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# Wollongong University College Union Annual Reports 1973

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# Wollongong University College Union Annual Reports 1973

# Seventh Annual Report



1973

WOLLONGONG UNIVERSITY COLLEGE UNION

# BOARD OF MANAGEMENT 1973

*(until 18th September, 1973)*

## *Chairman*

Mr. D. Lear, BSc

## *Deputy Chairman*

Mr. P. Castle, MSc

## *Secretary/Manager*

Mr. I. L. Dunn, LLB, psa, pfc  
(appointed 3rd March, 1969)

## *Members*

|                              |  |
|------------------------------|--|
| Dr. N. Adams, BSc, PhD, MAPS | Miss G. Hart, BA DipEd (until 19th June) |
| Mr. J. E. O. Beale           | Mr. G. Robinson, BSc                     |
| Mr. P. Castle, MSc           | Mr. R. F. Stewart, BCom, DipEd           |
| Mr. B. J. Doyle, BVSc        | Mr. M. Ross BA                           |
| Miss M. Edmonds, BA          | Mr. M. P. McCarney (until 17th July)     |

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*(from 18th September, 1973)*

## *Chairman*

Mr. D. Lear, BSc

## *Deputy Chairman*

Mr. M. Ross, BA

## *Secretary/Manager*

Mr. I. L. Dunn, LLB, psa, pfc  
(appointed 3rd March, 1969)

## *Members*

|                         |   |
|-------------------------|---|
| Mr. J. E. O. Beale      | Mr. M. Lowrey, ME, ASTC, MIE-<br>Aust, MACS |
| Mr. P. Castle, MSc      | Mr. G. Robinson, BSc                        |
| Mr. B. J. Doyle, BVSc   | Professor J. Ryan, MCom, ACA,<br>CMA, ACIS  |
| Mr. J. Chapman, BCom    | Mr. J. Wells, BSc                           |
| Miss M. Edmonds BA      |   |
| Mr. D. Gallagher, MAgEc |   |

The Board of Management presents its Seventh Annual Report in accordance with Clause 12(c) of the Union Constitution.

## CONSEQUENCES OF 1972 ANNUAL REPORT

### Composition of Board of Management

Further to a submission made to the College Council on 7th April 1972, the substance of which was a recommendation to alter the composition of the Board of Management, a similar request was made to the University Council on 19th April 1973. A notification was subsequently received advising that the university Council had adopted a new interim Constitution\* for the Union on 9th July 1973. This interim Constitution differed from that recommended by the Union Board and, on 6th August 1973, a special general meeting of members was informed of the situation. The meeting agreed that the best course would be to defer further action until it was possible to initiate discussions on the subject with the new Vice Chancellor designate. A new Board, appointed in accordance with the interim Constitution, took office on 18th September 1973.

### Future Organisation of Amenities

During 1973 two series of committees and sub-committees were set up in the College, both of which were concerned about matters vitally affecting the Union and other amenity services on the campus. One was set-up to advise on the guidelines for transition to autonomy; the other was to make recommendations about the future association between the Wollongong Teachers' College and the University of Wollongong. The Union was not represented on either committee.

When the Vice-Chancellor designate arrived at the College in November 1973 he was asked to initiate discussions on those matters which concerned the Board and which have been reported on above and in the Annual Report for 1972. These discussions are now proceeding.

\* A copy of this interim Constitution is printed at the end of this Report.

## BOARD MEETINGS

During the calendar year 1973 there were eleven meetings (including one special meeting) of the Board attended as follows:—

|                     | Appointed/Elected by            | Meetings |          |
|---------------------|---------------------------------|----------|----------|
|                     |                                 | Attended | Possible |
| Adams, Dr. N.       | Academic Staff (1973) .....     | 4        | 8        |
| Beale, Mr. J. E. O. | University Council (1973)       |          |          |
|                     | College Council (1973-74) ..... | 11       | 11       |
| Castle, Mr. P.      | Union Members .....             | 11       | 11       |
| Chapman, Mr. J.     | Union Members .....             | 3        | 3        |
| Doyle, Mr. B. J.    | College Council .....           | 4        | 11       |
| Dunn, Mr. I. L.     | Ex-officio .....                | 11       | 11       |
| Edmonds, Miss M.    | SRC (1973)                      |          |          |
|                     | Union Members (1973-74) .....   | 9        | 11       |
| Gallagher, Mr. D.   | Life Members (1973-74) .....    | 1        | 3        |
| Hart, Miss G.       | SRC (1973) .....                | 4        | 6        |
| Lear, Mr. D.        | SRC (1973)                      |          |          |
|                     | Union Members (1973-74) .....   | 10       | 11       |
| Lowrey, Mr. M.      | College Council (1973-74) ..... | 3        | 3        |
| Robinson, Mr. G.    | SRC (1973)                      |          |          |
|                     | Union Members (1973-74) .....   | 3        | 5        |
| Ross, Mr. M.        | SRC (1973)                      |          |          |
|                     | Union Members (1973-74) .....   | 11       | 11       |
| Ryan, Professor J.  | College Council (1973-74) ..... | 2        | 3        |
| Stewart, Mr. R.     | University Council (1973) ..... | 7        | 8        |
| Wells, Mr. J.       | Life Members (1973-74) .....    | 3        | 3        |

## MEMBERSHIP

There were 1495 members of all classes in 1973 compared with 1475 in 1972. The total life members as at the end of 1973 was 124.

