194,511)	(81,334)
<b>Greenery Services Trading</b>		
Sales	162,966	153,567
Less: Cost of Goods Sold	83,702	79,862
Gross Profit	79,264	73,705
Less: Wages	51,626	48,566
Overheads	16,593	13,560
Surplus on Greenery Trading	11,045	11,579
<b>Tavern Trading</b>		
Sales	438,070	-
Less: Cost of Goods Sold	184,466	-
Gross Profit	253,604	-
Less: Wages	94,609	-
Overheads	44,604	-
Surplus on Tavern Trading	114,391	-
Total Surplus on Catering Trading transferred to Income and Expenditure Account	11,081	101,885

THE UNIVERSITY OF WOLLONGONG UNION  
 ALLOCATION OF OVERHEADS  
 FOR THE YEAR ENDED 31ST DECEMBER 1989

	1989 \$	1988 \$
Garbage Disposal	22,468	21,247
Gas	22,428	2,109
Laundry	21,638	17,703
Motor Vehicle Expenses	6,688	9,080
Process Heating	13,332	14,104
Repairs and Maintenance	34,983	—
Replacement of Crockery, Cutlery and Glassware	35,612	27,646
Sundries	10,199	8,925
Superannuation	34,466	22,484
Uniform Allowance	—	7,023
Uniforms	4,809	4,486
Workers' Compensation Insurance	17,360	21,788
Vending Hire	1,522	2,932
	225,505	159,527
Tavern	44,604	—
Food Services	123,799	90,930
Greenery Services	16,593	13,560
Catering — Bar	6,431	27,758
— Function	34,078	27,279
	225,505	159,527



*Peter Bottele, Assistant Secretary Manager*

*'PHOTO FINISH'  
OF THE EIGHTIES*





## MEMBERSHIP

In 1989 there were 8,071 student members (7,964 in 1988) and 1,131 staff members (1,140 in 1988).

The total of life members at the end of 1989 was 1,737.

The Union membership subscription for 1989 was \$132.

## UNION HONORARY LIFE MEMBERS

Dr. F.M. Mathews +

Ian Dunn

Susan Stevenson

Gerald Stuart Street,

Winifred Mitchell AM

Benjamin Meek

Lorna Koetz

+ Deceased



## STAFFING

The staffing structure of the Union remained stable in 1989 despite increased sales turnover and work loads in all areas which resulted in greater opportunity for casual employment. Work experience for volunteers was again encouraged in 1989.

Staff offer continuity and stability to an organisation with an ever changing membership.

Leigh Wakeford, Mick Burling and John Collins left the employ of the Union after many years of valuable service.

The staff of the Union in 1989 comprised:

Secretary-Manager	Noel Diffey B.Bus (Acc)
Assistant Secretary-Manager	Peter Bottele BCom NSW JP
Acting Cultural Activities Officer and Secretary	Lorna Koetz
Accounts	Robyn Schultz, Leigh Wakeford (until 31.12.89), Kathy Fitzsimmons, Annette Cooper, Debbie Patterson (from 14.8.89)
Reception	Ann Eady, Judith Weston, Mellisa Latimore, Jan Miller John Collins (until 24.11.89)
Catering Manager	Elena Di Stefano
Functions and Programmes Co-ordinator	Alan Robertson (from 23.1.89 until 11.8.89)
Head Chef	Syd Knight, Tony Michel
Chefs-in-Charge	Sheila Park
Chef	Angelo Gaudiosi
Cook's Assistant	Judy Potter (from 17.7.89)
Assistant Cook	Noelene Johnston (until 23.2.89), Debbie Patterson (from 22.2.89 until 14.8.89), Cathy Woods (from 14.8.89)
Catering Clerk	Pat Wakenshaw, Tracey McDonald (until 13.1.89), Dee Donnelly (from 20.2.89)
Catering Supervisors	Jenni Rosser (from 20.2.89), Noelene Johnston (from 24.2.89)
Catering Assistants	Peter Stapleton, Theo Selles (from 6.2.89)
Kitchenhands	Pat Williams
Bar Supervisor	Don Beale
Tavern Manager	Wayne Brown (from 1.1.89)
Barman/Cellarman	Mick Burling (until 30.6.89), Adriano Lemme (from 7.8.89)
Crew Chief	Wal Tait
Attendant/Cleaners	Ross Schultz (from 3.1.89), Graham Grenfell (from 3.7.89)
Cleaners	Ann Atkins, Beryl Fitzpatrick, Kath Holmes, Anita Trevisanut, Kay Clarke (from 3.7.89)
Union Mini Market Supervisor	Fay Hulford
Union Mini Market Assistants	Mavis Cornock, Ailsa Di Leva, Simone Sardyga

