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Wollongong University College Union Annual Reports 1971

**Fifth
Annual Report
and
Balance Sheet**



1971

WOLLONGONG UNIVERSITY COLLEGE UNION

Board of Management 1971

Chairman:

Mr. B. J. Doyle, B.V.Sc. (till 21st September)
Mr. D. Lear, B.Sc. (from 21st September)

Deputy Chairman:

Mr. D. Lear, B.Sc. (till 21st September)
Mr. P. Castle, B.Sc. (from 21st September)

Secretary/Manager:

Mr. I. L. Dunn, LL.B., p.s.a., p.f.c.
(appointed 3rd March, 1969)

Members:

Mr. N. L. Adams, B.Sc., M.A.P.S.	Miss G. Hart
Mr. J. E. O. Beale	Mr. M. P. McCarney
Mr. P. Castle, B.Sc.	Mr. M. Ross
Mr. B. Dellit, B.A.	Mr. R. F. Stewart, B.Com., Dip. Ed.

House and Activities Committee:

Miss G. Hart	Mr. D. Lear
Mr. N. L. Adams	Mr. I. L. Dunn



Left to right: M. Ross, Miss G. Hart, P. Castle (Deputy Chairman), B. Dellit, D. Lear (Chairman), I. L. Dunn (Secretary/Manager), R. F. Stewart, N. L. Adams. Absent: J. E. O. Beale, B. J. Doyle, M. P. McCarney.

The Board of Management presents the Fifth Annual Report of the Wollongong University College Union. During the calendar year 1971 there were ten Board meetings attended as follows:—

Board Member	See Note No.	Appointed/Elected by	Meetings		
			Attended	Possible	
Adams, Mr. N. L.	2	Academic Staff	10	10	
Beale, Mr. J. E. O.		University Council	7	7	
Bunnett, Miss J.		S.R.C. (1970)	1	3	
Castle, Mr. P.	1	S.R.C. (1970)	9	9	
Dellit, Mr. B.		Union Members (1971)			
		S.R.C. (1971)	5	7	
Doyle, Mr. B. J.		College Council	5	8	
Dunn, Mr. I. L.		University Council	10	10	
Hart, Miss G.		S.R.C. (1971)	4	7	
Lear, Mr. D.		S.R.C. (1970)	10	10	
		S.R.C. (1971)			
McCarney, Mr. M. P.		3	College Council	2	7
Parker, Miss B.			S.R.C. (1970)	1	3
Ross, Mr. M.		S.R.C. (1971)	5	6	
Stewart, Mr. R. F.		University Council	10	10	
Williams, Mr. E.		Union Members (1970)	4	4	

- Notes:** 1. Mr. Doyle was given leave of absence from June to August.
 2. Mr. Beale was given leave of absence from February to April.
 3. Mr. McCarney was given leave of absence from March to May.

MEMBERSHIP

There were 1281 members in 1971 compared with 1123 in 1970. Rules for Life Membership were approved by the College Council during the year. The following is the roll of Life Members at the end of 1971.

Dr. F. M. Mathews — Honorary Life Member appointed by the University Council in 1968.

LIFE MEMBERS

Mr. P. G. Abotomey	Professor R. Duncan	Mr. S. Murray
Mr. N. L. Adams	Mr. I. L. Dunn	Dr. R. Robinson
Dr. K. J. Ausburn	Dr. J. Ellis	Mr. G. A. Ryder
Professor K. A. Blakey	Mr. K. Fleming	Mr. N. Salasoo
Professor G. Brinson	Dr. J. Hagan	Dr. J. N. Stephens
Dr. M. W. Bunder	Mr. C. T. Heazlewood	Mr. R. F. Stewart
Mr. D. J. Campbell	Dr. C. P. Kiernan	Mr. R. Summons
Mrs. M. Campbell	Mr. E. Kohn	Mr. K. Tognetti
Mr. P. Castle	Mr. A. G. Morris	Mr. J. Wells
Mr. D. J. Dillon-Smith	Mr. B. E. Murray	Mr. A. J. Wright

ANNUAL GENERAL MEETING

The Annual General Meeting was held on 14th April and was attended by 107 members of the Union. A number of important matters were raised and have been dealt with as follows:—

Union Constitution. The composition of the Board of Management was criticised in that it did not adequately represent members of the Union. Resolutions were also passed calling for an amendment to the Constitution which would require the Board of Management to be bound by decisions of general meetings of members. With regard to the former the Board has referred the matter for further consideration to a Joint Working Party on Amenities set up by the Student Affairs Committee. With regard to the latter the Board considers that it is not possible or desirable to implement the proposal.