## ANNUAL GENERAL MEETING

The Annual General Meeting was held on 11th April and was attended by 60 members of the Union. The Annual Report and Balance Sheet for 1972 was received.

There was a lively debate in which members generally criticised the lack of effective action which had been taken to alter the composition of the Union Board in accordance with the recommendations of the Board of Management; and opinions were expressed deploring a reported recommendation of the College Council's Ad Hoc Committee on the Union that the Union Constitution should not be amended.

Members were advised of the progress of planning for Stage III development of the Union and of some of the difficulties which had arisen in financing it.

The Annual General Meeting was also informed of the Commonwealth Government's intention to abolish university fees but not union fees; but that representations were being made on a national level through both unions and SRCs to convince the Minister for Education that there should be a further review of the stated policy.

## FINANCE

The audited financial statements of the Union for the calendar year 1973 appear elsewhere in this report.

The Board's policy on catering remained that of operating private functions at a profit so that the daily cafeteria service might run at a loss: the two when taken together to result in a break-even. The actual deficit, over all aspects of the revenue account, was \$5932 and this was almost entirely accounted for by the loss of \$5267 made on catering. The main reasons for this catering deficit was a 25% increase in wages granted from early August; and from a decision taken not to increase cafeteria prices because of an expectation, which did not materialise, of larger receipts in the second half of the year.

The Board gratefully acknowledges donations made to it during the year by the Commercial Bank of Australia Limited and by Reginald Warlow Studios.

## UNION ACTIVITIES

The following activities were sponsored by the Board:—

|          |   |
|----------|---|
| February |   |
| 28       | Address by the Hon. W. F. Sheahan, DSc Hon, LLB, QC, MLA  |
| March    |   |
| 1        | Union Debate  |
| 2        | Address by Rev. M. S. Betteridge (Federal Secretary of the Church Missionary Society of Australia)  |
| 14 to    | Exhibition in conjunction with Royal Art Society of NSW   |
| April 16 | opened by Sir Erik Langker, Kt., OBE, PRAS, FRSA (Lond)   |
| 15       | Folk singing by group "New York Public Library"   |
| 20       | Public debate between Mr. F. J. Darling (Executive Director, The Employers' Federation of New South Wales) and Mr. J. Ducker, MLC (President, NSW Branch, Australian Labor Party) |
| April    |   |
| 12       | Debate against University of Newcastle  |
| May      |   |
| 4        | Graduation Ball   |
| 8        | Address by the Hon. W. C. Wentworth, MP   |
| 10       | Union Debate  |
| 22 to 31 | Exhibition of photographs by Victor Vidal   |
| 29       | Panel discussion with Alderman Mrs. Carole Baker, Mrs. Eleanor Langley, Mrs. Susan Young of the Women's Electoral Lobby   |
| 30       | Address by Mr. Eddison Zvobog (Director of External Representation — African National Council)  |
| July     |   |
| 24       | Address by Mr. Walter Bunning (Architect and Town Planner)  |

|                  |  |
|------------------|--|
| 31               | Address by Sergeant A. S. Hammond (Breathalyser Section Wollongong Police) |
| <b>August</b>    |  |
| 7                | Address by Bishop G. R. Delbridge (Anglican Bishop in Wollongong)          |
| <b>September</b> |  |
| 5                | Annual Dinner: Guests Sir Richard and Lady Kirby                           |
| 12 to 21         | Exhibition of Jewellery Making and Creative Embroidery                     |
| 27               | Union Debate   |
| <b>October</b>   |  |
| 9                | Address by Mr. Ian M. Brown (prospective Liberal candidate)                |
| 18               | Union Debate   |
| <b>December</b>  |  |
| 1                | University Children's Christmas Party                                      |

## ART COLLECTION

The following additions were made to the Union's Art Collection:—  
 "Key to Atlantis", an oil painting (32" x 23") by Joan Dent, \$200  
 "Tussor Kupra", an embroidered wall hanging (48" x 26") by Robin Jeffcoat, \$95

## FACILITIES

Despite an increase in membership and demand for recreational facilities it was not possible during 1973 to make any additions to the facilities available. The CBA Bank and the University Cooperative Bookshop continued their operations in cramped premises and the Union Shop remains in what was intended as a study room. A music appreciation room occupies office space. The extreme shortage of recreational and meeting room space, of rooms for leisure, reading and television, the absence of an auditorium to present films and drama and the inadequacy of catering facilities were all keenly felt. No less frustrating to the staff of the Union is the totally inadequate storage space and the makeshift office and administrative areas. The appointment of architects for Stage III of the Union and the prospect of enlarged premises in 1974 are however heartening.