In addition to its full-time establishment the Union provided employment for over 100 part-time staff throughout the year, many of whom were students.

## CHILD CARE

In 1989 care was provided for a total of 220 children from 156 families.

Staff profile during first session:-

Director	Jillian Trezise
Pre-School Teachers	Trudy Ruiz, Jody Hanson
Mothercraft Nurses	Tina Williams, Gill Wright
Administrative Assistant	Lorraine Barrow
Child Care Certificated Workers	Kim Robson, Neran Everson
Child Care Workers	Doreen Wilson, Lisa Crittenden, Beth Pearsall
Cook	Georgina Skinner

At the beginning of second session there were a few staff changes, due to some staff moving on to other centres, the expansion of Kids Uni, plus both Jillian Trezise and Neran Everson going on twelve months leave.

The staff profile for second session:

Joint Co-ordinators-	Teaching Co-ordinator	Trudy Ruiz
	Administrative Co-ordinator	Lorraine Barrow
Pre School Teacher		Marie De Wit
Teacher/Mothercraft Nurse		Gill Wright
Mothercraft Nurse		Tina Williams
Child Care Certificated Workers		Jill Bond, Karen King, Ngaire Harris,
Child Care Workers		Lisa Crittenden, Doreen Wilson, Leisa Olive
Cook		Georgina Skinner
Human Development Officer		Robyn Billingham

Sandra Quinn was elected as President of the Parents' Club for 1990 following the Annual General Meeting in October.



## ACTIVITIES

The aim of the Activities Committee for 1989 was to feature more of the local campus and community talent in campus entertainment and activities.

The resume of Union Activities 1989 (as contained in the Annual Report Supplement) reveals the implementation of the Committee's aim in a varied programme of activities and entertainment. Highlights of the year's activities included participation in the following:-

### **UNIVERSITY OF WOLLONGONG INTRODUCTION WEEK FOR FIRST YEAR STUDENTS.**

Apart from lunch discounts and various entertainment the Union organised a lunchtime forum "WHAT YOU GET FOR YOUR DOLLAR". Speakers were Mr. Joel Rasiah Thambipillai (President), Ms. Monique Licardy (Deputy President) and Mr. Noel Diffey (Secretary Manager).

**ORIENTATION WEEK FOR NEW AND RETURNING STUDENTS** followed Introduction Week. "Orientation Ball" was held in the Union Hall and Common Room, entertainment being provided by 'PAT DRUMMOND' and 'CATFISH'.

**HERITAGE WEEK AT THE UNIVERSITY**, presented by the Centre for Multi-Cultural Studies, Aboriginal Unit, University Union, University Archives, University Film Group and Friends of the University.

**BLUE STOCKING WEEK**, entertainment in conjunction with the Students' Representative Council.

**INAUGURAL UNIVERSITY OF WOLLONGONG UNION WEEK.** The week's proceedings were officially opened by the Vice-Chancellor, Professor K.R. McKinnon. The 'Union Tree' was then planted on Central Square by Professor McKinnon, assisted by Mr. Joel Rasiah Thambipillai, Board President, and Mr. Noel Diffey, Secretary-Manager. Activities included and free wine and cheese tasting, forums, lunchtime and evening events, Trivia Competition, Food Services and Minimarket Specials, plus 'Happy Hour' at various times during the week.