Board Meeting Procedures. It was proposed that members should be allowed to participate in discussions at Board meetings. The Board believes this suggestion to be impracticable but has agreed that members should be allowed to attend as observers.

Club Affiliation. A number of criticisms against the Board's recently adopted rules for club affiliation were received. The Board reviewed the rules but, apart from a minor procedural amendment which has now been made, considered they were satisfactory.

Room Hire Charges. Complaints were made about the scale of room hire charges. These have been reviewed and revised by the Board.

Capital Development. Resolutions were passed calling for joint consultations with the University on the future development of the Union and recommending that funds for capital purposes be raised by way of bank loan. The Board agreed with these propositions and has made continued requests to the College Council for their implementation.

FINANCE

The audited financial statements of the Union appear elsewhere in this report.

The Board's recommendation to the College Council to borrow \$80,000 for capital development has not yet been implemented.

The Board gratefully acknowledges the following donations:—

	\$
Australian Dental Association (N.S.W. Division)	100
Commercial Bank of Australia Limited	50
Illawarra Meat Co.	25
Reg. Warlow Studios	15
Betta-Maid Pty. Ltd.	10

During the year there were unexpectedly large increases in the cost of labour and materials; and, since these extra costs were almost entirely absorbed in the pre-existing price structures of the Union Shop and the Catering Departments, there was a large trading loss. The Shop lost \$651 and Catering lost \$6039. The Board has agreed to price increases in the Shop for 1972 which, though still providing some discounts to customers may, depending on the volume of trade, enable a moderate profit to be earned for the benefit of members generally. With regard to catering a new price structure will be introduced in 1972 designed to achieve a balance between costs and receipts (i.e. to aim at no profit or loss).

It had been the Board's policy since 1968 to provide funds for future building developments by way of annual savings. In 1968 \$12,800 was put aside for this purpose: but, because of other essential expenses incurred in furnishing, altering and equipping the Stage II building, it was not possible to increase the fund in 1969 and 1970. In 1971 the budget was designed so as to provide a further \$10,234 for buildings, other capital acquisitions such as furnishings and plant, and for amenities. However, this estimated provision fell far short of expectation. The cash surplus realised was only \$2670 and, in the 1972 budget, it has had to be put in the revenue account towards offsetting normal recurrent expenditure. The end result, so far as the Union's own capability to assist towards the costs of new buildings, is that \$12,800 is available in 1972, which is the same amount as was available in 1968.

In planning for 1972 the Board had regard to the views expressed by some members at a Special General Meeting which were to the effect that there should be no allotment of funds for new buildings. Accordingly, as a result of a recommendation by the College Council to the University Council, only a small increase of four dollars in the annual subscription will be introduced in 1972. A negligible estimated surplus has been provided in the 1972 budget with no allowance for future development and so, if increases in costs are greater than the assumptions made in the budget, further losses are bound to result. It seems clear therefore that the normal increased activity of the Union together with expected increases in costs may require a further fee rise in 1973 and, if there is to be a return to the policy of annual savings for future developments; a rise on that account will also be necessary.