## PERSONNEL

Throughout the year 43 casual and part-time workers were employed in catering, clerical and cleaning duties. The full-time staff was increased by the addition of two clerk/typists. The total of eleven permanent staff, who also provide administrative services for the Sports Association, are:—

|                           |   |
|---------------------------|---|
| House & Catering Manager: | Mr. G. Stuart-Street, AFCIA (9th February 1970)                       |
| Accountant:               | Miss H. Fredericks replaced by<br>Mr. P. Bottele, BCom (7th May 1973) |
| Secretary:                | Miss L. Koetz (21st December 1970)                                    |
| Catering Supervisor:      | Mrs. B. Johnson (19th October 1970)                                   |
| Clerk/Typist (steno):     | Mrs. A. Sugden (12th February 1973)                                   |
| Clerk/Typist:             | Miss L. Stoddart replaced by<br>Miss M. Bosma (13th February 1973)    |
| Clerk/Typist:             | Mrs. S. Towell (12th February 1973)                                   |
| Crew Chief:               | Mr. A. C. Burling (19th July 1971)                                    |
| Attendant Cleaner:        | Mr. J. Krumpos (26th September 1966)                                  |
| Attendant Cleaner:        | Mr. S. Bentley (21st May 1973)  |
| Attendant Cleaner:        | Mr. B. Dunnett replaced by<br>Mr. D. Hopper (6th November 1973)       |

It is with regret that we record the death during the year of Mr. Harry Rowbotham, one of the Union's first two employees. Harry had been an attendant cleaner since September 1966 and his heart was in the Union and with its members. He was popular with those he worked with and respected by students and staff alike. He died in Bulli Hospital on 17th May 1973. A testimonial was raised by the Union in his memory and the cash proceeds given to his widow.

## AFFILIATED CLUBS

### W.U.C. COMMERCE SOCIETY

**President: Mr. D. Symes**

In 1973 the Commerce Society was able to continue its aims of providing both social and academic activities for its members and friends. On the social side a champagne garden party in the College grounds was extremely successful. Staff, students and friends enjoyed champagne and other refreshments whilst being entertained by two roving musicians. It is anticipated that this function will be repeated in a somewhat similar form in 1974.

The Commerce Society was also pleased to have had Mr. Gordon Barton (convenor of the Australia Party, businessman, etc.) to speak at the College. This address was very interesting and extremely well attended. Wine and cheese was provided, before, during and after!!

The Executive is keen to provide more interesting and informative speakers. We have found some difficulty in obtaining good speakers: should anyone know of a good speaker who might be invited please inform any member of the Executive. The 1973 Executive was:— Doug Symes, Nick Watson, Bill Brown, Kerry O'Hanlon, Jeff Wood.

### W.U.C. DRAMA SOCIETY

**President: Mrs. L. Lear**

1973 was a year of fluctuations for the Drama Society. We had two successes and two failures. The first success was the "Bawdy Ballad Evening", where audiences were delighted by ribaldry presented by students and academics and drowned by red wine served by buxom tavern girls. The second success was "Where is Estelle de Parmesan?: a Revue in 30 Odd Parts" which was written and produced by students and staged in the Wollongong Technical College theatre.

Unfortunately, attempts during the year to bring UNSW Dramsoc to the College failed due to lack of adequate organisation; and a first session production was also cancelled due to a shortage of willing producers. Both these failures could have been avoided if the elected executive had been full-time students who spent most of their time on campus. Hopefully, this will happen during 1974.

It is hoped that at least two major productions plus half a dozen lunch-time and evening readings can be staged in 1974. Provision has also been made to send members to Adelaide for the combined University Drama Festival.

Good Luck to Drama Society '74!

### W.U.C. FILM GROUP

**President: Mr. P. Castle**

1973 proved to be the most successful year ever for the Film Group, which had 140 Full Members and many more Associate Members. We screened an increased number of films and we expect in 1974 to show film on more than forty nights. One unfortunate result of a lack of quality films was that we were unable to stage our annual Film Festival, but this will be back in 1974. Coverage of Commem Week on videotape was again shown to members in 1973, and in 1974 it is hoped that more members will become involved in production of features. A workshop in video will be held in July 1974 to promote this aspect of the Film Group's activities. A donation will be made to the Theatre Fund from our 1973 surplus. All in all, 1974 looks like being a record year for the Film Group. Members of the Committee for 1973 were:— President, Mr. Peter Castle; Vice-President, Mr. Don Findley; Secretary, Miss Jeanice Rutherford; Treasurer, Mr. Gary Pallister; John Rasa, Terry Nunan, Richard Mason.

## W.U.C. GEOLOGICAL SOCIETY

President: Mr. I. Stone

1973 saw the GEOLSOC increase its image as one of the most active clubs on campus, offering a wide range of academic and recreational activities both within, and way from, the University. Our membership again increased with a record of fifty-six members.