**MULTICULTURAL WEEK.** The Clubs and Societies Multicultural Display was mounted in the Union Hall and opened by Mr. Eric Meadows, Director, University International National Office. In addition to clubs and societies participation, displays were mounted by the Aboriginal Education Unit and by courtesy of the Papua New Guinea Consulate in Sydney. Also on the opening day a lunchtime forum was held on Central Square, the Guest Speaker being the Hon. Comm. A.J. Grassby. Other activities and entertainment during the week included lunchtime and evening entertainment. Different themes were featured in the Union food outlets and the 'Four Friends' Art Exhibition, continued in the Bistro during Multicultural Week. Clubs and Societies also organised lunchtime food stalls. A successful family night was held in the Union Hall, with entertainment provided by NAWANG KHEOHOG, Tibetan flautist, PAUL CUSICK, Piano and 'SONIDO DE LOS ANDES' (Songs of the Andes). To conclude the week a recital was given by visiting international concert pianist, MANLIO ANTONINO BERTE, in the Union Hall.

**ENTERTAINMENT.** Lunchtime and Evening - including bands, ensembles and solo artists, Street Theatre, puppets, Tai Chi display, special University Open Day, Halloween and Melbourne Cup Day events and promotional nights. During first session the Union organised three heats and a final of the BATTLE OF THE BANDS QUEST. The winner was 'LAUGHTER ON MARS': this group participated in the N.S.W. Intervarsity Band Competition Final held at Sydney University in October. The Trio - 'SHORT, BACK AND SIDES' - were assisted by the Union in their quest for sponsorship to participate in the 1990 Adelaide Fringe Festival in March.

**UNION 24TH ANNUAL DINNER.** THE GUEST SPEAKER WAS Mr. GREG PICKHAVER (H.G. of H.G. and Roy). Music was provided by the ANITA THOMAS JAZZ QUARTET from Sydney. The DUCKPOND DRAMA SOCIETY presented "Soft Sell" (Merchandising the University).

**CLUBS AND SOCIETIES** input in 1989 included participation in such events as the Orientation and Multicultural Weeks' display days, food stalls and barbecues. Special events included the Interhalls Ball, the Malaysian Students Annual Dinner in the Union Hall and the innovation in 1989 of the 'Arts to Dinner' in the Bistro and 'Arts in the Bar' in the Common Room, these evenings being organised by the Writers' Club and financially assisted by the Union.



**ART AND PHOTOGRAPHIC EXHIBITIONS** were held in the Bistro. With the refurbishment of the Bistro in 1989, this area has proved to be an excellent venue for exhibitions. Historic photographs were displayed in the Bistro during Heritage Week. Four art exhibitions were held in the Bistro - '200 + YEARS OF AUSTRALIA AND THE ILLAWARRA IN 20 FRAMES AND CERAMICS', 'OF THE NORTH', 'FOUR FRIENDS' and '8 + 1'. In addition, works were shown in the Bistro by School of Creative Arts students, in conjunction with the 'Arts to Dinner' evenings organised by the Writers' Club. During Heritage Week an Exhibition of ABORIGINAL ARTIFACTS AND PHOTOGRAPHS' was displayed in the Kemira Room. In December an Art Exhibition was mounted in the Kemira Room by Michael Morgan (M.C.A. Candidate).

**UNI MOVIES** continued to be presented by the Union Film Group in 1989 on Wednesday nights throughout Session time, with some Friday night and free lunchtime screenings.

As indicated at the beginning of the summary report the aim in 1989 has been to promote local campus and community talent in campus entertainment and cultural activities. A need is still seen to provide more wide-ranging recreational amenities and facilities for students. A popular amenity has been the pool table positioned off the Tavern Bar. During the latter part of 1989 an indoor bowls set was purchased, and thought is being given to acquiring table tennis and other recreational equipment in 1990. The aims of Activities Committee in 1990 will be to continue featuring local campus and community talent as much as possible and to provide entertainment and activities commensurate to the needs of the campus population.