UNION ACTIVITIES

The following activities were sponsored by the Board:—

- 2nd March —Address by Mr. Gordon H. Bell, United States Consul and Director of U.S. Information Service, Sydney. "American Business and Social Responsibility."
- 3rd March —Classical Guitar Recital by Mr. Gregory Pikler.
- 11th March to 2nd April —Art Exhibition, Royal Art Society of N.S.W. opened by Sir Erik Langker, OBE, PRAS, FRSA.
- 23rd March —Address by Mr. Eric Ramsay, MLA, Member for Wollongong. "The Qualifications of Migrant Tradesmen and Their Assimilation."
- 20th April —Address by Mr. H. D. Pakenham, CBE, United Kingdom Deputy High Commissioner in Sydney. "The Meaning of Commonwealth Cooperation."
- 4th May —Address by the Right Reverend Fred McKay, OBE, MA, BD, Moderator General of the Presbyterian Church of Australia. "New Perspectives in Northern Australia."
- 27th May to 11th June —Art Exhibition of Works by Mr. John Larkin.
- 1st June —Address by the Hon. John T. Lang, one-time Premier of N.S.W.
- 8th June —Address by the Hon. Sir Leslie Herron, KBE, CMG, Chief Justice of the Supreme Court of N.S.W. "Some Observations on the Common Law."
- 20th July —Address by Professor J. Ratcliffe, MSc, PhD, ASTC, CEng, MIREE, MIE Aust., AMIChemE, Professor of Chemical Engineering at the University of N.S.W. and Member of the Technical Advisory Committee on Pollution and Environmental Control of the Pollution Control Commission of N.S.W. "Pollution and Environmental Control."
- 27th July —Address by Mr. Edward St. John, BA, LLB, QC, "Clutha — A Call to Action."
- 3rd August —Address by Mr. A. G. W. Keyes, OBE, MC, National Secretary of the Returned Services League of Australia. "Tasks and Tactics of Organisations in the Community."
- 4th August —Annual Dinner, Guest Speaker, Mr. H. D. Black, MEC, Chancellor, University of Sydney.
- 10th August —Address by Professor Robert Quentin, MA (Oxon), Head, School of Drama, the University of N.S.W. "Drama in a Lonely World."
- 7th September —Address by Mr. E. H. Farmer, ISO, BArch, LFRAIA, FRSH, Government Architect of N.S.W. "The Government Architects of N.S.W."
- 14th October to 29th October —Art Exhibition, Oils and Water Colours by Mr. Frederic Bates, FRAS.
- 21st October —Address by Senator J. L. Carrick, "Industrial Unrest."
- 26th October —Address by Mr. Peter Westerway, General Secretary of the N.S.W. Branch of the Labor Party. "The Open University."

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st DECEMBER, 1971

		\$	\$	\$
1970				
37,629	Members' Fees		42,925.16	
16,045	Catering Sales — Coffee Bar	19,168.89		
6,729	Servery	13,523.55		
833	Machines	1,839.50		
	Wines	2,105.31		
7,038	Functions	8,016.33	44,653.58	
5,938	Shop Sales		13,232.87	
67	Commission		25.80	
490	Hire Charges		861.04	
1,055	Interest Received		1,183.79	
141	Subscriptions to Annual Dinner		204.50	
—	Donations		630.00	
7	Sundry Income		784.05	104,500.79
<u>75,972</u>				
	LESS EXPENDITURE			
	Catering Expenses			
19,439	Cost of Goods Sold	24,399.80		
13,633	Wages & Salaries	19,121.24		
1,992	Sundry Expenses	1,500.19		
—	Function Costs	5,671.17	50,692.40	
<u>35,064</u>				
	Shop Expenses			
5,340	Cost of Goods Sold	10,810.38		
2,065	Wages & Salaries	2,973.06		
—	Sundry Expenses	100.77	13,884.21	
<u>7,405</u>				
	General & Administrative Expenses			
—	Affiliated Clubs	151.90		
300	Audit Fees	300.00		
116	Bad Debts	—		
2,423	Depreciation	3,656.62		
452	Insurance	745.41		
—	Loss on Disposal of Assets	165.70		
854	Office Telephone	686.34		
203	Payroll Tax	788.51		
716	Printing and Stationery	1,033.83		
153	Provision for Long Service Leave ..	563.24		
635	Programmed Activities	520.39		
479	Repairs & Maintenance	818.20		
1,761	Services & Supplies	2,266.77		
713	Sundry Expenses	611.49		
—	Superannuation	935.00		
992	Union Catering	1,012.68		
10,838	Wages and Salaries	22,649.83	36,905.91	101,482.52
<u>20,635</u>				
<u>\$12,868</u>	Surplus transferred to Accumulated Funds			<u>\$3,018.27</u>

ART COLLECTION

The following additions were made to the Union's Art collection:—

"Birds of a Kind", a painting by John Larkin (presented by the artist: oils, 4'1" x 3'1").

"Crazy Lady", a pen and ink drawing by John Larkin (presented by the artist: 14½" x 16½").

"Cycle of the Land", a pen and ink drawing by John Larkin (27" x 21"). \$75.

"Across the Black Soil", a painting by Frederic Bates (oils, 34" x 20"). \$230.

During the year seven large paintings were lent by John Larkin to the Union and were used in decorating the Union Hall. They have now been returned to the artist.