The year's activities were as follows:—

|            |  |
|------------|--|
| March      |  |
| 22         | Annual General Meeting (elections of officers and Presidential address)                            |
| 30 (to     |  |
| April 1)   | Excursion to Yalwal gold mining district   |
| 26         | Messrs. B. Young (WUC) and K. Callendar (Newbolds) spoke on "Silcretes"                            |
| May        |  |
| 26 to 27   | Mr. A. Kantsler led an excursion over the Permian sediments in Kangaroo Valley                     |
| June       |  |
| 7          | Dr. J. Shepherd (Robertson Research) discussed the "Structural Geology of the Moines (Scotland)"   |
| 22         | Soccer match and barbecue with Metallurgical Society   |
| July       |  |
| 15 to 20   | Mr. G. Smith organised a ski-trip with accommodation in the Varsity Alpine Club lodge              |
| 26         | Dr. J. Griffiths (University of Tasmania) spoke on the "Tectonics of the SW Pacific"               |
| August     |  |
| 18 to 20   | Dr. Brian Chenhall led a (subsidised) excursion over the unique "Alpine" geology of the Tumut area |
| 30         | Dr. B. Gulson (CSIRO) spoke on "A Field Season in Greenland"                                       |
| September  |  |
| 20         | Dr. G. Taylor (CSIRO) on "Recent Carbonate Sediments in South Australia"                           |
| 29 (to     |  |
| October 1) | Mr. A. Kantsler led an excursion down to the Shoalhaven River and out via Bungonia Gorge           |
| 11         | Dr. B. Johnson (UNSW) on "Sedimentary Structures of Seismic Origin"                                |
| October    |  |
| 29         | Chartered air flight over the Southern Sydney Basin and parts of the Palaeozoic fold belt of NSW   |

The hospitality extended to the invited speakers (due to finance from the Union), the attendance at the meetings (averaging about 30) and the vigour of the Society, greatly impressed our guests. Similarly, our field excursions and social functions were favourably received.

## ORGANISATION & COMMITTEE STRUCTURE

The general committee structure adopted in 1972 continued to operate satisfactorily in 1973; though there were some minor changes after the new constitution for the Union was handed down in September.

Throughout the year the Secretary/Manager of the Union continued to act as Executive Secretary of the Sports Association and the Union administration provided for the needs of the Sports Association for which the latter paid a subvention of \$3000. Increased sporting activity, continued efforts to improve the University organisation for physical recreation and the acceptance of the College Sports Association into membership of the Australian Universities Sports Association all added significantly to the time and effort necessary to maintain a viable sports organisation. A total of ten meetings of the Sports Association were catered for (agenda, minutes, papers, organisation) by the Secretary/Manager and his staff.

**WOLLONGONG UNIVERSITY COLLEGE UNION**  
**BALANCE SHEET AS AT 31st DECEMBER, 1973**

| 1972                                |  |                  | 1972                  |   |           |                  |
|-------------------------------------|--|------------------|-----------------------|---|-----------|------------------|
| <b>ACCUMULATED FUNDS</b>            |  |                  | <b>FIXED ASSETS</b>   |   |           |                  |
| \$                                  |  | \$               | \$                    |   | \$        | \$               |
| 41,522                              | Balance 31st December, 1972 .....  | 42,191.87        | 21,197                | Furniture & Fittings — At Cost .....                | 21,768.44 |                  |
| 670                                 | Deficit (1973) Surplus (1972) from Income and<br>Expenditure Account .....   | 5,932.44         | 9,100                 | Less: Provision for Depreciation .....              | 1,279.49  |                  |
| <u>42,192</u>                       |  | <u>36,259.43</u> | <u>12,097</u>         |   |           | 10,488.95        |
| <b>CAPITAL IMPROVEMENTS RESERVE</b> |  |                  | 15,873                | Plant & Equipment — At Cost .....                   | 17,374.08 |                  |
| 3,608                               | Balance 31st December, 1972 .....  | 6,593.20         | 3,855                 | Less: Provision for Depreciation .....              | 5,595.98  |                  |
| 2,986                               | Add: Grants received from University of N.S.W.<br>for Capital purposes ..... | 150.00           | <u>12,018</u>         |   |           | 11,778.10        |
| <u>6,594</u>                        |  | <u>6,743.20</u>  | 3,550                 | Kitchenware, etc. — At Cost .....                   |           | 3,661.60         |
| <b>LIABILITIES</b>                  |  |                  | 6,264                 | Building Improvements & Fixtures —<br>At Cost ..... | 6,263.54  |                  |
| 681                                 | Wollongong University College Union Theatre<br>Fund .....                    | 681.28           | 1,400                 | Less: Provision for Depreciation .....              | 2,026.35  |                  |
| —                                   | Commercial Bank of Australia Limited .....                                   | 5,688.00         | <u>4,864</u>          |   |           | 4,237.19         |
| 1,771                               | Provision for Long Service Leave .....                                       | 2,188.91         |                       |   |           | <u>30,165.84</u> |
| 1,785                               | Accrued Charges and Provisions .....   | 2,695.96         | <b>CURRENT ASSETS</b> |   |           |                  |
| 1,777                               | Sundry Creditors .....   | 1,247.60         | 3,471                 | Sundry Debtors .....                                | 4,605.33  |                  |
|                                     |  |                  | 100                   | Less: Provision for Doubtful Debts ..               | 300.00    |                  |
|                                     |  |                  | <u>3,371</u>          |   |           | 4,305.33         |
|                                     |  |                  | 2,723                 | Stocks on Hand — At or Under Cost                   |           |                  |
|                                     |  |                  | 6,653                 | Cafeteria .....                                     | 2,922.82  |                  |
|                                     |  |                  | <u>9,376</u>          | Shop .....  | 7,041.18  |                  |
|                                     |  |                  |                       |   |           | 9,964.00         |
|                                     |  |                  | 2,312                 | Commercial Bank of Australia Limited                |           |                  |
|                                     |  |                  | 134                   | Current Account .....                               | —         |                  |
|                                     |  |                  | 6,000                 | Capital Account .....                               | 138.74    |                  |
|                                     |  |                  | <u>8,446</u>          | Investment Savings Account .....                    | 10,000.00 |                  |
|                                     |  |                  |                       |   |           | 10,138.74        |
|                                     |  |                  | 802                   | Cash in Hand .....                                  | 226.00    |                  |
|                                     |  |                  | <u>802</u>            | Prepayments .....                                   | 704.47    | 25,338.54        |
| <u>54,800</u>                       |  | <u>55,504.38</u> | <u>54,800</u>         |   |           | <u>55,504.38</u> |

We have examined the Books of Account and Vouchers of the Wollongong University College Union for the year ended 31st December, 1973, and have obtained all the information and explanations we have required. In our opinion the above Balance Sheet is properly drawn up so as to exhibit a true and correct view of the state of affairs of the Union at the date thereof, and the Income and Expenditure Account is properly drawn up to reflect the Revenue and Expenses for the year then ended, and is in accordance with the information given to us and the Books of the Union.

**WOLLONGONG UNIVERSITY COLLEGE UNION  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31st DECEMBER 1973**

| 1972           |   | \$        | \$               | \$                |
|----------------|---|-----------|------------------|-------------------|
| 51,241         | Members' Fees .....                                       |           | 62,930.25        |                   |
| 16,723         | Catering Sales — Coffee Bar .....                         | 18,993.54 |                  |                   |
| 23,647         | Servery .....   | 31,162.57 |                  |                   |
| 5,632          | Machines .....  | 7,000.04  |                  |                   |
| 2,333          | Wines .....   | 2,916.12  |                  |                   |
| 7,183          | Functions .....   | 12,229.22 | 72,301.49        |                   |
| 18,276         | Shop Sales .....  |           | 16,520.83        |                   |
| 7              | Commissions .....   |           | 126.95           |                   |
| 676            | Room Hire Charges .....                                   |           | 1,784.33         |                   |
| —              | Gown Hire Service .....                                   |           | 279.98           |                   |
| 642            | Interest Received .....                                   |           | 608.22           |                   |
| 379            | Subscriptions to Annual Dinner .....                      |           | 486.00           |                   |
| —              | Recoupment of Wages .....                                 |           | 879.57           |                   |
| 50             | Donations .....   |           | 50.00            |                   |
| 1,500          | Sports Association Subvention .....                       |           | 3,000.00         |                   |
| —              | Second Hand Books Takings .....                           |           | 908.07           |                   |
| 957            | Sundry Income .....                                       |           | 362.55           |                   |
| <u>129,246</u> |   |           |                  | <u>160,238.24</u> |
|                | <b>EXPENDITURE</b>  |           |                  |                   |
|                | Cafeteria Expenses  |           |                  |                   |
| 31,769         | Cost of Goods Sold .....                                  | 39,712.93 |                  |                   |
| 22,720         | Wages & Salaries .....                                    | 29,097.48 |                  |                   |
| 2,457          | Sundry Expenses .....                                     | 2,290.82  |                  |                   |
| 4,127          | Function Costs .....                                      | 6,468.07  |                  |                   |
| <u>61,073</u>  |   |           | <u>77,569.30</u> |                   |
|                | <b>Shop Expenses</b>                                      |           |                  |                   |
| 14,037         | Cost of Goods Sold .....                                  | 12,436.25 |                  |                   |
| 3,874          | Wages & Salaries .....                                    | 3,341.96  |                  |                   |
| 99             | Sundry Expenses .....                                     | 76.52     |                  |                   |
| <u>18,010</u>  |   |           | <u>15,854.73</u> |                   |
|                | <b>General and Administrative Expenses</b>                |           |                  |                   |
| 630            | Affiliated Clubs .....                                    | 580.43    |                  |                   |
| 450            | Audit Fees .....  | 500.00    |                  |                   |
| —              | Bad Debts Written Off .....                               | 298.58    |                  |                   |
| 4,333          | Depreciation .....  | 4,546.41  |                  |                   |
| 779            | Insurances .....  | 1,295.20  |                  |                   |
| 702            | Loss on Realisation of Investments .....                  | —         |                  |                   |
| 855            | Office Telephone .....                                    | 1,487.39  |                  |                   |
| 1,344          | Payroll Tax .....   | 2,394.21  |                  |                   |
| 1,380          | Printing & Stationery .....                               | 2,423.21  |                  |                   |
| 1,196          | Programmed Activities .....                               | 1,538.99  |                  |                   |
| 100            | Provision for Doubtful Debts .....                        | 200.00    |                  |                   |
| 702            | Provision for Long Service Leave .....                    | 417.69    |                  |                   |
| 821            | Repairs and Maintenance .....                             | 1,012.88  |                  |                   |
| 2,521          | Services and Supplies .....                               | 2,658.34  |                  |                   |
| 530            | Sundry Administration Expenses .....                      | 1,926.72  |                  |                   |
| 950            | Sundry Building Alterations .....                         | —         |                  |                   |
| 1,098          | Superannuation .....                                      | 1,212.46  |                  |                   |
| 214            | Union Catering .....                                      | 355.65    |                  |                   |
| 29,548         | Wages — Salaries .....                                    | 47,229.93 |                  |                   |
| —              | Second Hand Books Cost .....                              | 955.00    |                  |                   |
| 1,340          | Cost of Annual Dinner .....                               | 1,713.56  |                  |                   |
| <u>49,493</u>  |   |           | <u>72,746.65</u> |                   |
| <u>128,576</u> |   |           |                  | <u>166,170.68</u> |
| 670            | DEFICIT (Surplus in 1972) to ACCU-<br>MULATED FUNDS ..... |           |                  | <u>5,932.44</u>   |