FACILITIES

The University Co-operative Bookshop Ltd. and the Commercial Bank of Australia Ltd. continued to provide agencies in the Union.

A music appreciation room was fitted-out with eight listening positions. Tapes of classical and popular music are provided and this new amenity is well patronised.

A television set has been rented and is available in the Common Room.

With the closing of the coffee bar in Stage I an enlarged shop was opened in what had hitherto been the Study Room. The Shop sells basic items of stationery, lecture notes, cigarettes, sweets, photographic items, etc., and also provides the headsets and tape cassettes for use in the music appreciation room. It is hoped to develop the shop trading facility but real progress will be difficult until properly designed premises are available.

A function catering service is provided as a vital support to the regular cafeteria and coffee bar amenities. Although prices charged are well below normal commercial tariffs function catering can make a small profit (\$2345 in 1971) so as to offset losses on the regular meal services to members of the College generally. Catering and other services were provided throughout the year for official College functions, for student and staff organisations, for learned and professional associations: the highlight of the year, in this respect, being the Annual Graduation Day and, in January, a week-long Convention of the N.S.W. Division of the Australian Dental Association opened by the Hon. A. H. Jago MLA, Minister for Health. It is the Board's policy to develop the function catering service not only as a means whereby profits can offset losses in other areas but, more particularly, to promote the College in the community and to provide a service at a reasonable price not obtainable elsewhere.

The Union Newsheet was published every week of the academic year apart from recesses and vacations.

BUILDINGS

The University provided funds for the conversion of the under-stage area in the Union Hall into a much needed store.

The Union provided funds:

to convert a larder and a cleaner's store into a general office for three members of the clerical staff. The office space made available is barely adequate and the problem is likely to be aggravated in 1972. It is hoped that adequate administrative office space will be accorded due priority in the next stage of the Union building plans.

to convert the entrance foyer cloakroom into a kitchen store.

to provide fly-screens for the whole of the kitchen area.

PLANT AND FURNISHINGS

A 24-foot diameter woollen carpet was purchased for the Common Room.

A dish-washing machine, a potato-peeling machine, an electric slicer and some smaller items of kitchen machinery were purchased.

A portable public address/tape recording system was purchased during the year. In addition the University provided funds for the permanently installed public address system in the Union Hall so as to ameliorate the acoustics problem.

Financial provision was made in 1970, for the purchase, and during 1971 delivery was taken of a 16-millimetre film projector and associated sound reproduction equipment.

ORGANISATION

The committee set-up in 1970 to consider amalgamation with the Sports Association did not report separately but its work was taken over and enlarged by a Joint Committee on Amenities sponsored by the Student Affairs Committee. This joint committee includes representatives of the S.R.C., the Sports Association, the College staff and the Union: it has yet to report. In the meantime the Board has agreed to provide full-time secretarial and storage facilities for the Sports Association. In 1972 it has been mutually agreed that the Sports Association should pay \$1500 for these services.

The House and Activities Committee met on thirteen occasions during the year.

PERSONNEL

The continued expansion of Union services called for the establishment of three new staff positions during the year: an accountant, a junior typist and a crew chief attendant cleaner. In connection with the latter the Miscellaneous Workers Union objected to the selection committee procedures adopted by the Board and called a strike on the issue. A Special Commissioner, appointed by the Department of Labour and Industry found no grounds for the stoppage and the staff returned to work after 24 hours.

Throughout the year 51 casual and part-time workers were employed. The full-time staff employed by the Union numbers eight as follows (with date of appointment):—

House & Catering Manager	—Mr. G. Stuart-Street, ACIA (9th February, 1970)
Accountant	—Miss H. Fredericks (4th January, 1971)
Secretary	—Miss L. Koetz (21st December, 1970)
Catering Supervisor	—Mrs. B. Johnson (19th October, 1970)
Typist	—Miss L. Stoddart (15th June, 1971)
Crew Chief	—Mr. A. C. Burling (19th July, 1971)
Attendant Cleaners	—Mr. J. Krumpos (26th September, 1966)
	—Mr. H. Rowbotham (26th October, 1966).