The composition of the Board's committees prior to 18th September 1973 was:—

**House & Activities**

Dr. N. Adams  
Mr. J. Chapman  
Mr. I. L. Dunn  
Miss M. Edmonds  
Miss G. Hart  
Mr. D. Lear  
Mr. G. Pallister  
Miss C. Stewart

**Development**

Dr. N. Adams (representing Sports Association)  
Mr. P. Castle  
Mr. I. L. Dunn  
Miss G. Hart  
Mr. D. Lear  
Miss R. Napier (representing Sports Assn.)  
Mr. M. Ross

Mr. D. Lear  
Mrs. L. Lear  
Miss D. Mulhall  
Miss J. Rutherford  
Mr. I. Stone  
Mr. D. Symes  
Mr. N. Watson

**Finance & Personnel**

Mr. P. Castle  
Mr. I. L. Dunn  
Mr. D. Lear  
Mr. M. Ross

**Clubs & Societies**

Mr. G. Carr  
Mr. P. Castle  
Mr. I. L. Dunn

**Debates**

Mr. C. G. Cupit  
Mr. I. L. Dunn  
Miss H. Howchin  
Miss A. Johnson  
Mr. D. Lear  
Mr. R. Mason  
Mr. G. Pallister

The composition of committees after the new constitution came into force was:—

**Finance & Development**

Mr. P. Castle  
Mr. I. L. Dunn  
Mr. D. Gallagher  
Mr. D. Lear (Convenor)  
Mr. M. Lowrey  
Mr. M. Ross  
Professor J. Ryan

**House**

Mr. J. Chapman  
Mr. I. L. Dunn  
Mr. D. Gallagher  
Mr. D. Lear (Convenor)  
Mr. G. Pallister  
Mr. P. Rowley  
Miss P. Sieber  
Mr. J. Wells

Mr. M. Ross (Convenor)  
Miss J. Rutherford  
Mr. I. Stone  
Mr. D. Symes  
Mr. N. Watson  
Mr. J. Wells

**Activities**

Dr. N. Adams  
Mr. P. Castle  
Mr. I. L. Dunn  
Miss M. Edmonds  
Mr. R. Garrety  
Miss A. Johnston  
Mr. G. Robinson  
Mr. M. Ross (Convenor)

**Clubs & Societies**

Mr. G. Carr  
Mr. P. Castle  
Mr. J. Chapman  
Mr. I. L. Dunn  
Mrs. L. Lear  
Miss D. Mulhall

**Debates (a Subcommittee of Activities)**

Dr. N. Adams  
Mr. I. L. Dunn  
Mr. K. Graham  
Miss A. Johnson (Convenor)  
Mr. D. Lear  
Mr. G. Pallister  
Mr. M. Ross

**THE FUTURE**

**Policy**

The Board of Management believes that the present organisational structure for amenities within the College is not the best that can be devised; and it has been seeking to obtain a consensus on improvement for some years. It is hoped that the discussions with the Vice-Chancellor designate, which began on 3rd December 1973, will lead to a satisfactory solution.

**1973-75 Triennium Developments**

The firm of Stafford, Moor and Farrington was appointed in 1973 as architect for Stage III of the Union development. A series of sketch plans has been under consideration during the year by the Board itself and, in greater detail, by the Finance & Development Committee and by the University's Planning Committee for Stage III (which has four Board members on it). A sketch of the proposed new building appears in this report. Final financial arrangements are being worked out: but it is hoped that building work will begin on the site by the middle of 1974. The new buildings should be available for occupation early in 1975.

**1976-78 Triennium Developments**

The Board has submitted proposals for:—

- ★ A drama-type theatre
- ★ Two extra squash courts

on behalf of the Board  
D. LEAR  
Chairman

19th March 1974

# WOLLONGONG UNIVERSITY COLLEGE UNION CONSTITUTION

*Adopted by the University of New South Wales Council  
on 9th July 1973; replaces that approved by the  
University Council on 9th March 1970.*

- Preamble** 1. There shall be a Wollongong University College Union which shall be an integral part of the University of New South Wales, subject to its Act, Regulations, By-laws and Resolutions of its Council.
- Objects** 2. The objects of the Union shall be:  
(a) to create opportunities to encourage the development of social and intellectual intercourse between members of the Union;  
(b) to provide premises and other amenities which shall be the common meeting ground and social centre for members of the Union;  
(c) to provide facilities for the refreshment, entertainment, recreation and convenience of members of the Union;  
(d) to provide facilities for the use of the College Council as the College Council may require;  
(e) to secure the co-operation of members of the Union in furthering the interests of the University; and  
(f) generally to organise and direct such activities as may be deemed appropriate for giving expression to the interests of members of the Union, or for carrying out any of the objects aforesaid.
- Membership** 3. (1) The following shall be eligible for membership of the Union:  
(a) Members of the University.  
(b) Members of the Wollongong University College Council.  
(c) Such other person or persons as may be recommended by the Board and agreed by the College Council and shall become members on payment of the prescribed subscription.  
(2) Honorary membership of the Union may be conferred on such persons as the Board may recommend and the College Council approve.  
(3) Life membership of the Union may be conferred on such persons or classes of persons and on such conditions as the Board may recommend and the College Council approve.
- Subscriptions** 4. A subscription shall be paid in such sum or sums for varying groups of members as the College Council may determine on the recommendation of the Board from time to time.
- Secretary/Manager** 5. There shall be a Secretary/Manager of the Union who shall be chief executive officer of the Board. The Secretary/Manager shall be appointed by the University Council. The Secretary/Manager on appointment shall become an officer of the University, a member of the Union and a member of the Board. The University Council will invite the Chairman of the Union to participate in the selection procedure for the Secretary/Manager.
- Union Board** 6. The Board shall consist of thirteen persons who shall be members or life members of the Union, as follows:  
(a) Four persons nominated by the College Council, such persons to serve for a period of one year

**Provisions relating  
to Board  
membership**

- from the first Board meeting in each September.
- (b) Three persons elected by members of the Union for a period of two years and another three elected for a period of two years so that the terms of office of the latter three shall commence one year later than the terms of office of the former three; provided that in the first Board comprised in accordance with this sub-clause six shall be elected to the Board so that a nominated three shall serve for one year and a nominated three shall serve for two years.
  - (c) One life member elected by the life members of the Union for a period of two years and another life member elected for a period of two years so that the term of office of the latter shall commence one year later than the term of office of the former; provided that in the first Board comprised in accordance with this sub-clause two life members shall be elected to the Board so that a nominated one shall serve for one year, and the other shall serve for two years.
  - (d) The Secretary/Manager.
- 6A. The elections to fill the positions created by Clauses 6(b) and 6(c) above shall be held annually and during the academic year not earlier than the third Tuesday in August and not later than the second Tuesday in September in accordance with a procedure to be prescribed by the Board. The Secretary/Manager shall be the returning officer. The Board's annual term of office shall run from the Board meeting next succeeding these annual elections at which it shall be deemed to be fully reconstituted, until the corresponding Board meeting a year later.
7. (1) The Office of a member of the Board shall be deemed to have been vacated if such member:
- (a) dies, or
  - (b) resigns office by writing addressed to the Chairman, or
  - (c) is absent from three consecutive meetings of the Board without the leave of the Board, or
  - (d) is convicted of a felony.
- (2) If a vacancy occurs in respect of a person appointed under Clause 6(a) or 6(d) the vacancy shall be filled by the College Council or the University Council respectively. If a vacancy occurs in respect of a person elected in accordance with Clause 6(b) or 6(c) an election shall be held for a replacement within 14 days of the Board declaring the vacancy to occur provided that if there is less than 21 days between the declaration and the end of the then existing academic session or term the election shall be held not less than 14 days nor more than 21 days after the commencement of the next academic session or term. And provided further that if the vacancy is declared during an academic recess or vacation the election shall be held not less than 14 days nor more than 21 days after the commencement of the next academic session or term.
- (3) The Board may act notwithstanding any vacancy in its membership.
  - (4) Board members elected or nominated shall continue in office until their successors shall have been elected or nominated.
  - (5) Board members elected or nominated shall continue in office until their successors shall have been elected or nominated.