AFFILIATED CLUBS

As a result of previous suggestions by the S.R.C. a club affiliation scheme was introduced at the beginning of the year and it had been expected that clubs and societies would hasten to transfer their formal affiliation from the S.R.C. to the Union. Funds had been set aside to assist newly affiliated clubs. The joint policy had been based on the views that the Union was the more appropriate body to sponsor club activities and that the funds available to the S.R.C. were not primarily intended for such purposes. Since it was the Board's intention to make direct financial grants to its affiliated clubs and, in the event of a temporary lapse in activities or a possible dissolution, to repossess its property and hold it in trust until interest was renewed a clause in the affiliation rules required the constitutions of clubs, as a condition of affiliation, to state that property on dissolution would revert to the Union. This requirement was based on a similar condition in the S.R.C.'s rules and, as the S.R.C.'s rules have remained in force, there now exists two mutually exclusive rules. Clubs and societies must therefore choose whether they wish to be affiliated with the Union or the S.R.C. instead of, as originally intended, allowing them freedom to affiliate with both if such should be their wish. The result has been that fewer clubs have affiliated with the Union than expected and funds which might otherwise have been appropriated to the support of clubs has been directed elsewhere.

At the end of 1971 there were four affiliated clubs. A brief outline of their activities follows:

W.U.C. FILM GROUP

President: Mr. P. Castle.

With a membership of 328 the Film Group had a most successful year. There were 31 programmes screened in the Union to over 3,000 people. In 1972 the Film Group hopes to enlarge its activities by producing its own films; and, in conjunction with the Drama Society, it has produced a statement of requirement for a future Union Theatre.

W.U.C. DRAMA SOCIETY

President: Mr. D. Vance.

Following its successful revue in 1970 ("Fasten Your Chastity Belt — Please") the Society presented in 1971 the one-act play "The American Dream" by Edward Albee. Several theatre parties and play readings were held. A revue and lunchtime play readings are planned for 1972.

W.U.C. GEOLOGICAL SOCIETY

President: Mr. E. Ambler.

The Geological Society is six years old and has a well established annual programme; much of it complementary to the work of the Geology Department of the College. During 1971 there were five meetings of members for films and talks by visitors (Dr. G. Jones, Macquarie University; Dr. S. Warne, Newcastle University; Mr. B. Brink, Newbolds General Refractories). Excursions were also made to Mouluya, Kelly's Point, the Wombeyan Caves, the Wollondilly River and to the Planet Laboratories in Sydney. Further excursions, including one to Broken Hill, and visiting lecturers are planned for 1972.

W.U.C. COMMERCE SOCIETY

President: Mr. P. Wilson.

The year 1971 was the second of the Commerce Society's existence. Addresses were given by Mr. D. Gallagher ("The Economics of Pollution"), Dr. Neilson ("Sydney's Transportation") and by Dr. Davidson of CSIRO. An economics seminar for senior high school students was organised and attended by about 250 students over a two-day period. It is hoped to organise similar events for 1972.

THE FUTURE

The Board reviewed its request during the year for permission to borrow from its bank for future building developments; and a further request was made for permission to discuss concepts, requirements and possibilities with the University Architect. As no progress had been made by September the Board commissioned its own architect (Mr. R. M. Wilson of Wollongong) to prepare preliminary sketch plans based on a detailed brief provided for him. It is hoped that these outline plans — copies of which appear in this report — will form the basis of final drawings to be prepared in conjunction with the University during 1972.

Representatives of the Board, jointly with the President of the Sports Association, met the N.S.W. Universities Board and the Australian Universities Commission when they visited the College during the year. A submission for new buildings costing about half a million dollars has been forwarded in respect of the Union by the University.

In 1971 the Board was much concerned about the philosophical basis of its operations and on how best it could channel its financial resources for the benefit of members. In particular the large deficit on catering (\$6039) was considered to be justified only because it was the best method at the time of providing members with a return for their subscription. For the future the Board believes that catering must be self-supporting and that prices therefore be adjusted to that end. Such extra resources as may thus become available can be put towards the activities of the Union, to the support of affiliated clubs and societies and to future development. To assist in the harmonious implementation of such plans as the Board may formulate along these lines calls for a wider participation of members in the affairs of the Union and, in 1972, it is hoped to make some progress that way. Notwithstanding the joint inquiry into the future of amenities on the campus, sponsored by the Student Affairs Committee of the College Council, the Board is considering broadening the base of its organisation by establishing new committees, including in some cases persons not necessarily members of the Board, to deal with clubs and societies, finance and personnel, and with development.

On behalf of the Board

D. LEAR

Chairman.

21st March 1972