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| <b>Chairman and Deputy Chairman</b>              | 7A. The Board shall at its first meeting after being fully re-constituted each year, and in the event of a vacancy occurring as soon as practicable after the occurrence of such vacancy, elect from its members a chairman and deputy chairman.   |
| <b>Quorum at Board Meetings</b>                  | 8. Six members of the Board (one of whom shall be the Chairman or Deputy Chairman) at any duly convened meeting of the Board shall form a quorum.  |
| <b>Chairman's casting vote</b>                   | 9. The person being chairman or acting as such shall have a vote and, in the event of an equality of votes, shall have a casting vote.   |
| <b>Honorary Secretary and Honorary Treasurer</b> | 10. The Board shall elect from its members or at its discretion may co-opt such person or persons as it may deem fit to be Honorary Secretary and or Honorary Treasurer. No co-opted office-bearer shall have a right to vote.   |
| <b>Auditors</b>                                  | 11. The Board shall appoint annually a legally qualified Auditor or Auditors.  |
| <b>Duties of Board</b>                           | 12. The Board shall: <ul style="list-style-type: none"> <li>(a) meet not less than six times per annum; and</li> <li>(b) cause proper accounts to be kept and audited; and</li> <li>(c) make an annual report to the College Council on the control and management of the Union, on its annual accounts, and on any other matter which in its opinion should be reported upon as touching the interests of the Union, and present an audited statement of accounts and an audited balance sheet. Copies thereof shall be made available to members at the office of the Union seven days prior to the annual general meeting each year.</li> </ul> |
| <b>Power of Board re property etc.</b>           | 13. The Board shall have power to acquire and dispose of property; to expend moneys and to invest moneys in trustee investments; to borrow on assets and on the security of future revenue; to enter into contracts; and generally shall have the control of the affairs, concerns and property of the Union; except that where the Board wishes to dispose of real property, or to borrow money such action shall require the prior approval of the University Council.   |
| <b>Employees of Board</b>                        | 14. The Board may appoint or dismiss servants or employees necessary or desirable for the management control or maintenance of the Union.  |
| <b>Finance Committee</b>                         | 15. The Board may appoint from its members a Finance Committee consisting of the Chairman, the Deputy Chairman, the officer appointed under 6(d), and the Honorary Treasurer. Such committee shall, subject to the direction and control of the Board, have the management of the financial affairs of the Union. Two members thereof shall form a quorum.   |
| <b>Power to Affiliate</b>                        | 16. The Board shall have power to affiliate any society, association or organisation of graduates, undergraduates or staff of the University on such conditions as seem fit to the Board.  |
| <b>General Meetings</b>                          | 17. A general meeting of the members of the Union at which the annual report and audited balance sheet shall be presented by the Board, shall be held not later than the end of the seventh week of each academic year. Other general meetings shall be held at such times (except during vacations) as may be determined by the Board or in accordance with Clause 17A. Not less than fourteen days' notice shall   |

be given of all general meetings and of the nature of the business to be transacted thereat; such notice shall be given by advertisement on the notice board of the Union and in such other manner as the Board may determine. A general meeting may consider any matter relating to the Union and make representations to the Board on any such matter.

- 17A. Upon receipt of a typewritten request, signed by not less than twenty members of the Union, for a general meeting to be held, (such request to state the motion to be considered and to include the manuscript signatures against the typewritten names of those requesting the general meeting):
- (a) The Secretary/Manager shall proceed as follows:
    - (i) inform members of the Board of the request and of its details;
    - (ii) include the request on the agenda for the next Board meeting providing there are at least 10 days between receipt of the request and the next meeting. If there are less than 10 days elapsing the matter shall be put on the agenda for the succeeding Board meeting;
  - (b) The Board shall consider the matter and proceed as follows:
    - (i) if, in the opinion of the Board, there is a good and sufficient answer to the motion put down for consideration it shall direct the Secretary/Manager to advise the proposers of the motion accordingly;
    - (ii) if the proposers of the motion do not accept the answer given in accordance with sub-clause (b) (i) above the Board shall, at its next scheduled meeting, arrange for a general meeting to be convened and for the motion to be considered.

**Breaches of rules**

18. The Board shall have power to call upon any member of the Union who has been responsible for damage to any property of the Union or over which the Union has the management or control or who has committed a breach of the Rules to explain such conduct. If no satisfactory explanation be given within 14 days of his being called upon to do so, the Board may direct that one or more of the following actions be taken:—
- (a) that such member be denied the privileges of membership and access to any or all of the facilities of the Union for such time as the Board may think fit;
  - (b) that such member meet the cost of repair or replacement of the property damaged;
  - (c) that details of the matter be transmitted to the Warden.

**Termination of membership**

19. The Board shall have power to terminate the membership of any member of the Union whose subscription is more than three months in arrears.

**Budget**

20. The Board shall prepare and submit annually to the College Council for approval a budget covering its operations for the coming financial year. The Board shall not depart from this approved budget in the conduct of its affairs without approval of the College Council.

**Amendments, By-laws, Regulations**

21. Amendments, additions, by-laws and regulations shall be approved by the University Council on the recommendation of the Board.

WOLLONGONG UNIVERSITY CENTRE  
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